

DATE: July 8, 2013

TO: Federal Bureau of Investigation, Bureau of Indian Affairs, and Tribal Leaders

FROM: H. Marshall Jarrett, Director
Executive Office for United States Attorneys

BY: Cameron G. Chandler, Associate Director
Office of Legal Education

SUBJECT: **Forensic Interviewing of Child and Adolescent Victims and Witnesses Seminar**
Columbia, South Carolina
September 23-26, 2013

ATTENTION: Training Officers/SACs/SSRAs

DUE DATE: **Nominations are due by July 26, 2013**

CONTACT: **National Indian Country Training Coordinator:**
Leslie A. Hagen (803) 705-5061, E-Mail: leslie.hagen3@usdoj.gov
FAX: (803) 705-5110

LEARNDOJ SCHEDULED OFFERING NUMBER: 29568

The U.S. Department of Justice's Office of Legal Education (OLE) is pleased to announce that it is sponsoring a seminar on Forensic Interviewing of Child and Adolescent Victims and Witnesses. The seminar will be held September 23-26, 2013, at the National Advocacy Center in Columbia, South Carolina. Lodging accommodations and travel expenses will be provided by OLE.

Forensic Interviewing is an interview process used with children for the purpose of providing evidence to the police, prosecutors and the court in the investigation and prosecution of suspected abuse. The goal of a forensic interview is to obtain a statement from a child in a developmentally-sensitive, unbiased and truth seeking manner. This training is specifically designed for federal and tribal investigators, child welfare workers, and prosecutors who have responsibility for conducting forensic interviews of child and adolescent victims and witnesses. In this course, the attendee will receive instruction on the latest research-based information on interviewing techniques and will be provided opportunities to develop and refine interviewing skills during videotaped child interviewing exercises.

Please copy and complete the attached form for each of your nominees and fax to the attention of Dalemeeta Speaks, Office of Legal Education, fax number (803) 705-5110. Nominations are due by **July 26, 2013**.

In order to ensure that our records are correct, please type in the required information when completing the nomination forms. Illegible and/or incomplete forms will not be considered.

Due to the increasing number of last minute cancellations, we must ask that only nominations for those who are certain to attend be submitted. Priority will be given to those applicants who can attend the entire course.

The Executive Office for United States Attorneys will provide reasonable accommodations to people with disabilities. Requests should be made to Dalemeeta Speaks as early as possible, preferably at least two weeks in advance of the seminar. No nominee will be excluded from a course on the basis of a disability-related accommodations request. This training is authorized under the Government Employees Training Act.

The Office of Legal Education will send an E-mail advising the nominees of their selection, and providing travel and hotel information on or about August 5, 2013. Any questions regarding this training seminar should be directed to Dalemeeta Speaks at (803) 705-5051.

PLEASE COMPLETE AND FAX THIS NOMINATION FORM BY JULY 26, 2013, TO:

**Dalemeeta Speaks
FAX: (803) 705-5110**

**Forensic Interviewing of Child and Adolescent Victims and Witnesses Seminar
September 23-26, 2013
LearnDOJ Scheduled Offering Number: 29568**

District/Division/Tribe: _____

Training Officer/
Contact Person: _____

Telephone Number: _____

Order of Preference if nominating more than one individual: _____ of _____

Nominee Name: _____

Title: _____

Address: _____

Telephone: _____

Fax: _____

E-mail: _____

1. How long has nominee been a prosecutor, law enforcement officer, or child welfare worker? _____
2. What percentage of time does the nominee devote to investigations or prosecutions involving child or adolescent victims or witnesses? _____%
3. List all OLE courses the nominee has attended in the last year.

4. What is one issue or topic you would like to have discussed at this seminar?

