

CHILD SUPPORT ENFORCEMENT DIVISION

ARDMORE, OKLAHOMA

20TH JUDICIAL DISTRICT

**JOB TITLE:** Child Support Specialist for the District 20 area which covers Carter, Marshall, Murray, Johnston, and Love Counties

Division/location: District Attorney's Child Support Services, Ardmore, OK.

Salary Range: Negotiable depending upon work experience.

FLSA Status: Non-exempt; full-time position; Equal Opportunity Employer; benefits including insurance; paid leave, and retirement.

**SPECIFIC DUTIES & RESPONSIBILITIES:**

Must be a self-starter with strong communication skills in dealing with the public.

Math and computer skills.

Ability to speak Spanish a plus.

Please submit resume and cover letter to Child Support Services: P.O. Box 308, Ardmore, OK 73402, or fax to (580) 226-8527