

OKLAHOMA DISTRICT ATTORNEYS COUNCIL  
Federal Grants Division

CERTIFICATION OF PROJECT INCOME  
Form A-13

Check appropriate grant program:

- AGE     AGN     AGW     BYRNE     JAG     NCHIP  
 NFSIA     PSNE     PSNN     PSNW     RSAT     VAWA

Subgrant Number: \_\_\_\_\_

Subgrantee Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Project Director: \_\_\_\_\_ Area Code/Phone: \_\_\_\_\_

**>>>>>>> DO NOT SIGN PAGE 2 BEFORE READING THIS SECTION <<<<<<<<<**

**Project Income** – is defined as any gross income earned as a direct result of grant supported activities or earned only as a result of the grant during the grant funding period.

**Direct Result** – is defined as a specific act or set of activities that are directly attributable to grant funds and which are directly related to the goals and objectives of the project.

Based on the definitions above, check the item below that applies to this grant award and sign only the corresponding section on page 2.

**Check the item that applies to this grant**

**Section to Sign**

The subgrantee **will** be receiving income as a direct result of program activities.

➔ If square is checked, **ONLY** complete **Section 1** on page 2.

The subgrantee **will not** be receiving income as a direct result of program activities.

➔ If square is checked, **ONLY** complete **Section 2** on page 2.

**Important: Only sign the section that applies to this grant award.  
All other sections should be left unsigned.**

**Section 1: Assurance Statement**

I, \_\_\_\_\_ (authorizing official) assure that the funded entity will comply with the provisions on project income as set forth in the Financial and Administrative Guide. **This Guide requires submission of quarterly project income reports.**

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Project Director

\_\_\_\_\_  
Date

**Section 2: Assurance and Certification Statement**

I, \_\_\_\_\_ (authorizing official) assure that the funded entity will not be receiving any income as a direct result of the program activity. I further certify that if the entity begins to receive income as a direct result of the program activities, I will notify the Federal Grants Division Director, in writing, within 30 days of the receipt of the income.

\_\_\_\_\_  
Chief Executive Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Project Director

\_\_\_\_\_  
Date