

TRENT H. BAGGETT
Executive Coordinator

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Assistant Executive Coordinator



STATE OF OKLAHOMA
DISTRICT ATTORNEYS COUNCIL
421 N.W. 13TH STREET, SUITE 290 • OKLAHOMA CITY, OKLAHOMA 73103

EXECUTIVE	FISCAL	GRANTS	VICTIMS	I.T.
405-264-5000	405-264-5004	405-264-5008	405-264-5006	405-264-5002
FAX 405-264-5099	405-264-5099	405-264-5099	405-264-5097	405-264-5099

**GRANT FUNDS PROPERTY - TRANSFER FORM
FORM A-11**

Subgrantee: _____ Grant No.: _____
 Contact Person: _____ Phone No.: _____
 Address: _____ E-Mail: _____

The property listed below is surplus to the needs of this agency for the following reason(s): (check all that apply)

- No longer needed to perform the duties of the agency.
- Broken and cost to repair is not economical.
- Obsolete and not compatible with newer equipment.
- Other (Explain): _____

All property to be surplused must be listed, including property that is not inventoried. Forms with lined out items or strikeouts will not be accepted and will be returned unapproved. Must include serial number (if applicable) and current estimated value.

Description and/or Make of Item	Serial #	Model #	Tag #	Current Estimated Value	Condition (fair, good, broken, etc.)

Print Name & Title of person requesting disposal of property Date

Signature of person requesting disposal of property

Return form to:
 District Attorneys Council 421 NW 13th
 Street, #290 Oklahoma City, OK 73103
 or Scan to:
 DAC-Grants@dac.state.ok.us

(For DAC use only)

Approved Denied

Director of Federal Grants

Date