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## STATE OF OKLAHOMA

# DISTRICT ATTORNEYS COUNCIL

421 NW 13<sup>th</sup> Street, Suite 290 • Oklahoma City, Oklahoma 73103

EXECUTIVE 405-264-5000 FAX 405-264-5099	FINANCE 405-264-5004 405-264-5099	GRANTS 405-264-5008 405-264-5099	VICTIMS 405-264-5006 405-264-5097	IT 405-264-5002 405-264-5099	TRAINING 405-264-5000 405-264-5099	UVED 405-264-5010 405-264-5099
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## MINUTES

Coronavirus Emergency Supplemental Funding (CESF) Program Grant  
*Special Board Meeting*  
April 30, 2021  
10:30 a.m.

District Attorneys Council, Federal Grants Division  
421 N.W. 13<sup>th</sup> Street, Suite 125, Oklahoma City, OK 73103

**MEMBERS PRESENT:** The following Board Members attended the meeting via GoToMeeting: Jeff Smith, District Attorney, Alden Graybill, Oklahoma Department of Emergency Management, Jason Nelson, Deputy Secretary of Public Safety, Lee Anne Bruce Boone

**MEMBERS ABSENT:** Joy Thorp

**STAFF:** Amanda Blasko, Kacy Holland, Stephanie Lowery

**1. Call to Order - Jeff Smith**

The meeting was called to order at 10:30 a.m.

**2. Roll Call - Jeff Smith**

A roll call determined a quorum was present.

**3. Open Meeting Compliance - Jeff Smith**

It was noted the agenda for the Coronavirus Emergency Supplemental Funding (CESF) Program Grant was properly posted and the Office of the Secretary of State was notified. The meeting agenda was posted at the District Attorneys Council on April 22, 2021.

**4. Discussion and Possible Action on Approval of February 19, 2021 Special Meeting Board Minutes - Jeff Smith**

Lee Anne Bruce Boone led a motion to approve the February 19, 2021 special board minutes while a second was presented by Jason Nelson. Motion passed.

**5. Introduction of Guests - Jeff Smith**

Members of the board introduced themselves and stated their respective agency. Jeff Smith suggested the applicants introduce themselves at the time of discussion.

**6. Discussion and Possible Action on Conflict of Interest - Jeff Smith**

The Conflict of Interest outlines protocol in the event a direct family member such as a spouse, child, or sibling is employed at an applicant agency. The board member must abstain from voting on that agency. These rules will apply during all deliberations regarding the applicants and/or applications. It was determined that none of the members of the board had a conflict of interest.

**7. Discussion and Possible Action: Approval of GANs - Jeff Smith**

Jeff asked Amanda Blasko to clarify that the subgrantees were not asking for more money, rather just wanting to use already approved funds in a different area. Amanda confirmed this and stated that DAC staff felt the board

should approve changes of a certain scope. Jason Nelson presented a motion to approve the GANs from both Inola and DA 13. Alden led with a second. Motion passed.

**8. Discussion and Possible Action on the 2020 CESF Awards - Jeff Smith**

Jeff Smith reiterated the CESF program grant is a reimbursement grant. The board will focus on Stage 1 items that will serve immediate needs and follow with Stage 2 items. The board encourages applicants to apply, if applicable, for the CARES Act/Coronavirus Relief Fund (CRF) grant which will disperse 1.2 billion dollars to fund cities and counties.

If funds are obtainable from other funding sources, such as FEMA, or FVPSA, in addition to, the CRF grant it is imperative that applicants inquire.

**-City of McAlester - Represented by Kevin Hearod**

Jason Nelson presented a motion to approve the sum of \$126,958.62 while a second was led by Lee Anne Bruce Boone. Motion passed.

**-Help in Crisis (2<sup>nd</sup> Request) - Represented by Laura Kuester**

Jason Nelson presented a motion to approve the sum of \$8,710 while a second was led by Lee Anne Bruce Boone. Motion passed.

**-Palomar- Represented by Kim Garrett and Anden Bull**

Jason Nelson presented a motion to approve the sum of \$61,419.08 while a second was led by Alden Graybill. Motion passed.

**-GRDA - Represented by Tyler Brown**

Jason Nelson presented a motion to approve the sum of \$47,600.64 while a second was led by Lee Anne Bruce Boone. Motion passed.

There was discussion about the amount of funds left in stage 2 after this request. Amanda said that we only had about \$17,000 left in stage 2. It was not on this meeting's agenda to move funds from stage 1 to stage 2. Due to the nature of the next requests the board discussed taking action on the City of Eufaula's application and tabling Nobel County for the next meeting. This was the result:

**-City of Eufaula- Represented by Mark Goodwin**

Jason Nelson presented a motion to approve the sum of \$13,642.74 while a second was led by Alden Graybill. Motion passed.

**-Noble County Sheriff's Office**

Jason Nelson presented a motion to table this application due to a lack of funds in the proper stage, but to reconsider during the next meeting. A second was led by Lee Anne Bruce Boone. Motion passed.

**9. Future Board Meetings - Jeff Smith**

A discussion was led by Jeff Smith to schedule the next board meeting on May 14, 2021 at 10:00am.

**9. Adjournment - Jeff Smith**

A motion was led by Jason Nelson while a second was presented by Lee Anne Bruce Boone to adjourn the meeting. Motion passed.