

## VICTIM IMPACT PANEL CERTIFICATION FORM

(October 1, 2023, through September 30, 2024)

The 2020 Oklahoma Legislature enacted HB 2877 (effective September 1, 2020) setting forth minimum compliance requirements for Victim Impact Panel programs (VIP) and designating the District Attorneys Council (DAC) the repository of such compliance information. A listing of all compliant VIPs will be provided to all District Court judges and all District Attorney's Offices in Oklahoma.

VIPs seeking a statement of compliance shall provide the required documents and registration fee to the District Attorneys Council on or about **October 1, 2023**, and on or about October 1 of each year thereafter. The documents and fee may be submitted prior to October 1 of a given year, but will be applicable **only** for the year reflected on the form.

**Certified assessment agencies, certified assessors and providers of alcohol and drug substance abuse courses are prohibited from providing a victim impact panel program, and from having any proprietary or pecuniary interest in a victim impact panel program. (22 O.S. §991a (H)(3) (OSCN 2020))**

### VIP Contact Information (Please type or print clearly)

VIP Name: \_\_\_\_\_

Point of Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Telephone: \_\_\_\_\_

### Applicants are required by law to provide the following:

- ☐ Proof of registration with the Oklahoma Secretary of State;
- ☐ Proof of current general liability insurance;
- ☐ End-of-year financial statements prepared by a certified public accountant;
- ☐ A copy of federal income tax returns filed with the IRS for the most recent tax year; and
- ☐ Registration fee of One Thousand Dollars (\$1,000.00) in the form of a certified check or money order made payable to the "Oklahoma District Attorneys Council."

Upon receipt and processing of the aforementioned documentation, and full payment of the registration fee, you will receive a statement certifying that the VIP has complied with all of the requirements of the State of Oklahoma.

Please submit a copy of this completed form, copies of these documents and the registration fee to:

**Oklahoma District Attorneys Council  
VIP Registration  
421 NW 13<sup>th</sup>, Suite 290  
Oklahoma City, OK 73103**

## Statement of Certification

As the Point of Contact for the Victim Impact Panel program identified above, I hereby certify that all of the documentation submitted with this form is true and correct to the best of my knowledge and that this Victim Impact Panel program has complied with all of the requirements of 22 O.S. §991a (H)(3) (OSCN 2020).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

For questions regarding this form, please contact Karlita Manger at [Karlita.Manger@dac.state.ok.us](mailto:Karlita.Manger@dac.state.ok.us)