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## DISTRICT ATTORNEYS COUNCIL

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### Notice of Availability of Funds for the 2013 VICTIMS OF CRIME ACT (VOCA) GRANT

#### **AVAILABILITY OF FUNDS**

The District Attorneys Council announces the availability of 2013 Victims of Crime Act (VOCA) Grant funds. The available funds for the State of Oklahoma is not yet known, however last year's award was \$4,734,234.00.

#### **PURPOSE**

The purpose of the VOCA grant is to provide **direct services** to victims of crime. Services are defined as those efforts that (1) respond to the emotional and physical needs of crime victims; (2) assist primary and secondary victims of crime to stabilize their lives after a victimization; (3) assist victims to understand and participate in the criminal justice system; and (4) provide victims of crime with a measure of safety and security.

#### **ELIGIBILITY REQUIREMENTS**

To be eligible for funding from the VOCA grant, an applicant must be one of the following:

- A state agency
- A unit of local government (i.e., city, county)
- A tribal government
- A non-profit agency

#### **DUNS NUMBER**

All applicants are required to include a DUNS (Data Universal Numbering System) number in their application. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving Federal funds. Obtaining a DUNS number is free and applications should be made immediately. To obtain a DUNS number or to see if the applicant agency already has a DUNS number, call 1-877-666-0713 or go to <http://fedgov.dnb.com/webform>.

**Applications without a DUNS number will not be reviewed.**

#### **SYSTEM FOR AWARD MANAGEMENT (SAM)**

All VOCA grant recipients must be registered in the System for Award Management (SAM – formerly CCR) database. The SAM database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted a VOCA application or applications via Grants.gov are already registered with SAM, however you must keep your registration current. **Updating your registration must be done annually!** Information

about registration procedures can be accessed at [www.sam.gov](http://www.sam.gov). **Registration in SAM must be completed prior to the start of the project period. This process can take time, so start early!**

### **PROGRAM PURPOSES**

The nine-member VOCA Board has the authority to award funds to various programs in order to meet the needs of all crime victims; however at least 40% of VOCA funding must go to the following purpose areas:

<b>Minimum % of awarded funds</b>	<b>Description</b>
10%	Programs that support Child Abuse victims.
10%	Programs that support Domestic Violence victims.
10%	Programs that support Sexual Assault victims.
10%	Programs that support Under Served victims.

Under served victimization includes, but is not limited to: federal crime victims, homicide survivors, assault victims, robbery victims, gang violence, hate/bias crimes, DUI, bank robbery, economic exploitation/fraud, elder abuse, residents of rural areas or inner cities, non-English speaking individuals, hearing impaired individuals, persons with disabilities, Native Americans, and migrant workers.

### **TIMELINE**

The VOCA grant is a yearly, competitive grant that runs on a State fiscal year cycle: July 1<sup>st</sup> - June 30<sup>th</sup>.

### **FINANCIAL AND PROGRAMMATIC REPORTING**

VOCA recipients will be expected to submit the following information:

- Monthly expenditure and draw down reports
- Quarterly financial reports
- Annual programmatic report

### **MATCH REQUIREMENT**

VOCA recipients are required to match the federal award by 25% using cash, in-kind, or a combination. Native American tribes have a match requirement of 5.263%.

### **TO APPLY**

VOCA grants are applied for online at the following website: <https://grants.ok.gov>. Applicants new to OK Grants must first register the agency as a User in OK Grants and wait for approval (thru an e-mailed response) before you will be allowed access into the system. Once approved, you may then apply for the grant. For detailed instructions on how to use the OK Grants system, you may download a DAC Subgrantee User Manual from the District Attorneys Council's website: [http://www.ok.gov/dac/Victims\\_Services/Victims\\_Assistance\\_Grant\\_\(VOCA\)/index.html](http://www.ok.gov/dac/Victims_Services/Victims_Assistance_Grant_(VOCA)/index.html)

### **DEADLINE FOR SUBMISSION OF AN APPLICATION**

**The deadline to submit the application is Friday, 11:59 p.m., March 1, 2013.** Any application submitted after this time and date will not be accepted. Proposals received any other way other than thru submission on <https://grants.ok.gov> will not be accepted.

### **ADDITIONAL INFORMATION**

For further information, contact Stephanie Lowery, VOCA Program Specialist, Victims Division, Oklahoma District Attorneys Council, at 405/264-5006, or via email at [Stephanie.Lowery@dac.state.ok.us](mailto:Stephanie.Lowery@dac.state.ok.us).