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EXECUTIVE 405-264-5000	FINANCE 405-264-5004	GRANTS 405-264-5008	VICTIMS 405-264-5006	IT 405-264-5002	TRAINING 405-264-5000	UVED 405-264-5010
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MINUTES

Coronavirus Emergency Supplemental Funding (CESF) Program Grant
Special Board Meeting
February 19, 2021
10:30 a.m.

District Attorneys Council, Federal Grants Division
421 N.W. 13th Street, Suite 125, Oklahoma City, OK 73103

MEMBERS PRESENT: The following Board Members attended the meeting via GoToMeeting: Jeff Smith, District Attorney, Joy Thorp, Senior Deputy Attorney General, Jason Nelson, Deputy Secretary of Public Safety, Lee Anne Bruce Boone

MEMBERS ABSENT: Alden Graybill

STAFF: Amanda Blasko, Kacy Holland, Stephanie Lowery

1. Call to Order - Jeff Smith

The meeting was called to order at 10:31 a.m.

2. Roll Call - Jeff Smith

A roll call determined a quorum was present.

3. Open Meeting Compliance - Jeff Smith

It was noted the agenda for the Coronavirus Emergency Supplemental Funding (CESF) Program Grant was properly posted and the Office of the Secretary of State was notified. The meeting agenda was posted at the District Attorneys Council on February 17, 2021.

4. Discussion and Possible Action on Approval of December 11, 2020 Special Meeting Board Minutes - Jeff Smith

Joy Thorp led a motion to approve the October 2, 2020 special board minutes while a second was presented by Alden Graybill. Motion passed.

5. Introduction of Guests - Jeff Smith

Members of the board introduced themselves and stated their respective agency. Jeff Smith suggested the applicants introduce themselves at the time of discussion.

6. Discussion and Possible Action on Conflict of Interest - Jeff Smith

The Conflict of Interest outlines protocol in the event a direct family member such as a spouse, child, or sibling is employed at an applicant agency. The board member must abstain from voting on that agency. These rules will apply during all deliberations regarding the applicants and/or applications. Jeff Smith stated that he would abstain from voting on the applications from Wilburton Police Department and District Attorney 16.

7. Discussion and Possible Action: Purpose Areas, Timing and Reapportionment of Remaining CESF Grant Funds - Jeff Smith

At the beginning of the grant, there was \$7.3 million to award. In May, the board decided to divide the money into Stage 1 and Stage 2. Stage 1 consists of PPE, and emergency and health-related items. Stage 2 includes

technology, and items that make teleworking easier. After the December 11 award meeting, \$263,301.56 remains in the Stage 2 fund. Stage 1 contains about \$740,000. Jeff Smith reminded the board to be cognizant of the funds left and reminded everyone that we are in year two of a two year grant. He also reiterated that there is only 10 months left on this grant, so everything requested will have to be within the bracket of 10 months. Amanda let everyone know that they would have federal progress reports due if they were to receive funding through this grant. The reports are due on July 15th and January 15th. Jeff announced that some money had been sent back from the subgrantees, totaling to about \$60,700.12. This is now available for reallocation back to stage 2. Joy Thorp made a motion to reallocate to stage 2, and Lee Anne Bruce Boone seconds. All in favor. Motion Passes

8. Discussion and Possible Action on the 2020 CESF Awards - Jeff Smith

Jeff Smith reiterated the CESF program grant is a reimbursement grant. The board will focus on Stage 1 items that will serve immediate needs and follow with Stage 2 items. The board encourages applicants to apply, if applicable, for the CARES Act/Coronavirus Relief Fund (CRF) grant which will disperse 1.2 billion dollars to fund cities and counties.

If funds are obtainable from other funding sources, such as FEMA, or FVPSA, in addition to, the CRF grant it is imperative that applicants inquire.

-Dearing House - Represented by Maggi Hutchason

Joy Thorp presented a motion to approve the sum of \$2000 while a second was led by Lee Anne Bruce Boone. Motion passed.

-City of Fairview - Represented by Jennifer Silcott

Joy Thorp presented a motion to approve the sum of \$10,393.64 while a second was led by Lee Anne Bruce Boone. Motion passed.

-OK Interviewing Services- Maria Rosales-Lambert

Joy Thorp presented a motion to approve the sum of \$5045 while a second was led by Lee Anne Bruce Boone. Motion passed.

-GRDA - Represented by Tyler Brown

Joy Thorp presented a motion to table while a second was led by Lee Anne Bruce Boone. Motion passed.

-McAlester

Joy Thorp presented a motion to table due to no representation while a second was led by Lee Anne Bruce Boone. Motion passed.

-Project Safe- Represented by Renee Clemmons

Joy Thorp presented a motion to approve the sum of \$16,050 while a second was led by Lee Anne Bruce Boone. Motion passed.

Department of Corrections - Represented by Donnie Lewis

Joy Thorp presented a motion to approve the sum of \$61,000.00 while a second was led by Lee Anne Bruce Boone. Motion passed.

-Seminole Police Department- Represented by Sharion Emmitt

Joy Thorp presented a motion to approve the sum of \$11,086 while a second was led by Lee Anne Bruce Boone. Motion passed.

-Edmond Police Department- Represented by Brandon Pratt

Joy Thorp presented a motion to approve the sum of \$19,680 while a second was led by Lee Anne Bruce Boone. Motion passes.

-Wilburton PD (2nd Request) - Represented by John Ford

Jason Nelson presented a motion to approve the sum \$41,888 while a second was led by Lee Anne Bruce Boone. Jeff Smith abstained. Motion passed.

-DA 16- Represented by Margaret Nicholson

Joy Thorp presented a motion to approve the sum \$3906.16 while a second was led by Lee Anne Bruce Boone. Jeff Smith abstained. Motion passed.

-DA 15 - Represented by Larry Edwards

Joy Thorp presented a motion to approve the sum \$37,135.71 while a second was led by Joy Thorp. Motion passed.

9. Future Board Meetings - Jeff Smith

A discussion was led by Jeff Smith to schedule the next board meeting on April 30, 2021 at 10:30am.

9. Adjournment - Jeff Smith

A motion was led by Joy Thorp while a second was presented by Lee Anne Bruce Boone to adjourn the meeting. Motion passed.