

The Oklahoma State Board of Cosmetology met at 10:00 am on Monday, May 9, 2011 at 2401 NW23rd Street, Suite 84 in the Testing Center, Oklahoma City, OK 73107. The following persons were present:

**BOARD MEMBERS**

Jerry Kelon Carter, Board Chair  
Freda Poe, Vice Chair  
A LaFaye Austin  
Tuan A. Nguyen  
Gretchen Payne  
Max Thomas  
Janet Dale Webb  
Ken Young

**BOARD'S LEGAL ADVISOR**

Sandra Balzer, Assistant Attorney General

**BOARD STAFF**

Sherry G. Lewelling, Executive Director  
Jennifer McRee, Principal Assistant  
Michelle Palmer, Cosmetology Inspector  
Vicki Middleton, Cosmetology Inspector  
Patricia Miglaiccio, Cosmetology Inspector  
Dawn Leonard, Cosmetology Inspector

**VISITORS**

Linda Wiist  
Sue Dearinger  
Sherry Meeks  
Debora Hart  
Kylee Patterson  
Shawn Johnston  
Whitney Nyatt  
Mary Rogers  
Brooke Bergkaump  
Camra Fischer  
Jourdan Meaf  
Jesse Edwards  
Steven Schardein  
Lisa Stierwalt  
Anita Berna  
Christen Brummett

**CALL TO ORDER**

Chair Carter called the meeting to order.

The meeting agenda was properly posted and agenda-ized

**ROLL CALL**

Quorum was established with roll call. The following persons answered roll call: Carter, Poe, Austin, Nguyen, Payne, Thomas, Webb and Young. (Bill Helton was not present)

**OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT – EACH SPEAKER IS LIMITED TO THREE MINUTES**

Brooke Bergkaump asked the Board “How do you see the Board changing when the Barbers combine with the Cosmetology Board?”

Mr. Carter stated that this has not happened and no legislation has passed yet for this to happen.

**BOARD DISCUSSION AND POSSIBLE ACTION RE: FINANCIAL STATEMENT FOR JANUARY TO APRIL 2011 – RILEY SHAULL, OFFICE OF STATE FINANCE**

Laura Swingle from the Office of State Finance presented the financial statement to the Board addressing questions for clarification and understanding.

A motion was made by Mr. Young and seconded by Mr. Nguyen to approve the January to April 2011 Financial Statement.

VOTING: Poe, yes; Austin, yes; Nguyen, yes; Payne, yes; Thomas, yes; Webb, yes; Young, yes.  
Motion passed.

**BUDGET COMMITTEE REPORT – GRETCHEN PAYNE, CHAIR**

Ms. Payne reported that the Budget Committee met in April and again this morning and has been working with staff and the Office of State Finance on the FY 2012 Budget.

**BOARD DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF FY 2012 BUDGET**

Laura Swingle from the Office of State Finance presented the FY 2012 Budget to the Board addressing questions for clarification and understanding.

Ms. Payne stated that the Committee was recommending the Board accept and approve the FY2012. A motion was made by Ms. Payne and seconded by Mr. Thomas to approve the FY 2012 Budget as presented.

VOTING: Poe, yes; Austin, yes; Nguyen, yes; Payne, yes; Thomas, yes; Webb, yes; Young, yes.  
Motion passed.

**BOARD DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF MARCH 14, 2011 BOARD MEETING MINUTES**

A motion was made by Mr. Young and seconded by Ms. Payne to approve the minutes of the March 14, 2011 Board meeting.

VOTING: Poe, yes; Austin, yes; Nguyen, yes; Payne, yes; Thomas, yes; Webb, yes; Young, yes.  
Motion passed.

(Mr. Young left the meeting.)

**LEGISLATIVE COMMITTEE REPORT – BILL HELTON, CHAIR**

Chair Carter updated the Board regarding Senate Bill 772 and House Bill 1601.

**DIRECTOR'S REPORT – SHERRY G. LEWELLING, DIRECTOR**

Ms. Lewelling provided the Board with a written report. She told of the new hotel available to accommodate Board members in Oklahoma City, Employee Appreciation Day plans, progress of on line renewal, progress of job reclassification for Inspectors and CLEAR Conference for Inspectors. She also provided the Board with her NIC Region meeting report.

**BOARD DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF CONTRACT FOR LEGAL SERVICES FOR FY 2012 WITH THE ATTORNEY GENERAL'S OFFICE**

A motion was made by Ms. Webb and seconded by Ms. Austin to approve the contract for legal services for FY 2012 with the Attorney General's office.

VOTING: Poe, yes; Austin, yes; Nguyen, yes; Payne, yes; Thomas, yes; Webb, yes.

Motion passed.

**NIC REGIONAL MEETING – REPORT FROM DELEGATES**

Ms. Poe stated that she learned about fraudulent documents, specifically diplomas and GEDs and what can be done if it is discovered if these have been submitted.

Chair Carter stated that test security and standards for sanitation and health and keeping updated on issues such as these at these conferences is so important.

Ms. Austin stated that she is always impressed to learn that Oklahoma has such efficient security of our exams and the use of our camera systems to monitor exams that we don't have so many problems with breeches in security of the test.

**BOARD DISCUSSION AND POSSIBLE ACTION RE: APPROVAL OF DELEGATES TO ATTEND NIC NATIONAL CONFERENCE, FORT LAUDERDALE, FL, AUGUST 27-29, 2011**

A motion was made by Ms. Poe and seconded by Mr. Thomas to approve travel to the NIC National Conference in Fort Lauderdale, FL for those delegates interested in attending.

VOTING: Poe, yes; Austin, yes; Nguyen, yes; Payne, yes; Thomas, yes; Webb, yes.

Motion passed.

**NEW BUSINESS NOT KNOWN OR WHICH COULD NOT HAVE BEEN REASNABLY FORESEEN PRIOR TO POSTING OF MEETING AGENDA – 25 O.S. § (A)(9)**

No new business was heard.

**BOARD ADJOURNMENT**

Chair Carter announced the meeting to be adjourned.

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Jerry Kelon Carter II, Chair

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Freda Poe, Vice Chair

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A LaFaye Austin

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Tuan A. Nguyen

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Gretchen Payne

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Max Thomas

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Janet Dale Webb

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Ken Young

5-9-2011jm