



# Oklahoma State Board of Cosmetology

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BRAD HENRY  
GOVERNOR

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EXECUTIVE DIRECTOR

## **APPLICATION FOR FOREIGN RECIPROCITY LICENSE**

The State Board of Cosmetology may grant license by reciprocity to applicants from outside the United States if all of the qualifications listed below are met.

Applicants for foreign reciprocity must schedule an appointment with the Executive Director, and must be able to speak English. Applicants are required to present all of the documentation listed below. All records must be certified, and translation to English must be attached to each document. If any documents are not to remain in the Board's possession, you must bring photocopies which will be retained by the Board.

Foreign reciprocity applicants are not allowed to practice in Oklahoma until a license has been issued. Oklahoma does not issue temporary work permits to foreign reciprocity applicants.

### **INSTRUCTIONS:**

1. The enclosed reciprocity application must be completed, signed and notarized.
2. The enclosed affidavit of beauty school or apprenticeship training must be completed, signed and notarized
3. Applicant must submit a current (newer than one year), 2" x 3" full face photograph.
4. Submit proof of an eighth grade education or equivalent. State the name and location of the school, dates attended, and any additional education achieved.
5. Applicant must provide proof of a current or permanent license from a country whose qualifications are substantially equal to those in force in Oklahoma at the time of application.
6. Submit proof of training in beauty culture. List curriculum covered and practiced, giving dates and location where training was obtained. If possible, submit a copy of your diploma.
7. Submit a certified statement from an official of your country stating that, if you were still in that country, you would be eligible to practice cosmetology.
8. Submit certified statements from previous employers, giving dates, places, and addresses of employment; or proof of having owned a salon.
9. Submit proof of a permanent visa having been established in the United States. Bring your passport.
10. **When all required documentation has been gathered, applicant must call the Board at 405.521.2441 and schedule an appointment with the Executive Director or their representative.**
11. Bring all documentation and a cashiers check or money order for \$65.00 with you to the appointment.  
*Personal checks are not accepted.*

Once your completed application is received and accepted, your license will be issued as soon as possible, and will expire on the last day of your next birth month. Subsequent licenses are renewable annually and will expire on the last day of your birth month each year.

Please direct all inquiries to the Board office at 405.521.2441.



