

The Oklahoma State Board of Cosmetology met at 10:00 am on Monday, May 13, 2013 in the Testing Center, 2401 NW 23rd Street, Suite 84, Oklahoma City, OK 73107. The following persons were present:

BOARD MEMBERS

Ken Young, Board Chair

LaFaye Austin

Dianna Fisher

Pam Martin

Gretchen Payne

Max Thomas

Janet Dale Webb

BOARD'S LEGAL ADVISOR

Kimberly Heaton, Assistant Attorney General

BOARD STAFF

Sherry G. Lewelling, Executive Director

Jennifer McRee, Principal Assistant

Vicki Middleton, Cosmetology Inspector

Elaine Klemme, Cosmetology Inspector

Deloris Merriman, Cosmetology Inspector

Donnie Allen, Cosmetology Inspector

Michelle Palmer, Cosmetology Inspector

VISITORS

Alissa Hartsfield

Loni Watkins

Tessa Johnson

Julie Gibbs

Kylie Basker

Jayme Dungan

Ila Edens

Ally Key

Boydale Morrison

Sue Dearinger

Linda Marie Wiist

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CALL TO ORDER

Chair Young called the meeting to order. He confirmed with Ms. Lewelling that the agenda had been properly posted and agenda-ized.

ROLL CALL

The following persons answered roll call: Austin, Fisher, Martin, Payne, Thomas and Webb. (Helton and Poe were not present)

OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT . EACH SPEAKER IS LIMITED TO THREE MINUTES

Ms. Dearing, Instructor from Meridian Technology Center stated that one of her student had a question for the Board and she was on her way to the meeting. Chair Young stated that she was welcome to ask the question when she arrived.

COMMENTS FROM INSPECTORS

No comments were received.

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FINANCIAL REPORT (JULY 1, 2012 TO MARCH 31, 2013) – REPRESENTATIVE FROM AGENCY BUSINESS SERVICES

Laura Swingle from Agency Business Services presented the Board with the report. She stated the Board is on track to come in a little under budget this year. She stated that she expects the Agency Budget to be complete in June for the Board's review.

A motion was made by Ms. Payne and seconded by Mr. Thomas to approve the Financial Report as presented.

VOTING: Austin, yes; Fisher, yes; Martin, yes; Payne, yes; Thomas, yes; Webb, yes.

Motion carried.

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FY 2014 CONTRACT WITH AGENCY BUSINESS SERVICES – DIVISION OF THE OFFICE OF MANAGEMENT AND ENTERPRISES SERVICES

Ms. Swingle explained the reason for the increase in the FY 2014 contract.

A motion was made by Mr. Thomas and seconded by Ms. Austin to approve the FY 2014 contract with Agency Business Services.

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VOTING: Austin, yes; Fisher, yes; Martin, yes; Payne, yes; Thomas, yes; Webb, yes.
Motion carried.

Chair Young called on student from Meridian Tech who introduced herself as Brandy. She asked the Board if cosmetologists could be fined if they were found to not have pictures on their licenses.

Ms. Lewelling explained that presently the Board does not have fine authority but the Board could cite for any violation found and write up the cosmetologist and the salon owner.

DIRECTOR'S REPORT – SHERRY G. LEWELLING, EXECUTIVE DIRECTOR

Ms. Lewelling provided the Board with a written report. In the report she welcomed Instructor Sue Derringer and cosmetology students from Meridian Technology Center. She spoke of the status of the Board's Sunset Bill, HB 1702. She provided a history of HB 1467 combining the Cosmetology and Barber Board. She announced that the Governor had signed the bill and effective November 1, 2013, the agency would be called the Oklahoma State Board of Cosmetology and Barbering. She told of the transfer process that had begun and what work would need to take place for this to happen. She updated the Board about working with the Department of Education in an effort to accommodate the Department of Education and cosmetology schools. She also informed the Board about an IT consolidation meeting recently attended and reminded the Board to submit their financial Interest Forms to the Ethics Commission to meet the May 15th deadline. She stated that the Budget approval was not on the agenda and the plan is to have a special meeting in June for this to take place when this is received from Agency Business Services and reviewed by the Budget Committee.

TESTING COMMITTEE REPORT – BILL HELTON, CHAIR

Ms. Lewelling stated she felt it was important to start reviewing the Barber practical examination to make it more legally defensible to have it ready for November 1st.

Chair Young stated that this committee and the other committees need to meet prior to July 1st.

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PMP COMMITTEE REPORT, DALE WEBB, CHAIR

Ms. Webb reported that the Committee met prior to the Board meeting to conduct the Director's mid-year review. She also stated that the committee had positive remarks for Ms. Lewelling with all the extra work she has done recently with legislation and the Barbers.

RECIPROCITY COMMITTEE REPORT – PAM MARTIN, CHAIR

Ms. Martin stated that the Committee will continue to work to make positive changes.

RULES COMMITTEE REPORT – LAFAYE AUSTIN, CHAIR

Ms. Austin stated that the Committee could consider meeting after a possible special meeting when the Board considers approval of the Budget to work on Cosmetology and Barber Board rules.

LEGISLATIVE AND SUNSET REVIEW COMMITTEE REPORT – MAX THOMAS, CHAIR

Mr. Thomas stated that Ms. Lewelling had already reported on this and the Sunset Review legislation in her report. He commended Ms. Lewelling on her hard work.

REPORTS FROM DELEGATES THAT ATTENDED NIC REGION MEETING

Ms. Austin, Ms. Martin and Mr. Young provided a report to the Board about what they learned at the NIC Region Meeting.

**NEW BUSINESS NOT KNOWN OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN
PRIOR TO POSTING OF MEETING AGENDA – 25 O.S. § (A)(9)**

No new business was heard.

BOARD ADJOURNMENT

Chair Young announced the meeting to be adjourned.

Ken Young, Chair

LaFaye Austin

Dianna Fisher

Pamela Martin

Gretchen Payne

Max Thomas

Janet Dale Webb