

The Oklahoma State Board of Cosmetology and Barbering met at 10:00 a.m. on Monday, January 9, 2017 at 2401 NW 23rd Street, Suite 84 in the Testing Center, Oklahoma City, OK 73107. The following persons were present:

BOARD MEMBERS

Ken Youong, Chair
Anthony Baldini, Vice Chair
Bill Helton
Christy Mather
Max Thomas

BOARD'S LEGAL ADVISOR

Grant Moak, Assistant Attorney General

BOARD STAFF

Sherry G. Lewelling, Executive Director
Jennifer McRee, Principal Assistant
Elaine Klemme, Inspector
Donnie Allen, Inspector
Carol McLain, Inspector
Willis Berry, Inspector

VISITORS

Sara Rucker
Linda Wiist

CALL TO ORDER

Chair Young called the meeting to order. He confirmed with Ms. McRee that the agenda had been properly posted and agenda-ized.

ROLL CALL

Quorum was established with roll call. The following persons answered roll call: Young, Baldini, Fisher, Helton, Mather and Thomas. (Austin, Bennett, Graham, Payne and Webb were not present).

PUBLIC COMMENT – OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT – EACH SPEAKER IS LIMITED TO THREE MINUTE. COMMENTS MUST BE RELATED TO ITEMS LISTED ON THE AGENDA

Sara Rucker had questions about the massage therapy licensing process and the emergency rule process that were answered by the Board.

DISCUSSION AND POSSIBLE ACTION TO APPROVE OR DISAPPROVE BUDGET REPORT (JULY 1, 2016 TO DECEMBER 31, 2016) – STEVEN HAWKINS, OMES, AGENCY BUSINESS SERVICES

Mr. Hawkins presented the budget report to the Board.

A motion was made by Mr. Thomas and seconded by Mr. Helton to approve the budget report as presented.

VOTING: Baldini, yes; Fisher, yes; Helton, yes; Mather, yes; Thomas, yes.

Motion carried.

DISCUSSION AND POSSIBLE ACTION TO APPROVE OR DISAPPROVE BOARD MEETING MINUTES FROM DECEMBER 12, 2016 SPECIAL BOARD MEETING

A motion was made by Mr. Thomas and seconded by Mr. Helton to approve the Board meeting minutes from December 12, 2016 Special Board Meeting.

VOTING: Baldini, yes; Fisher, yes; Helton, yes; Mather, yes; Thomas, yes.

Motion carried.

DIRECTOR'S REPORT – SHERRY G. LEWELLING

Ms. Lewelling provided a written report to the Board. She announced the passing of former State Inspector Linda Jackson. She announced that she would be interviewing for the open Inspector position and the full time position and later the new position in the licensing department. She stated that she is providing the Board with a draft of the OSBCB legislation and asked the Board to note two significant changes – 1) The booth rental license was reduced from \$25 to \$10 and 2) She added the Sunset clause to the bill.

She stated that Mr. Moak has been in communication with the bill drafter on the Advisory Board for Massage Therapy's legislation and that is being finalized.

She stated that she is working on compiling information requested for the future Sunset Review hearing and she is also in the process of preparing for a hearing before the Select Agency Committee.

BOARD DISCUSSION AND POSSIBLE ACTION RE: FIVE YEAR STRATEGIC BOARD PLAN – DIANNA FISHER

Ms. Fisher asked that this item be stricken from the agenda.

BOARD DISCUSSION AND POSSIBLE ACTION RE: FINGER PRINTING AND LICENSING REQUIREMENTS – DIANNA FISHER

Ms. Fisher stated she believes that it might be more important to require licensees to submit a current passport photo and download it to the Board for it to be imbedded on their license at time of renewal for identity purposes. After Board discussion it was requested that staff start looking into this as a possible future project.

BOARD DISCUSSION AND POSSIBLE ACTION RE: 2017 SALARY ADMINISTRATION PLAN

A motion was made by Mr. Baldini and seconded by Mr. Helton to approve the 2017 Salary Administration Plan.

VOTING: Baldini, yes; Fisher, yes; Helton, yes; Mather, yes; Thomas, yes.

Motion carried.

NEW BUSINESS WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF MEETING AGENDA 25 O.S. § (A)(9)

No new business was heard.

BOARD ADJOURNMENT

Chair Young announced the meeting to be adjourned.

Ken Young, Chair

Anthony Baldini, Vice Chair

Dianna Fisher

Bill Helton

Christy Mather

Max Thomas