

The Oklahoma State Board of Cosmetology and Barbering met on Monday, May 9, 2016 at 10:00 a.m. at 2401 NW 23rd Street, Suite 84 in the Testing Center, Oklahoma City, OK 73107. The following persons were present:

BOARD MEMBERS

Ken Young, Board Chair
Anthony Baldini, Vice Chair
LaFaye Austin
Dianna Fisher
Tammy Graham
Christy Mather
Gretchen Payne
Max Thomas
Janet Dale Webb

BOARD'S LEGAL ADVISOR

Grant Moak, Assistant Attorney General

BOARD STAFF

Sherry G. Lewelling, Executive Director
Jennifer McRee, Principal Assistant
Donnie Allen, Inspector
Krissy Miller, Inspector
Elaine Klemme, Inspector
Willis Berry, Inspector

VISITORS

Jennifer Cartwright
Rosemary Greenlee
Linda Wiist
Sue Derringer
(Ms. Derringer brought students to attend the meeting but they did not sign the visitor sheet)

CALL TO ORDER

Chair Young called the meeting to order. He confirmed with Ms. McRee that the Board meeting agenda had been properly posted and agenda-ized.

ROLL CALL

The following persons answered roll call: Young, Baldini, Austin, Fisher, Graham, Mather, Payne, Thomas, and Webb. (Bennett and Helton were not present)

PUBLIC COMMENT – OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT. EACH SPEAKER IS LIMITED TO THREE MINUTES. COMMENTS MUST BE RELATED TO ITEMS LISTED ON THE AGENDA

Alex Shiels, student from Meridian Technology Center asked “Can a licensed cosmetologist so hot towels shaves and how is it different from derma planning?”

Ms. Lewelling responded that cosmetologists cannot do shaves and this is a Barbering technique only. She further stated that cosmetologists cannot do more than affect the outer most layer of skin. She said basically they can exfoliate only.

DISCUSSION AND POSSIBLE ACTION TO APPROVE OR DISAPPROVE BUDGET REPORT (JULY 1, 2015 to APRIL 30, 2016- STEVEN HAWKINS, OMES, AGENCY BUSINESS SERVICES

Mr. Hawkins presented the Budget report to the Board he stated that everything appeared to be in good working order and there were no causes for concern for the agency.

A motion was made by Ms. Webb and seconded by Ms. Austin to approve the Budget report as presented.

VOTING: Baldini, yes; Austin, yes; Fisher, yes; Graham, yes; Mather, yes; Payne, yes; Thomas, yes; and Webb, yes.

Motion carried.

DISCUSSION AND POSSIBLE ACTION TO APPROVE OR DISAPPROVE BOARD MEETING MINUTES FROM APRIL 4, 2016

A motion was made by Mr. Thomas and seconded by Mr. Baldini to approve the Board meeting minutes of April 4, 2016.

VOTING: Baldini, yes; Austin, yes; Fisher, yes; Graham, yes; Mather, yes; Payne, abstain; Thomas, yes; and Webb, yes.

Motion carried.

Chair Young requested that Item #10 be moved up to the next agenda item and the members of the board did not object.

JENNIFER CARTWRIGHT, ASSESSMENT MANAGER, HCP COORDINATOR, CAREER TECH TESTING CENTER TO MAKE PRESENTATION TO THE BOARD RE: EXAMINATION SITE

She stated that she wanted to see if a partnership could be formed with the Board at career tech testing site centers for the administration of the written examination. She stated that by utilizing their facilities and services, candidates wouldn't have to travel over 20 miles to test and it would be affordable to the student since they are a not for profit and the price is typically \$40 to \$45 per exam.

Through Board discussion it was determined that there was an interest to research this further. Ms. Austin stated she would like to hear from other testing site vendors also.

DIRECTOR'S REPORT – SHERRY G. LEWELLING

Ms. Lewelling provided a written report to the Board. She welcomed Sue Derringer from Meridian Technology Center and her students. She stated that Carol McLain is the new Inspector and she would begin employment next week with the Board. She stated that mock exams with the new cosmetology practical exam would begin in the schools on June 1st. She presented the draft of SB687 that requires the Board to regulate Massage Therapists that is presently on the Governor's desk for her signature and approval consideration.

BUDGET COMMITTEE REPORT – REPORT FROM MEETING OF APRIL 11, 2016 – MAX THOMAS, CHAIR

Mr. Thomas stated that the committee met on April 11, 2016 and discussed researching projects such as electronic inspections. He also stated that it would not be a surprise as a non appropriated agency that in the future we would be required to start giving 20% to the General Fund as opposed to 10%.

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LEGISLATIVE COMMITTEE REPORT – UPDATE ON PROGRESS OF BOARD LEGISLATION – MAX THOMAS, CHAIR

Mr. Thomas stated that he did not have anything to report that has not already been reported regarding Board legislation.

DISCUSSION AND POSSIBLE ACTION TO APPROVE DELEGATES TO ATTEND NIC ANNUAL CONVENTION OCTOBER 1-3, 2016 in TAMPA, FL

All Board members present at the meeting stated they were interested in attending the conference.

Ms. McRee reminded the Board that this was a FY17 budget item and that travel arrangements could not be made until after the FY17 budget was approved.

A motion was made by Ms. Webb and Mr. Baldini that any interested member of the Board be approved to attend the conference.

VOTING: Baldini, yes; Austin, yes; Fisher, yes; Graham, yes; Mather, yes; Payne, yes; Thomas, yes; and Webb, yes.

Motion carried.

PMP OF THE EXECUTIVE DIRECTOR, SHERRY G. LEWELLING – REPORT FROM DALE WEBB, COMMITTEE CHAIR RE: MID-YEAR REVIEW OF THE EXECUTIVE DIRECTOR

Ms. Webb reported that the committee conducted the Mid year PMP review of the Director and reported that they felt Ms. Lewelling was doing a wonderful job and had nothing negative to report.

NEW BUSINESS WHICH COULD NOT HAE BEEN REAASONABLY FORESEEN PRIOR TO POSING OF MEETING AGENDA 25 O.S. § (A)(9)

No new business was heard.

BOARD ADJOURNMENT

Chair Young declared the meeting to be adjourned.

Ken Young, Chair

Anthony Baldini, Vice Chair

LaFaye Austin

Dianna Fisher

Tammy Graham

Christy Mather

Gretchen Payne

Max Thomas

Janet Dale Webb