

The Oklahoma State Board of Cosmetology and Barbering met on Monday, May 11, 2015 at 10:00 a.m. at 2401 NW 23<sup>rd</sup> Street, Suite 84, Oklahoma City, OK 73107 in the Testing Center. The following persons were present:

**BOARD MEMBERS**

Ken Young, Chair  
Anthony Baldini, Vice Chair  
Rick Bennett  
Tammy Graham  
Bill Helton  
Pamela Martin  
Max Thomas  
Janet Dale Webb

**BOARD'S LEGAL ADVISOR**

Grant Moak, Assistant Attorney General

**BOARD STAFF**

Sherry G. Lewelling, Executive Director  
Jennifer McRee, Principal Assistant  
Deloris Merriman, Inspector  
Elaine Klemme, Inspector  
Krissy Straub, Inspector

**VISITORS**

Linda Marie Wiist	Bruce Waight
Veronica Graham	Erica Smith
Sue Dearing	Amanda Goertz
Ivy Tell	Kayla Hadwiger
Betsy McAskill	Sarah Grimmett
Logan Taylor	Paige Platt
Faith Taylor	Kasey Teegarden
Faith Tizcareno	Steve Shardeain
Sherylie Harrison	

**CALL TO ORDER**

Chair Young called the meeting to order

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**ROLL CALL**

Quorum was established with roll call. The following persons answered roll call: Young, Baldini, Bennett, Graham, Helton, Martin, Thomas and Webb.

**PUBLIC COMMENT – OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT – EACH SPEAKER IS LIMITED TO THREE MINUTES. COMMENTS MUST BE RELATED TO ITEMS LISTED ON THE AGENDA**

Paige Platt, student from Meridian Technology Center asked why the rule book states they are unofficial rules.

Ms. McRee explained that in the state of Oklahoma, the only official agency rules are on file with the Office of Administrative Rules thru the Secretary of States office and any reprinting of the rules is considered an unofficial copy.

**COMMENTS FROM INSPECTORS**

No comments were heard.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FINANCIAL REPORT (JULY 1, 2014 TO APRIL 30, 2015) – BETTY JOHNSON, AGENCY BUSINESS SERVICES**

Stephen Hawkins from Agency Business Services presented the Budget to Actual Report in all three departments.

A motion was made by Mr. Helton and seconded by Ms. Webb to approve the financial report as presented.

VOTING: Baldini, yes; Bennett, yes; Graham, yes; Helton, yes; Martin, yes; Thomas, yes and Webb, yes.

Motion passed.

**DISCUSSIN AND BOARD ACTION TO APPROVE OR DISAPPROVE FY 2016 ATTORNEY GENERAL CONTRACT FOR LEGAL SERVICES**

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A motion was made by Mr. Thomas and seconded by Mr. Helton to approve the FY 2016 Attorney General Contract for legal services.

VOTING: Baldini, yes; Bennett, yes; Graham, yes; Helton, yes; Martin, yes; Thomas, yes and Webb, yes.

Motion passed.

**CHRIS PANTANO, BUSINESS DEVELOPMENT, MIDWEST REGION FROM DATA BANK IMX TO MAKE PRESENTATION TO THE BOARD REGARDING SERVICES FOR DOCUMENT MANAGEMENT/IMAGING**

Mr. Pantano was not present for the presentation.

**DIRECTOR'S REPORT – SHERRY G. LEWELLING**

Ms. Lewelling provided a written report to the Board. She welcomed Sue Dearing and her students from Meridian Technology Center to the Board meeting. She explained the passing of House Bill 1628 to the Board. She told that the Register to interview and hire the Barber Instructor applicants is available and interviews will be conducted in the next few weeks. She told that the Barber Practical Exam Committee Chair, Anthony Baldini and herself, conducted a mock barber practical exams for two schools.

**PMP OF THE EXECUTIVE DIRECTOR REPORT – DALE WEBB, COMMITTEE CHAIR REPORT REGARDING MID-YEAR REVIEW OF THE EXECUTIVE DIRECTOR**

Ms. Webb stated that the mid-year review of the Director was completed at 9:15 am this morning and Ms. Lewelling is doing a great job.

**BARBER EXAM COMMITTEE REPORT – ANTHONY BALDINI, CHAIR, REPORT REGARDING BARBER EXAMINATION UPDATES**

Mr. Baldini stated that the changes for the Barber practical exam have been well received and everything still looks to be a go in July 2015.

**RULES COMMITTEE REPORT – PAM MARTIN, COMMITTEE CHAIR, PROGRESS OF RULES**

Ms. Martin stated she did not have anything to report on the progress.

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**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE DELEGATES TO ATTEND NIC ANNUAL CONFERENCE 8-29-31, 2015 in MISSOULA, MONTANA**

The following persons expressed an interest in attending the conference: Lewelling, Thomas, Martin and Young.

A motion was made by Mr. Helton and seconded by Ms. Martin to approve board member travel for those members interested in attending the NIC Annual Conference in Missoula, Montana.

Mr. Helton amended his motion, seconded by Ms. Martin to approve board member travel for those interested in attending and travel for the Director to the NIC Annual Conference in Missoula, Montana.

VOTING: Baldini, yes; Bennett, yes; Graham, yes; Helton, yes; Martin, yes; Thomas, yes and Webb, yes.

Motion passed.

**NEW BUSINESS WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF MEETNG AGENDA 25 O.S. § (A)(9)**

Ms. Martin stated she was interested in the Board moving forward with electronic inspections.

**BOARD ADJOURNMENT**

Chair Young announced the meeting to be adjourned.

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Ken Young, Chair

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Anthony Baldini

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Rick Bennett

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Tammy Graham

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Bill Helton

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Pamela Martin

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Max Thomas

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Janet Dale Webb

5/11/2015jm