~~CHAPTER 15 – BARBERS~~

~~SUBCHAPTER 1. GENERAL PROVISONS~~

~~175:15-1-1. Purpose~~

~~The rules in this Chapter implement the Barber Act.~~

~~175:15-1-2. Definitions~~

~~The following words or terms, when used in this Chapter, shall have the following meaning, unless the context clearly indicates otherwise:~~

~~**"Barber**" means any person who engages in the practice of barbering.~~

~~**"Barbering"** means any one or any combination of the following practice, when done upon the upper part of the human body for cosmetic purposes and when done for payment either directly or indirectly for the general public, the human body for cosmetic purposes and when done for payment either directly or indirectly for the general public, constitutes the practice of barbering, to wit: Shaving or trimming the beard or cutting the hair; giving facials or scalp massages or treatment with oils, crams, lotions or other preparations, either by hand or mechanical appliances; singeing, shampooing or dyeing the hair or apply hair tonics; applying cosmetic preparations, antiseptics, powders, oils, clays or lotions to scalp, face, neck or upper part of the body; and removing superfluous hair from the face, neck, or upper part of the body."~~

~~**"Barber apprentice"** means any person sixteen (16) years of age or older whose principal occupation is the learning of the barber trade in the State of Oklahoma, under the direct supervision of an Oklahoma licensed barber who has at least two (2) years of practical experience as a licensed barber.~~

~~**"Barber Board"** means the State Barber Advisory Board.~~

~~**"Barber school or college"** means an establishment operated for the purpose of teaching barbering.~~

~~**"Barber shop"** means an establishment or place of business, including a mobile unit, where one (2) or more persons are engaged in the practice of barbering, but does not include barber schools or colleges.~~

~~**"Board"** means State Board of Health.~~

~~**"Commissioner"** means t he State Commissioner of Health.~~

~~"**Contagious communicable disease or condition"** means those infectious diseases which are transmitted from person-to-person by contact with blood or body secretions and my pose an occupational risk to barbers barber apprentices, graduate apprentices, or instructors.~~

~~**"Department"** means the State Department of Health.~~

~~**"Direct supervision"** means the supervision, by the actual presence in the shop, of a licensed barber while barber services is being performed by a barber apprentice or graduate apprentice.~~

~~**"Graduate-apprentice"** means any person sixteen (16) years of age or older who has completed the barber curriculum at an Oklahoma licensed barber college, whose application to take~~

~~the Oklahoma barber examination has been accepted, and who is under the direct supervision of an Oklahoma licensed barber who has at least two (2) years of practical experience as a licensed barber. A graduate-apprentice is only valid for four (4) months from the date of the issuance or until the graduate-apprentice successfully completes the barber examination if less than four (4) months from the date of issuance.~~

~~**"Instructor"** means a person licensed to teach barbering.~~

~~**"Instructor student"** means a licensed barber enrolled in a barber college or barber school who is learning the teaching of barbering.~~

~~**"Kiosk Style Barer Shop"** means a small temporary or semi-permanent structure generally not larger than 150 square feet, which is located within an enclosed building, such as a mall or airport lounge, for the purpose of barbering.~~

~~**"Mobile unit"** means a self-contained, self-supported, enclosed mobile unite not less than 24 feet in length, listed as a barber shop with the Department, used for the practice of "Barbering" and comply with OAC 310:1210-7.~~

~~**"Potentially infectious body fluids"** means blood or blood products; any fluids visibly contaminated with blood; and all body fluids.~~

~~**Sanitizers"** means a disinfectant which inhibits, neutralizes, or destroys all bacteria, virus, parasites and other organisms. It shall be a germicide, fungicide and virucide to comply with the disinfecting requirements of the barber rules.~~

~~175:15-1-3. State Barber Advisory Board duties~~

~~The Barber Advisory Board shall:~~

~~(1) recommend to the Board rules which are necessary for the administration of the Barber law:~~

~~(2) recommend minimum barber school curriculum requirements;~~

~~(3) administer examinations;~~

~~(4) review and revise examinations as needed;~~

~~(5) comply with the Oklahoma Open Meeting Act; and assist with Department in the administration of the Act.~~

~~SUBCHAPTER 3 EXAMINATIONS~~

~~175:15-3-1. Format~~

~~(a) The Barber Board shall administer examinations for barber and instructor licenses at least four (4) times each year. The examination shall contain a written portion and a practical demonstration.~~

~~(b) An applicant shall make written application to the Department on the prescribed form. If the examination attempt is not successful, the applicant shall submit the reexamination fee to the scheduled reexamination.~~

~~(c) An application ore reexamination fee shall be received by the Department no later than ten (10) working days prior to the examination date.~~

~~(d) The examination applicant shall furnish two (2) live models who shall be at least sixteen (16) years of age. One (1) model shall be female with shoulder length hair and one (1) model shall be male with hair not less than one (1) inch in length.~~

~~(e) The examination applicant shall furnish all supplies and tools required to demonstrate the services evaluated during the examination.~~
~~(f) The applicant for examination shall have a valid driver's license or photo identification to be admitted to the examination.~~
~~(g) An applicant shall be able to read and write the English language without assistance.~~

~~175:15-3-2. Scoring~~

~~The maximum grade value of each part of the examination for barber license shall be one hundred (100) points. An examinee shall make 70% or more on each part of the examination to pass.~~

~~If an applicant fails any part of the examination, the applicant shall only retake the part of the examination failed. However, if the entire examination is not passed within two (2) years, the applicant shall repeat the entire examination.~~

~~175:15-3-3. Examination prerequisite~~

~~(a) Applicants for the barber examination shall:~~

~~(1) Complete fifteen hundred (1,500) clock hours in no less than nine (9) months from an approved Oklahoma licensed barber school or college; or~~
~~(2) Complete eighteen (18) months, and not more than two (2) years, under an Oklahoma licensed barber who has engaged in the practice of barbering for at least two (2) years. An applicant for examination shall not combine school and apprentice hours to meet the examination prerequisite. A barber apprentice who does not complete and file and examination application with five (5) years of completing the apprenticeship shall lose all accumulated apprenticeship hours;~~
~~(3) Hold a valid current license in good standing to practice barbering issued by another state or entity, which has been determined by the Department to not meet the eligibility requirements for reciprocal licensing. If the documents are not written in English, the person shall provide a certified English translation; or~~
~~(4) Hold a current Oklahoma cosmetologist license pursuant to the cosmetology rules and complete a seven hundred fifty (750) hour course of study consisting of barbering techniques in a barber school or college licensed pursuant to this Chapter; and~~
~~(5) Pay a fee established by the Board.~~

~~(b) Applicants for the barber instructor examination must possess a valid current barer license sand shall:~~

~~(1) Verify four (4) years experience s a licensed barber: or~~
~~(2) Complete a six hundred (600) clock hour instructor course in no less than four (4) months from an approved Oklahoma licensed barber school or college and verify one (1) year as a licensed barber. Applicants may enroll and begin the instructor course at a licensed barber school upon passing the barber examination; and~~
~~(3) Pay a fee established by the board.~~

~~175:15-3-4. Fee forfeiture~~

~~Applicants failing to appear for the examination on the date scheduled shall forfeit the examination fee unless notification is received by the Department at least seventy-two (72) hours prior to the examination.~~

~~175:15-3-5. Standard~~

~~The current issue of "Milady's Standard Professional Barbering" textbook shall be the reference utilized by the Board for examination purposes.~~

~~SUBCHAPTER 5. LICENSING~~

~~175:15-5-1. License required~~

~~A barber or instructor license shall only be issued to an individual who passes the required examination or meets the requirements for a reciprocal barber licensed as outlined in 310:210-5-9 of this chapter, and pays the appropriate licensing fee established by the Board. No person shall practice any phase of barbering for fee or otherwise who does not have a current valid barber, barber apprentice, graduate-apprentice, or instructor license, and a photo ID in their possession. A duplicate license shall be issued if the licensee submits a notarized statement as to its loss, except that an instructor upon written request shall be issued a duplicate license as a barber without fee for use in a barber shop. The barber license number shall be the same as the instructor license.~~

~~175:15-5-2. Licensing fees~~

~~(a) **Annual license fees.** Annual license fees under the Barber Law are:~~

~~(1) Barber - $25.00~~

~~(2) Instructor - $50.00~~

~~(3) Barber School or College - $200.00~~

~~(b) **Late renewal fees.** Late renewal fees under the Barber Law are:~~

~~(1) Barber - $50.00~~

~~(2) Instructor - $75.00~~

~~(3) Barber School or College - $400.00~~

~~(c) **Reciprocal license fee**. Initial license fee - $200.00~~

~~(d) **Non-renewable license fees.** Non renewable license fees under the Barber Law are:~~

~~(1) Barber Apprentice - $50.00~~

~~(2) Graduate Apprentice - $10.00~~

~~(3) Hardship Apprentice - $25.00~~

~~(e) **Examination fees.** The barber examination and reexamination fees are $35.00. Instructor examination and reexamination fees are $50.00.~~

~~(f) **Payments.** All license fees, examination fees, and reexamination fees, shall be paid by cash, cashier's check, personal check, or money order.~~

~~175:15-5-3. Right to entry~~

~~Any authorized representative of the State Department of Health shall have authority to enter upon and to inspect any barber shop, barber school or college, or similar establishment at any time during regular business hours.~~

~~175:15-5-4. License posting~~

~~The license issued by the Commissioner shall be posted at the Barber, barber apprentice, instructor or graduate-apprentice work station. The license shall not be valid unless it is posted in a conspicuous location visible to the client, and a photo ID is in the possession of the person performing barbering. The photo ID shall be presented to any authorized representative of the Oklahoma State Department of Health upon request.~~

~~175:15-5-5. Work station sanitation~~

~~Each barber, barber apprentice, instructor, or graduate-apprentice shall be responsible for the sanitation of his/her work station.~~

~~175:15-5-6. Expiration and renewal of license~~

~~(a) **License expiration.** The expiration date for licenses are:~~

~~(1) Barber: June 30 each year;~~

~~(2) Barber Apprentice: Two (2) years from the date of issue;~~

~~(3) Barber School or College: June 30 of each year;~~

~~(4) Instructor: June 30 of each year:~~

~~(5) Graduate Apprentice: Four (4) months from the date of issue or upon successful completion of the Oklahoma barber examination if less than four (4) months from the date of license;~~

~~(6) Hardship apprentice: One (1) year from the date of issue; and~~

~~(7) Transfer apprentice: Two (2) years from the date of issue of the original apprentice license.~~

~~(b) **License renewal.** License renewal requirements are:~~

~~(1) A barber or barber instructor license shall be renewable without penalty until the date of expiration. A renewal delivered in person or postmarked after the expiration date shall not be renewed without payment of the late renewal fee and only upon Department approval. Any person that has a license that has expired more than five (5) years shall not be renewable. Any person that has a license that has expired more than five (5) years before a request for renewal shall obtain another license by examination only, unless the person was able to renew the barber or barber instructor license when beginning active military duty and provides verification of being on active military duty and having returned or been discharged within six (6) months of making application.~~

~~(2) A graduate apprentice, apprentice, or hardship apprentice license shall not be renewed.~~

~~(3) A barber school or college license shall be renewable without penalty until the date of expiration. A renewal delivered in person or postmarked after the expiration date shall not be renewed without payment of the late renewal fee and only upon Department approval.~~

~~(c) **Application form.** An application form to renew a license shall be mailed the address last reported in writing to the Department. Failure to receive the renewal application does not excuse the licensee from renewing the license prior to expiration.~~

~~**175:15-5-7. New shop requirements**~~

~~Before any new, or under new management, barber shop is opened for business, the licensed barber shall contact the County Health Department for an inspection to assure compliance with the Barber Licensing Act and Rules and Regulations.~~

~~**175:15-5-8. Barber apprentice and graduate-apprentice employment**~~

~~(a) **Barber requirements for barber apprentice employment.** An Oklahoma licensed barber who employs a barber apprentice shall provide direct supervision over an apprentice for what constitutes a complete say unless the barber also employs another qualified, licensed barber, full time, for an apprentice working in the shop. The licensed supervision, barber shall keep an accurate record of the apprentice hours. The supervising barber shall submit to the Department reports of hours accumulated by the barber apprentice every three (3) months which shall be due by January 15, April 15, July 15, and October 15. Credit shall not be allowed for any hours received before the apprentice registers with the Department. Licensed barbers employing barber apprentices shall notify the Department, in writing, within fourteen (14) days of the date when a licensed barber apprentice leave the barber's employment.~~

~~(b) **Apprentice ratio.** No barber shall have more than (1) licensed barber apprentice and one~~ (1) graduate-apprentice or two (2) graduate-apprentices, if no other apprentice is employed, in ~~each shop. If a barber apprentice goes on active military duty and another apprentice is acquired during this time, there regulations will allow the apprentice returning from active military duty to resume apprenticeship and will allow two apprentices in the shop until each apprentice's two-year registration period expires.~~

~~(c) **Barber apprentice requirements.**~~

~~(1) A barber apprentice accumulates hours based on the actual number of hours under direct supervision performing and training in the shop.~~

~~(2) A barber apprentice shall complete 3,000 hours in not less than 18 months or more than 24 months during the duration of a barber apprentice license except where the provisions of OAC 310:210-5-8(d) apply.~~

~~(2) A barber apprentice work station shall be located in the same room of the shop as the supervising barber's work station.~~

~~(4) A graduate apprentice shall not be eligible to apply for a barber apprentice license within twelve months following the expiration of the graduate-apprentice license.~~

~~(d) **Hardship barber apprentice license.** A hardship apprentice license shall be issued only after review and approval by the Department. To qualify for a hardship apprentice license an apprentice must document circumstances beyond their control that have prevented them from obtaining the minimum required hours and months of experience while licensed for two (2) years as a barber apprentice. Upon completion and approval of the hardship barber apprentice license application, the license shall be issued.~~

~~(e) **Transfer barber apprentice license.** A transfer barber apprentice license shall be issued only after review and approval by the Department. To qualify for a transfer apprentice license an apprentice shall document the dissolution of the apprentice agreement by which the barber~~ apprentice license was obtained. Upon completion and approval of the transfer barber apprentice ~~license application, the license shall be issued.~~

~~(f) **Curriculum for barber apprentices.** The barber apprentice curriculum shall include each subject listed in OAC 310:210-9-10(b)(2). The minimum number of hours for each subject are listed in Appendix C of OAC 310:210.~~

~~(g) **Graduate-apprentice requirements.** No person shall be issued a license as a graduate-apprentice unless such person is at least sixteen (16) years of age and has completed the barber curriculum at an Oklahoma licensed barber school or college and whose application to take the Oklahoma barber examination has been accepted. A graduate apprentice shall not be eligible to apply for a barber apprentice license within twelve months following the expiration of the graduate-apprentice license.~~

~~175:15-5-9. Reciprocal barber license~~

~~The Department shall issue a barber license to any applicant who holds a current valid license from any other state or entity, which has been determined by the Department to have licensure requirements that are substantively equal to the requirements of this state. No license shall be issued unless the holder of an Oklahoma barber license would be issued a licensed by such other State or entity.~~

~~SUBCHAPTER 7. GENERAL SANITATION~~

~~175:15-7-1. Patron contact equipment~~

~~(a) After sanitation, equipment shall be stored in a manner to prevent contamination.~~

~~(b) The following precautions shall be followed when potentially infectious body fluids of an individual could come into contact with equipment:~~

~~(1) All visible signs of blood shall be removed with soap and hot water; and~~

~~(2) All contaminated surfaces shall be disinfected according to the manufacturer's directions with a product labeled "Virucidal".~~

~~175:15-7-2. Sanitizers~~

~~All barber shops and barber schools shall have in use at all times at each chair a water-base sanitizer and an oil-base sanitizer. The water-base sanitizer shall be used on all combs and other plastic equipment. The oil-base sanitizer shall be used on the clipper blades, shears, and razors. All sanitizers, sanitizing containers, and all sanitizing agent shall be properly labeled. All equipment shall be stored in a clean, smooth, non-porous surface. Equipment not being used shall be stored away from the work area. Barber shops and schools shall use sanitizers which are registered with the Environmental Protection Agency (EPA) for use as a disinfectant to achieve its intended purpose in accordance with the product label.~~

~~175:15-7-3. Lighting and ventilation~~

~~Barber shops, schools, and colleges shall have fifty (50) foot candles of light at sixty (6) inches from floor and be properly ventilated.~~

~~175:15-7-4. Walls, ceiling, floors and equipment~~

~~The walls, ceiling, floors and equipment in every barber shop, school and college shall be kept clean and in good repair. Floors shall be covered with hardwood, linoleum, composition tile or other washable, non-porous material for an area of eight (8) feet in diameter centered on the barber chair.~~

~~175:15-7-5. Towels~~

~~A separate, clean towel or neck band shall be used for each patron. All barber shops, schools, and colleges shall have sufficient closed sanitary towel cabinets for storage of clean towels and hampers for soiled towels. The head-rest of each chair shall be provided with a clean towel or clean paper for each patron using said chair. A clean chair cloth shall be used each day.~~

~~310:210-7-6. Water supply~~

~~A safe and adequate water supply of continuous hot and cold running portable water shall be provided in each barber shop, school and college. Where a public water system is available, a connection shall be made thereto, otherwise, the water shall be obtained from a supply meeting the requirements set by the Oklahoma Department of Environmental Quality.~~

~~175:15-7-7. Toilets~~

~~Toilet facilities in barber shops, schools, and colleges shall be provided and conveniently located, clean, adequately lighted, with mechanical ventilation, and in good repair. Approved lavatory facilities shall be provided to include a disinfectant soap, paper towels, and water.~~

~~175:15-7-8. Health of personnel~~

~~No person affected with a contagious communicable disease or condition which has been diagnosed by a physician shall serve the patrons in any barbers shop, school, or college until no longer contagious. Any barber, instructor, barber apprentice or graduate-apprentice who can reasonably anticipate contact with potentially infectious body fluids, shall wear protective or disposable gloves. Reusable protective gloves shall be sanitized before reuse. Disposable gloves shall not be reused sand shall be disposed of properly.~~

~~175:15-7-9. Cleanliness of personnel~~

~~Each barber, barber apprentice, instructor, or graduate-apprentice shall wear uniforms or clean clothes at all times. The barber, barber apprentice, graduate-apprentice, and instructor shall cleanse his/her hands thoroughly with a disinfectant soap and clean water before attending each patron after visiting the toilet.~~

~~175:15-7-10. Food and drink restricted~~

~~No barbering shall be performed in a room where either food or drink is served. Connecting doors shall be solid and self-closing.~~

~~175:15-7-11. Air removal of hair from patron~~

~~The use in barber shops, schools, and colleges of compressed air with pressure not to exceed three (3) pounds per chair is permissible to remove loose hair from the patron. The use of vacuum type devices for the removal of loose hair is approved, provided the portion of the device coming in contact~~

~~with the patron is easily removed and so constructed and of such material as to be easily cleaned and sanitized and shall be sanitized prior to use on each patron.~~

~~175:15-7-12. Objectionable establishment~~

~~(a) Barbering may be performed in a place other than a duly authorized barber shop, provided that the intent of the sanitary requirements under the rules are fulfilled.~~

~~(b) A home shop shall provide a separate outside entrance directly into the shop. No room or part of a building occupied by a barber shop, school or college shall be used for sleeping purposes. Living quarters shall be separated from a barber shop or school by a solid and self-closing door. All establishments shall be maintained in an insect, rodent, and animal free condition. Animals used to aid sensory perceptions, such as seeing eye dogs and primates for helping hands are exempt.~~

~~175:15-7-13. Head lice~~

~~If head lice is detected, the barber, barber instructor, barber apprentice, barber student, hardship apprentice, transfer apprentice or graduate-apprentice shall not proceed with further services and shall wash and disinfect his/her hands. The barber or instructor shall recommend that the infected patron see a physician or other health care provider. All areas exposed to the head lice shall be cleaned with an approved germicidal solution. All tools and equipment exposed to head lice shall be disinfected.~~

~~175:15-7-14. Prohibited products~~

~~Styptic pencils and lump alum are prohibited in any shop, barber college or school.~~

~~175:15-7-15. Kiosk Style Barber Shop~~

~~A kiosk style barber shop shall be approved to operate within an enclosed building such as a mall or airport lounge. The shop shall be exempt from the requirement of toilet facilities only if toilet facilities, which are available for use, are located within 500 feet. A hand washing lavatory with hot and cold water under pressure through a mixing faucet shall be located within the shop. If a public water supply is not available to the shop a minimum supply of five gallons shall be provided in a sanitary manner with an automatic pressure activated mechanical pump. Additionally a water heater shall be furnished capable of supplying water with a minimum temperature of 110 degrees Fahrenheit. If a common drain for wastewater disposal is not available at the shop a wastewater holding tank with a minimum capacity of five gallons shall be provided. The shop shall not be located within fifty feet of a food preparation or a food service area.~~

~~175:15-7-16. Product safety and consumer advisory~~

~~All licensed barbers, barber instructors, and barber apprentices shall be individually responsible for product knowledge. Maximum precautionary, safe, sanitary and appropriate preparation prior to service and application, as required by product label, shall be practiced at all times upon the public. Licensees who use a product(s) that requires a patch test before the use or application of the product are required to post an advisory, clearly visible to the client in the area where the product requiring the patch test is used or applied, that advises the client of the manufacturer's requirements to conduct a patch test before the product may be used or applied. The posting of an advisory shall not be required if the licensee provides the individual with a printed, legible fact sheet containing the manufacturer's~~

~~requirement to conduct a patch test before the product is used or applied, or secures an informed written release of liability from the client receiving the application of the product requiring the patch test.~~

~~SUBCHAPTER 9. BARBER SCHOOL AND COLLEGE REQUIREMENTS~~

~~175:15-9-1. License required~~

~~No barbering school or college shall operate unless licensed by the Department.~~

~~175:15-9-2. School license application~~

~~The applicant for a barber school license shall address a letter to the Oklahoma State Department of Health, Barber Division, 1000 Northeast 10th Street, Oklahoma City, Oklahoma, 73117-1299, requesting the necessary application blanks. The applicant shall state the communication, the name and address of the proposed owners. If a corporation, the names and addresses of the officers and the principal stock owners shall be listed.~~

~~175:15-9-3. Inspection of a new barber schools or colleges~~

~~Before any new, or under new management, barber school or college is licensed and opened for business, the school owner shall call the Department for an inspection to determine compliance with the Barber License Act and OAC 310-210.~~

~~175:15-9-4. Number instructors required~~

~~Each barber school shall have not less than one (1) licensed instructor for one (1) to fifteen (15) students enrolled, two (2) instructors for sixteen (16) to thirty (30) students enrolled, three (3) instructors for thirty-one (31) to forty-five (45) students enrolled, four (4) instructors for forty-six (46) to sixty (60) students enrolled, five (5) instructors for sixty-one (61) to seventy-five (75) students enrolled, six (6) instructors for seventy-six (76) to ninety (90) students enrolled, or seven (7) instructors for ninety-one (91) to one hundred and five (105) students enrolled, with this fifteen (15) to one (1) ratio continuing as enrollment increases. Instructors shall be on the floor at all times.~~

~~175:15-9-5. Supervised practice~~

~~(a) A school or college shall not allow a student, other than an instructor student, to teach other~~ students.

~~(b) Practice teaching shall be supervised by a licensed instructor at all times.~~

~~175:15-9-6. Required chairs~~

~~A proposed barber school shall have at least twenty (20) barber chairs.~~

~~175:15-9-7. Entrance requirements~~

~~Entrance requirements to Barber Schools or Colleges are:~~

~~(1) Each student shall be at least sixteen (16) years of age.~~

~~(2) Each student shall have a kit completely equipped before commencing training unless this equipment is furnished by the school.~~

~~(3) Each student shall have a textbook for each course upon entering school.~~
~~(4) Each student shall sign a written contract that specifies, but shall not be limited to, rules of conduct, attendance requirements, rules for make-up work, cost of schooling and any fees associated with make-up work or additional training. The school or college shall retain the original of each student's contract and each student shall be provided a copy of his/her contract. Each contract is subject to review by the Department.~~

~~175:15-9-8. Law and rules available; services rendered~~

~~(a) Copies of the State Barber Law and Rules and Regulations furnished by the Department to school or college owners for their libraries shall be made available to each student for study.~~
~~(b) All services rendered in a barber school on patrons shall be done by students only. Instructors shall be allowed to teach and aid the students by performing the various barber services; however, they shall not be permitted to finish up the patron after the students have completed their work.~~

~~175:15-9-9. Barber school equipment~~

~~Barber School equipment shall consist of a minimum as follows:~~
~~(1) One (1) barber chair for each student enrolled.~~
~~(2) One (1) lavatory for each two (2) students to a maximum of fifteen (15) lavatories. When fifteen (15) lavatories are required, only fifteen (15) lavatories will be required for each 100 students or portion thereof enrolled.~~
~~(3) Back bar with cabinet storage, linens enclosed.~~
~~(4) One (1) immersion sanitizer for each student~~
~~(5) Equipment:~~
~~(A) One (1) vibrator~~
~~(B) Video Cassette Recorder and approved tape library~~
~~(C) Personal locker for each chair~~
~~(D) Infrared lamp~~
~~(E) Suitable microscope~~
~~(F) Chalkboard at least four (4) foot by six (6) foot in size in the lecture room~~
~~(G) Bulletin board, conspicuously located, for posting rules and regulations, notices, and other information~~
~~(H) One (1) set of record files for student history and activities~~
~~(I) Supply of standard tonics, lotions, shampoos, and other cosmetics~~
~~(J) One (1) time clock~~
~~(K) One set of anatomic charts showing nerves, muscles, blood vessels, bones of the head and neck and structure of the hair and skin~~
~~(6) A library of reference books on anatomy, physiology, diseases of the skin and a medical dictionary.~~

~~175:15-9-10. Chair requirements~~

Each barber chair in a barber school or college shall be in good condition, mechanically ~~sound, and with acceptable covering of a material easily sanitized. Barber chairs shall be placed at least four and~~

~~one-half (4 ½) feet apart, center-to-center, and each chair shall have a minimum of thirty-five (35) square feet of floor space surrounding the chair.~~

~~175:15-9-11. Curriculum for students~~

~~(a) **Approved curriculum.**~~

~~(1) Each barber school or college shall provide at least one thousand five hundred (1,500) clock hours of practical and technical instruction covering all practices which constitute barbering. The subjects shall be provided to the students through practical demonstrations, lectures and actual practice and students shall be awarded one (1) hour of credit for each clock hour of attendance. Theory shall be taught not less than one hour per day, except Saturday. Other lectures presented by experts or professionals may be part of the course of study provided an instructor is present.~~

~~(2) Instructors shall devote their entire time during school hours to instructing and supervising all student work, and shall not apply their time to the private or public practice of barbering for any reason.~~

~~(b) **Required demonstrations, lectures, and practicals.**~~

~~(1) The hours required for each subject are listed in Appendix A of this Chapter.~~

~~(2) The curriculum shall include the following subjects:~~

~~(A) **Practical knowledge.**~~

~~(i) Sterilization, sanitation and hygiene.~~

~~(ii) Honing, stropping and handling tools, razors, shears, clippers and accessories.~~

~~(iii) Process of shaving – strokes and posture, also the care of the face and face blemishes.~~

~~(iv) Haircutting and its various techniques, handling professional instruments, finger work, neck lines clipper "mark", different haircuts and styles for boys, girls, mean and women, beard trimming and mustache lines.~~

~~(v) Various shampoos and their effects~~

~~(vi) Hair tonics and proper methods of application, also singeing effects.~~

~~(vii) Cosmetics, massage cream, astringent and other creams as well as lotions;~~

~~(B) **Scientific professional knowledge.**~~

~~(i) Mental development and character.~~

~~(ii) Physiology and anatomy including histology of the hair, skin and cells.~~

~~(iii) Physiognomy including muscles, nerves and bones of the head and face.~~

~~(iv) Blood circulation including the blood supply of the head and face.~~

~~(v) Digestive, excretory, respiratory and circulatory systems.~~

~~(vi) Shedding and regrowth of hair.~~

~~(vii) Skin and its appendages; sweat and oil glands, hair and nails.~~

~~(C) **Diseases of the scalp and skin.**~~

~~(i) General symptomatology including disorders of the hair, scalp and skin.~~

~~(ii) Lymphatic system of the head and neck.~~

~~(iii) Bacteriology.~~

~~(iv) Essential chemistry.~~

~~(D) **Electricity.** Light therapy, ultra violet ray including quartz and carbon, infrared light, high frequency for cosmetic treatment.~~

~~(E) **Facial and scalp massage.**~~

~~(i) Facial manipulation for relaxation massage and stimulation massage.~~

~~(ii) Cosmetic treatments for wrinkles, acne and other skin disorders.~~

~~(iii) Scalp manipulation for scalp disorders and overshading of hair.~~

~~(iv) Application of electrical appliances in scalp and facial work.~~

~~(v) Dermatitis due to local application.~~

~~(vi) Psychology as a professional aid.~~

~~(F) **Economics and ethics.**~~

~~(i) Trade organizations.~~

~~(ii) Shop economics, bookkeeping, shop management and advertising.~~

~~(iii) professional ethics.~~

~~175:15-9-12. Instructor's course curriculum~~

~~A barber school desiring to offer the instructor's course shall follow the curriculum listed in Appendix B. The instructor's course schedule must be following in the school. Any changes in the instructor's schedule or curriculum shall be submitted to the Department and approved before being put into operation.~~

~~SUBCHAPTER 11. BARBER SCHOOL OR COLLEGE MANAGEMENT REQUIREMENTS~~

~~175:15-11-1. Approved nontransferable license~~

~~A license to operate a barber school is valid only for the location and owner specified in the original application. A new application shall be submitted when change of ownership or location occurs.~~

~~175:15-11-2. Instructors~~

~~All instructors at the school shall have an Oklahoma Instructor's license.~~

~~175:15-11-3. School or college rules~~

~~A copy of school or college rules shall be posted in a conspicuous place in each school or college. Each student shall be notified of revised rules and the effective date, not less than two (2) weeks prior to the planned effective date. School or college owners shall be strictly responsible for employees and their actions at the school or college to ensure compliance with the barber law and rules.~~

~~175:15-11-4. Local compliance~~

~~Barber schools shall comply with city and state health laws, building codes, and fire ordinances.~~

~~175:15-11-5. Staff changes~~

~~A barber school shall notify the Department in writing, within five (5) days of any change in the teaching staff, including temporary, part-time or substitute instructors, giving names and license numbers.~~

~~175:15-11-6. Instructors are not allowed to render services~~

~~No instructor shall be allowed to render services for compensation to the school or himself in any barber school.~~

~~175:15-11-7. Reserve substitute instructors~~

~~Barber schools shall have sufficient substitute instructors in the event of emergency, vacations, leaves, etc., to care for the number of students enrolled.~~

~~175:15-11-8. Substitute instructors license~~

~~A substitute instructor in any barber school shall possess a valid instructor's license issued by the Department.~~

~~175:15-11-9. Premises~~

~~If a barber school is conducted on premises where any other business is conducted, such school shall be completely separate entrance.~~

~~175:15-11-10. Credit hours~~

~~Each student shall receive credit for only the hours the student is in attendance. No barber school or college owner or instructor shall ever penalize a student by deducting hours from the accumulated total. Hours of training credited to the student cannot be changed. No school owner or instructor shall ever refuse to submit hours accumulated. Hours shall not be given to a student for attendance or demonstrations, lectures and other activities outside the school.~~

~~175:15-11-11. Daily class records~~

~~Each barber school or college shall keep daily class records of the curriculum hours obtained by each student, use a standardized grading system, and require satisfactory completion of regular examinations. Such records shall be available for inspection by the Department.~~

~~175:15-11-12. Records available from daily time clock~~

~~(a) In addition to keeping the monthly report of student hours, a barber school or college shall keep a record of daily attendance. There shall be no handwritten time cards. Each student shall be responsible each class day for punching their own time card when entering or leaving class. Failure to clock in or out shall result in loss of credit for time attended that day. All records shall be available for inspection. No student shall be allowed to obtain more than eight (8) hours credit per day.~~

~~(b) Quarterly attendance report forms provided by the Department shall be completed and submitted by the school or college to the Department no later than the fifteenth (15th) of January, April, July, and October. This report shall include the student's name, the number of hours completed during the quarter, and the enrollment status. Each day that a report required under this rule remains delinquent shall constitute a separate violation.~~

~~(c) A school or college shall submit a report to the Department for each student terminated from the school or college within twenty (20) working days of termination. The report shall include the state of student's enrollment, the date of termination, the total number of student hours obtained by the student, and the reason for termination.~~

~~(d) Upon completion of the course of student and full payment of student's financial obligation to the school or college, the school or college shall provide each student with an affidavit showing the total number of hours completed, the date of enrollment in the course, and the date of completion of the course. This affidavit shall certify that the student meets the eligibility requirements for examination. The affidavit shall be certified by a licensed instructor or an employee responsible for daily attendance records.~~

~~175:15-11-13. School transfer~~

~~No student shall transfer from one (1) barer school to another, within the same county, for a period of thirty (30) days from the date of withdrawal.~~

~~175:15-11-14. Out of state class hours not transferred~~

~~No out-of-state student hours are accepted for transfer to a barber school or college in this state or to meet the examination prerequisite. No student shall receive credit for any time spent in any school or college prior to the license thereof by the Department.~~

~~SUBCHAPTER 13. REGULATORY ENFORCEMENT~~

~~175:15-13-1. Grounds for suspension or revocation~~

~~(a) The Department may, upon its own motion, and shall, upon written complaint filed by any person, investigate:~~

~~(1) The barbering and sanitary operating practices of any barber, barber apprentice, graduate-apprentice, or instructor; and~~

~~(2) The unsanitary operating practices or unsanitary conditions of barber shops or barber schools or colleges.~~

~~(b) The Commissioner shall also suspend or revoke or may refuse to issue any license for any of the following:~~

~~(1) Making a material misstatement in the application for, or in the renewal of a license or in the records required by OAC 310:210 to be maintained by barber instructors or schools or colleges.~~

~~(2) Loaning or illegally using a licensing.~~

~~(3) Demonstrating incompetence to act as a barber, barber apprentice, graduate-apprentice, or instructor.~~

~~(4) Violating any provisions of the Barber Act, or any rule of the Board.~~

~~(5) Hiring or employing any person to engage in barbering unless such person holds a current license issued by the Department.~~

~~175:15-13-2. Reapplication after suspension or revocation~~

~~(a) A license that has been suspended by the Department is subject to expiration and shall be subject to the renewal requirements in OAC 310:210-5-6. A suspended license that is renewed shall remain suspended until the conditions of the final order of suspension have been met.~~
~~(b) Any license revoked by the Department shall not be renewed. An individual or school or college may reapply for a license one (1) year after the date of revocation. An individual shall be re-examined, pass the required exam and meet all the requirements for licensing prior to the license being issued. Schools or colleges shall meet all requirements for licensing prior to the license being issued.~~

~~APPENDIX A – BARBER CURRICUM AND HOURS~~

~~SUBJECT~~	~~THEORY AND DEMONSTRATION ACTUAL PRACTICE~~	~~PRACTICE HOURS~~	~~TOTAL~~
~~Safe work practices and Infection Control~~	~~30~~	~~45~~	~~75~~
~~Salesmanship and Job Search~~	~~50~~	~~50~~	~~100~~
~~Shop Management~~	~~100~~		~~100~~
~~History of Barbering~~	~~35~~		~~35~~
~~Facial Massage and Treatment~~	~~15~~	~~25~~	~~40~~
~~Haircutting and Styling~~	~~80~~	~~475~~	~~555~~
~~Electricity and Light Therapy~~	~~15~~	~~10~~	~~25~~
~~Chemistry~~	~~15~~		~~15~~
~~Properties and Disorders of Skin, Scalp and Hair~~	~~10~~	~~25~~	~~35~~
~~Hair and Scalp Treatments~~	~~20~~	~~40~~	~~60~~
~~Chemical Hair Relaxing and Soft Curl Permanents~~	~~25~~	~~15~~	~~40~~
~~Men's Hairpieces~~	~~20~~	~~15~~	~~35~~
Shaving	~~5~~		~~5~~
~~Mustache and Bear Design~~	~~5~~	~~10~~	~~15~~
~~Bacteriology~~	~~15~~		~~15~~
~~Professional Image~~	~~25~~	~~25~~	~~50~~
~~Anatomy and Physiology~~	~~40~~		~~40~~

~~SUBJECT~~	~~THEORY AND DEMONSTRATION ACTUAL PRACTICE~~	~~PRACTICE HOURS~~	~~TOTAL~~
~~Anatomy and Physiology~~	~~40~~		~~40~~
~~Implements, Tools and Equipment~~	~~20~~	~~50~~	~~70~~
~~Hair Coloring~~	~~80~~	~~70~~	~~150~~
~~Permanent Waving~~	~~15~~	~~5~~	~~20~~
~~TOTAL THEORY, DEMONSTRATION, HOURS NAD ACTUAL PRACTICE~~			~~1500~~

~~Appendix B – Barber Instructor Curriculum and Hours~~

~~SUBJECT~~	~~MINIMUM HOURS OF INSTUCTION~~
~~Barber Licensing Act and Rules~~	~~20~~
~~Preparatory theoretical instruction, including teaching techniques, lesson planning, methods of instruction, evaluation of instruction, student record keeping, state record keeping, and school operation;~~	~~70~~
~~Supervision of desk, booking appointments, and assigning Students for clinic services;~~	~~30~~
~~Clinic floor supervision under direct supervision of licensed Instructor;~~	~~50~~
~~The remaining three hundred sixty (360) hours shall be Completed as scheduled by the school and shall include:~~	
~~(A) presentation of theoretical subject in a classroom situation;~~	~~50~~
~~(B) presentation of practical subjects in a classroom situation; and~~	~~50~~
~~(C) supervision of clinic floor.~~	~~330~~
~~TOTAL HOURS~~	~~600~~

~~APPRENDIX C – BARBER APPRENTICE CURRICULUM AND HOURS~~

~~SUBJECT~~	~~THEORY AND DEMONSTRATION ACTUAL PRACTICE HOURS~~	~~PRACTICE HOURS~~	~~TOTAL~~
~~Safe Work Practice and~~ Infection Control	~~20~~	~~180~~	~~200~~
~~Licensing Laws~~	~~10~~		~~10~~
~~Salesmanship and Job Search~~	~~50~~	~~100~~	~~150~~
~~Shop Management~~	~~100~~		~~100~~
~~History of Barbering~~	~~25~~		~~25~~
~~Facial Massage and Treatment~~	~~25~~	~~50~~	~~75~~
~~Haircutting and Styling~~	~~200~~	~~1300~~	~~1500~~
~~Electricity and Light Therapy~~	~~10~~	~~10~~	~~20~~
~~Chemistry~~	~~15~~		~~15~~
~~Properties and Disorders of Skin, Scalp and Hair~~	~~45~~	80	~~125~~
~~Hair and Scalp Treatments~~	~~40~~	~~80~~	~~120~~
~~Chemical Hair Relaxing and Soft Curl Permanents~~	~~30~~	~~50~~	~~80~~
Men's Hairpieces	~~40~~		~~40~~
~~Shaving~~	~~10~~		~~10~~
~~Mustache and Beard Design~~	~~10~~	~~10~~	~~20~~

~~SUBJECT~~	~~THEORY AND DEMONSTRATION ACTUAL PRACTICE HOURS~~	~~PRACTICE HOURS~~	~~TOTAL~~
~~Bacteriology~~	~~15~~		~~15~~
~~Professional Image~~	~~10~~	~~25~~	~~35~~
~~Anatomy and Physiology~~	~~40~~		~~40~~
~~Implements, Tools and Equipment~~	~~40~~	~~100~~	~~140~~
~~Permanent Waving~~	~~40~~	~~100~~	~~140~~
~~TOTAL THEORY, DEMONSTRATION, HOURS AND ACTUAL PRACTICE~~			~~3000~~