

The Oklahoma State Board of Cosmetology met at 10:00 a.m. on Monday, September 8, 2014 at 2401 NW 23<sup>rd</sup> Street, Suite 84, in the Testing Center, Oklahoma City, OK 73107. The following persons were present:

**BOARD MEMBERS**

Ken Young, Board Chair  
Max Thomas  
LaFaye Austin  
Anthony Baldini  
Rick Bennett  
Dianna Fisher  
Bill Helton  
Pamela Martin  
Gretchen Payne  
Janet Dale Webb

**BOARD'S LEGAL COUNCIL**

Kim Heaton, Assistant Attorney General

**BOARD STAFF**

Sherry G. Lewelling, Executive Director  
Jennifer McRee, Principal Assistant  
Vicki Middleton, Cosmetology Inspector  
Michelle Palmer, Cosmetology Inspector

**VICITORS**

Risenart Greebkee  
Linda Wiist  
Ray Martin  
Holbrook McCarthur

**CALL TO ORDER**

Chair Young called the meeting to order. He confirmed with Ms. McRee that the agenda had been properly posted and agenda-ized.

**ROLL CALL**

Quorum was established with roll call. The following persons answered roll call: Young, Thomas, Austin, Baldini, Bennett, Fisher, Helton, Martin, Payne and Webb. Ms. Graham was not present.

**PUBLIC COMMENT – OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT – EACH SPEAKER IS LIMITED TO THREE MINUTES. COMMENTS MUST BE RELATED TO ITEMS ON THE AGENDA**

No persons had requested to speak.

**COMMENTS FROM INSPECTORS – COMMENTS MUST BE RELATED TO ITEMS ON THE AGENDA**

No comments were heard.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FINANCIAL REPORT (July 1, 2013 to July 1, 2014) – LATISHA EDWARDS, AGENCY BUSINESS SERVICES**

Ms. Edwards presented the financial report to the Board.

A motion was made by Ms. Payne and seconded by Mr. Helton to approve the Financial report as presented.

VOTING: Thomas, yes; Austin, yes; Baldini, yes; Bennett, yes; Fisher, yes; Helton, yes; Martin, yes; Payne, yes; Webb, yes.

Motion passed.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE BOARD MEETING MINUTES OF JULY 14, 2014**

A motion was made by Mr. Helton and seconded by Ms. Austin to approve the Board meeting minutes of July 14, 2014.

VOTING: Thomas, yes; Austin, yes; Baldini, yes; Bennett, yes; Fisher, yes; Helton, yes; Martin, yes; Payne, abstain; Webb, yes.

Motion passed.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FY14 ANNUAL REPORT**

A motion was made by Ms. Martin and seconded by Ms. Payne to approve the FY14 Annual Report

VOTING: Thomas, yes; Austin, yes; Baldini, yes; Bennett, yes; Fisher, yes; Helton, yes; Martin, yes; Payne, yes; Webb, yes.

Motion passed.

**DIRECTOR'S REPORT – SHERRY G. LEWELLING, EXECUTIVE DIRECTOR**

Ms. Lewelling provided a written report to the Board. She reported that Inspectors Donnie Allen, Sandy Merriman and Elaine Klemme were currently in New Orleans For CLEAR Training. She said that Mr. Young and Mr. Bennett will be leaving next week for the National Barber Convention in Las Vegas.

She told of the presentation to inspectors from Leslie Roste from King Research regarding safety and sanitation. She also told of the NIC Administrators meeting. She also stated she also learned that Mr. Fragiminti is willing to come to Oklahoma and give a presentation to Oklahoma schools to help them better understand gainful employment and the impact that this will have on the schools.

**TESTING COMMITTEE REPORT – BILL HELTON, CHAIR – HAIRBRAIDING TESTING UPDATES**

Mr. Helton reported that the date has not been set to complete this but it will be soon.

**BARBER TEST COMMITTEE REPORT – ANTHONY BALDINI, CHAIR – BARBER TESTING UPDATES**

Mr. Baldini reported that this is almost complete and the committee is ready for mock exams and then train the schools.

**RULES COMMITTEE REPORT – PAM MARTIN, CHAIR – UPDATE ON RULES AND MEETING REPORT**

Ms. Martin report that the committee met prior to the Board meeting and will be prepared to present a draft of proposed rules to the Board and request that the Board vote to initiate the rulemaking process at the November Board meeting.

**SHAMIRA J. MASSIL, TO DISCUSS THREADING LICNESE> POSSIBLE BOARD DISCUSSION TO FOLLOW**

Shamira Massil was not present to speak

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**STEPFANI BEARD, ECHELON OKC TO MAKE PRESENTATION TO THE BOARD FOR CONSIDERATION OF FUTURE LEGISLATION TO REQUIRE CONTINUING EDUCATION FOR LICENSEES DIRECTLY DEALING WITH SANITATION AND SAFETY. BOARD DISCUSSION TO FOLLOW.**

Ms. Beard had contacted the Board prior to the meeting and was unable to be present to speak.

**NIC CONFERENCE REPORTS FROM DELEGATES WHO ATTENDED CONFERENCE**

Delegates made reports to the Board. It was announced that Mr. Helton was once again elected Vice President of NIC and Ms. Martin was appointed to the NEC Board. Everyone's comments were positive about the conference.

**NEW BUSINESS WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSITNG OF MEETING AGENDA 25 O.S. § (A)(9)**

No new business was heard.

**BOARD ADJOURNMENT**

Chair Young announced the meeting to be adjourned.

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Ken Young, Board Chair

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Max Thomas

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LaFaye Austin

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Anthony Baldini

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Rick Bennett

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Dianna Fisher

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Bill Helton

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Pamela Martin

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