

The Oklahoma State Board of Cosmetology met at 10:00 a.m. on Monday, July 14, 2014 at 2401 NW 23<sup>rd</sup> Street, Suite 84, in the Testing Center, Oklahoma City, OK 73107. The following persons were present:

**BOARD MEMBERS**

Ken Young, Chair

Max Thomas, Vice Chair

LaFaye Austin

Anthony Baldini

Rick Bennett

Tammy Graham

Pamela Martin

Janet Dale Webb

**BOARD LEGAL COUNSEL**

Jan Presler, Assistant Attorney General

**BOARD STAFF**

Sherry G. Lewelling, Executive Director

Jennifer McRee, Principal Assistant

Michelle Palmer, Inspector

Elaine Klemme, Inspector

Deloris Merriman, Inspector

Vicki Middleton, Inspector

Donnie Allen, Inspector

**VISITORS**

Linda Wiist

Mona Green

Bruce Wright

Vanessa Morrison

Mandy (did not sign in and could not hear last name on tape)

**CALL TO ORDER**

Chair Young called the meeting to order. He confirmed with Ms. McRee that the agenda had been properly posted and agenda-ized)

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**ROLL CALL**

Quorum was established with roll call. The following persons answered roll call: Young, Thomas, Austin, Baldini, Bennett, Graham, Martin and Webb. (Helton, Fisher and Payne were not present)

**PUBLIC COMMENT – OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT – EACH SPEAKER IS LIMITED TO THREE MINUTES. COMMENTS MUST BE RELATED TO ITEMS N THE AGENDA**

No comments were heard.

**COMMENTS FROM INSPECTORS**

No comments were heard.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FINANCIAL REPORT (July 1, 2013 to July 1, 2014) – LATISHA EDWARDS, OMES – AGENCY BUSINESS SERVICES**

Ms. Edwards presented the financial report to the Board.

A motion was made by Ms. Martin and seconded by Ms. Webb to approve the financial report as presented.

VOTING: Thomas, yes; Austin, yes; Baldini, yes; Benett, yes; Graham, yes; Martin, yes; Webb, yes.

Motion passed.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE BOARD MEETING MINUTES OF MAY 12, 2014 and JUNE 6, 2014**

A motion was made by Ms. Webb and seconded by Ms. Austin to approve the Board meeting minutes of May 12, 2014 and June 6, 2014.

VOTING: Thomas, yes; Austin, yes; Baldini, yes; Benett, yes; Graham, yes; Martin, yes; Webb, yes.

Motion passed.

**DIRECTOR'S REPORT**

Ms. Lewelling welcomed new Board member Tammy Graham. She told of the letter received from the Auditor's Office that the agency would be having an audit soon. She told of the effective date of the rules that became effective by a Governor's Declaration. She also told of the Inspector's training provided by Kim Heaton, Assistant Attorney General and future training for Inspectors on July 21, 2014 from Leslie Roste with King Research regarding Barbacide and Sanitation regulations.

**BUDGET COMMITTEE REPORT – MAX THOMAS**

Mr. Thomas stated that he wanted to clarify that the Auditor's fees would have to be encumbered from FY2015 budget.

**TEESTING COMMITTEE REPORT – BILL HELTON, HAIRBRAIDING TEST UPDATES**

Ms. Lewelling stated that currently the Board is using the same practical but the written has been revised. She further stated that this committee needs to meet soon to work on the practical exam updates.

**BARBER TEST COMMITTEE REPORT – ANTHONY BALDINI< CHAIR, BARBER TESTING UPDATES**

Ms. Baldini stated that the exam is getting closer to completion. Through discussion, the committee determined they would meet again to complete the exam updates on Monday, August 4, 2014 at 8:00 a.m.

**RULES COMMITTEE REPORT – PAM MARTIN, CHAIR, UPDATE ON RULES**

She stated the committee needed to meet again soon to start working on updates to rules to go along with the legislation that will be effective November 1, 2014.

**NURSING HOUR TRANSFER COMMITTEE REPORT – LAFAYE AUSTIN, CHAIR**

Ms. Austin reported that anatomy hours are not a set number of hours in the curriculum and each nursing school sets this. It would then be necessary that the agency review each prospective student's transcript to determine how many hours could be transferred from Page nursing to the facialist course. She also stated that when the Nursing Board was asked that if

our Board decided to accept nursing transfer hours, would nursing accept facial transfer hours to the facial course, the Director of the Nursing Board stated that would not be very likely.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE CONSIDERATION OF FUTURE LEGISLATION/RULES TO ALLOW FOR ACCEPTANCE OF TRANSFER HOURS IN NURSING FOR STUDENTS ENTERING FACIAL/ESTHETICS PROGRAM**

Board discussion followed with visitor participation.

A motion was made by Mr. Thomas and seconded by Ms. Austin to disapprove consideration of future legislation/rules to allow for acceptance of transfer hours in nursing for students entering facial/esthetics program.

VOTING: Thomas, yes; Austin, yes; Baldini, yes; Benett, yes; Graham, yes; Martin, recues; Webb, yes.

Motion passed.

**COSMETICIAN CURRICULUM COMMITTEE REPORT – LAFAYE AUSTIN, CHAIR**

Ms. Austin reported that shampooing and eyelash tabbing is up for consideration to be added to the Cosmetician course. She stated that with adding shampooing, there are a great number of other things that have to be added also, i.e. scalp disorders and conditions. She stated that eyelash tabbing currently is allowed for beautification which falls under the scope of the cosmetology license.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE CONSIDERATION OF FUTURE LEGISLATION/RULES TO SHAMPOOING AND EYELASH TABBING TO THE COSMETICIAN CURRICULUM**

Board discussion began with visitor participation. Mandy from Clary Sage, (don't know last name because did not sign in on Visitor sign in sheet), presented information to the Board and written documentation and research. She provided a copy to Ms. Lewelling.

A motion was made by Mr. Thomas and seconded by Ms. Austin to table this agenda item to the September meeting in order to study this research information further.

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VOTING: Thomas, yes; Austin, yes; Baldini, yes; Benett, yes; Graham, yes; Martin, recues; Webb, yes.

Motion passed.

**BRUCE WRIGHT, LICENSED BARBER TO DISCUSS MOBILE BARBER SHOPS AND TRAVEL TO VARIOUS LOCATONS TO PERFORM BARBERING SERVICES. POSSIBLE BOARD DISCUSSION TO FOLLOW.**

Ms. Wright made a presentation to the Board and provided the Board with documentation on a plan to implement mobile shampooing and haircutting barber services.

Board discussion followed. It was determined that the rules committee could use information provided and present it to the Board at a future rules hearing for possible consideration.

**SHAMIRA J. MASSIL, TO DISCUSS THREADING LICENSE. POSSIBLE BOARD DISCUSSION TO FOLLOW**

Ms. Massil had contacted Ms. Lewelling and was not able to attend the meeting for her presentation.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE DELEGATES TO ATTEND 2014 NATIONAL ASSOCIATION OF BARBER BOARDS OF AMERICA CONFERENCE SEPTEMBER 14, 2014 THROUGH SEPTEMBER 18, 2014 IN LAS VEGAS, NEVADA**

A motion was made by Ms. Austin and seconded by Mr. Thomas to approved interested person to attend the 2014 National Association of Barber Boards of America Conference.

Mr. Baldini, Mr. Bennett, Mr. Young and Ms. Lewelling expressed an interest in attending the conference.

VOTING: Thomas, yes; Austin, yes; Baldini, yes; Benett, yes; Graham, yes; Martin, yes; Webb, yes.

Motion passed.

**ELECTION OF OFFICERS**

Ms. Martin nominated Mr. Young for Board Chair. Mr. Baldini seconded the nomination. No other nominations were heard. Mr. Young was accepted as Board Chair by acclamation.

Ms. Martin nominated Mr. Thomas as Vice Chair. Ms. Austin nominated Mr. Baldini as Vice Chair. Mr. Baldini seconded the nomination for Mr. Thomas as Vice Chair. Mr. Thomas seconded the motion to nominate Mr. Baldini as Vice Chair. Ms. Martin withdrew her nomination of Mr. Thomas as Vice Chair. No other nominations were heard. Mr. Baldini was accepted as Vice Chair by acclamation.

**NEW BUSINESS WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF MEETING AGENDA 25 O.S. § (A)(9)**

No new business was heard.

**BOARD ADJOURNMENT**

Chair Young announced the meeting to be adjourned.

A Meet and Greet social even with refreshments followed the Board meeting to welcome New Board Member Tammy Graham. The public was invited..

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Ken Young, Chair

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