

The Oklahoma State Board of Cosmetology met at 10:00 a.m. on Monday, January 14, 2013 at 2401 NW 23rd Street, Suite 84 in the Testing Center, Oklahoma City, OK 73107. The following persons were present:

BOARD MEMBERS

Ken Young, Board Chair
LaFaye Austin
Dianna Fisher
Pamela Martin
Max Thomas

BOARD'S LEGAL ADVISOR

Kim Heaton, Assistant Attorney General

BOARD STAFF

Sherry G. Lewelling, Executive Director
Jennifer McRee, Principal Assistant
Vicki Middleton, Cosmetology Inspector
Michelle Palmer, Cosmetology Inspector
Donnie Allen, Cosmetology Inspector
Sandy Merriman, Cosmetology Inspector

VISITORS

Darren Gibson
Linda Wiist

CALL TO ORDER

Chair Young called the meeting to order. He confirmed with Ms. McRee that the meeting agenda had been properly posted and agenda-ized.

ROLL CALL

Quorum was established with roll call. The following persons answered roll call. Young, Austin, Fisher, Martin and Thomas. (Helton, Payne, Poe and Webb were not present)

Mr. Young asked for a moment of silence to remember three important members of cosmetology industry that had passed away recently, Shirley Hastings, Gayle Bryner and Wanda Hardin.

OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT. EACH SPEAKER IS LIMITED TO THREE MINUTES

No public comment was heard.

COMMENTS FROM INSPECTORS

Ms. Middleton stated she had been traveling and training Ms. Klemme this last week in Woodward.

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FINANCIAL REPORT (July 1, 2012 to December 31, 2012)

Mr. Riley Shaull provided the Board with the financial report and answered questions from Board members.

A motion was made by Ms. Fisher and seconded by Ms. Martin to approve the financial report as presented.

VOTING: Austin, yes; Fisher, yes; Martin, yes; Thomas, yes.

Motion passed.

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE BOARD MINUTES OF NOVEMBER 19, 2012

A motion was made by Mr. Thomas and seconded by Ms. Austin to approve the Board minutes of November 19, 2012.

VOTING: Austin, yes; Fisher, yes; Martin, yes; Thomas, yes.

Motion passed.

DIRECTOR'S REPORT

Ms. Lewelling provided a written report to the Board. She told of the progress made on the updates to the manicurist practical examination, information learned regarding the NIC Regional meeting, the March Board meeting location when Pivot Point will be making a presentation to the Board and information she learned as late as Friday afternoon about the possibility that the Board could file legislation as a non-appropriated agency. She stated she would research this further and report back to the Board. She said she'd like the Board to consider legislation for reciprocity.

TESTING COMMITTEE REPORT – BILL HELTON, CHAIR

Mr. Helton was not present to report but Ms. Lewelling reported that committee would be working on the Hairbraiders practical exam next and she would be seeking advice from experts in this field.

RULES COMMITTEE REPORT – LAFAYE AUSTIN, CHAIR

Ms. Austin reported that the Committee met this morning and was in the beginning stages of reviewing the rules and the Committee had good discussion. She said they would be surveying schools in the near future for input.

BOARD CHAIR FORMATION OF AD HOC DISTANCE LEARNING COMMITTEE

Chair Young appointed Pam Martin as Chair of the Committee and himself and Gretchen Payne to serve on the Committee.

RECIPROCITY COMMITTEE, PAM MARTIN, CHAIR

Ms. Martin provided the Board with a draft for consideration for possible future legislation for foreign reciprocity. Mr. Young stated that this may be discussed further when we learn more from Senator Anderson and we can call a future special legislative meeting.

Note: there was some discussion regarding reciprocity between two Board members and legal counsel before the meeting began while waiting for a quorum of members in order to conduct the meeting. No decisions were made at that time.

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE DELEGATES TO ATTEND NIC REGIONS MEETING IN CHARLOTTE, NC on APRIL 20-21, 2013.

A motion was made by Ms. Martin and seconded by Ms. Fisher to approve travel for any interested Board delegate to attend the NIC Regions meeting in Charlotte, NC on April 20-21, 2013.

VOTING: Austin, yes; Fisher, yes; Martin, yes; Thomas, yes.

Motion passed.

DISCUSSION AND BOARD ACTION TO APPROVE 2013 AGENCY SALARY ADMINISTRATION PLAN

A motion was made by Ms. Austin and seconded by Ms. Fisher to approve the 2013 Salary Administrative Plan.

VOTING: Austin, yes; Fisher, yes; Martin, yes; Thomas, yes.

Motion passed.

DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FY 2014 CONTRACT WITH ATTORNEY GENERAL'S OFFICE

A motion was made by Ms. Martin and seconded by Mr. Thomas to approve the FY 2014 Contract with the Attorney General's office.

VOTING: Austin, yes; Fisher, yes; Martin, yes; Thomas, yes.

Motion passed.

NEW BUSINESS NOT KNOWN OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF MEETING AGENDA – 25 O.S. § (A)(9)

No new business was heard.

BOARD ADJOURNMENT

Chair Young announced the meeting to be adjourned.

Ken Young, Board Chair

LaFaye Austin

Dianna Fisher

Pamela Martin

Max Thomas