

The Oklahoma State Board of Cosmetology met at 10:00 a.m. on Monday, July 9, at 2401 NW 23<sup>rd</sup> Street, Suite 84 in the Testing Center, Oklahoma City, OK, 73107. The following persons were present:

**BOARD MEMBERS**

Freda Poe, Chair  
LaFaye Austin, Vice Chair  
Bill Helton  
Dianna Fisher  
Pamela Martin  
Max Thomas  
Janet Dale Webb  
Ken Young

**BOARD STAFF**

Sherry G. Lewelling Executive Director  
Jennifer McRee, Principal Assistant  
Vicki Middleton, Cosmetology Inspector  
Patricia Migliaccio  
Michelle Palmer  
Donnie Allen  
Sandy Merriman

**VISITORS**

Riley Shaul  
Linda Wiist  
Delois Hicks

**CALL TO ORDER**

Chair Poe called the meeting to order. The meeting agenda had been posted and agenda-ized.

**ROLL CALL**

Quorum was established with roll call. The following persons answered roll call: Poe, Austin, Helton, Fisher, Martin, Thomas, Webb, Young. (Payne was not present for the meeting).

**OPPORTUNITY FOR THE BOARD TO RECEIVE PUBLIC COMMENT. EACH SPEAKER IS LIMITED TO THREE MINUTES**

Delois Hicks addressed the Board. She stated she was concerned about the lack of sanitation and safety practiced in some Oklahoma salons. She said she is not seeing implements sanitized and other things being cleaned and often she has to ask them to clean the table and change the towel to a clean towel. She said she knows they are using just water in the spray bottles most of the time and the bottles of product are labeled with a brand name but it's not the product they are using. She said she is concerned

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about the lack of inspections the salons are getting. She said she went online to print off complaint form and found that it requires a notary. She stated that this is prohibiting people from making complaints and she doesn't believe this is fair.

Ms. Lewelling stated that the Board investigates any and all complaints even if anonymous or not notarized. Mr. Young stated that the website should state this.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE BOARD MEETING MINUTES OF MAY 14, 2012.**

A motion was made by Ms. Webb and seconded by Mr. Helton to approve the Board meeting minutes of May 14, 2012.

VOTING: Austin, yes; Helton, yes; Fisher, yes; Martin, yes; Thomas, yes; Webb, yes; and Young, yes.  
Motion carried.

**DISCUSSION AND BOARD ACTION TO APPROVE OR DISAPPROVE FINANCIAL REPORT (July 1, 2011 to JUNE 30, 2012) – RILEY SHAULL, OSF-AGENCY BUSINESS SERVICES**

Mr. Shaull presented the Board with the financial report for July 1, 2011 to June 30, 2012.

A motion was made by Mr. Young and seconded by Ms. Austin to approve the Financial Report (July 1, 2011 to June 30, 2012).

VOTING: Austin, yes; Helton, yes; Fisher, yes; Martin, yes; Thomas, yes; Webb, yes; and Young, yes.  
Motion carried.

**DIRECTOR'S REPORT**

Ms. Lewelling presented the Board with a written Director's report. She congratulated Ms. Austin on her re-appointment to the Board. She reminded NIC delegates to take their pins to NIC. She told the Board that new rules, regs and law books had been order. She encouraged the newly elected Chair to appoint a strong Sunset Review Committee as soon as possible in order to being this important process.

**ELECTION OF FY 2013 OFFICERS**

Chair Poe asked for nominations for Chair.

Ms. Austin nominated Ms. Webb for Board Chair.

Mr. Helton nominated Mr. Young for Board Chair.

VOTING: Austin, Webb; Helton, Young; Fisher, Young; Martin, Young; Thomas, Young; Webb, Young; Young, Webb.

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Chair Poe announced that Mr. Young is the new Chair of the Board.

Chair Poe asked for nominations for Vice Chair.

Ms. Martin nominated Mr. Helton for Vice Chair.

Ms. Austin nominated Ms. Webb for Vice Chair.

VOTING: Austin, Webb; Helton, Helton; Fisher, Webb; Martin, Helton; Thomas, Helton; Webb, Webb; Young, Helton.

Chair Poe announced that Mr. Helton was the new Chair of the Board.

**NEW BUSINESS NOT KNOWN OR WHICH COULD NOT HAVE BEEN REASONABLY FORESEEN PRIOR TO POSTING OF MEETING AGENDA – 25 O.S. § (A)(9).**

No new business was heard.

**BOARD ADJOURNMENT**

Chair Poe declared the meeting to be adjourned.

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Freda Poe, Chair

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LaFaye Austin, Vice Chair

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Bill Helton

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Dianna Fisher

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Pamela Martin

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Max Thomas

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Janet Dale Webb

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Ken Young