

SPECIAL MEETING MINUTES

CALL TO ORDER

The Oklahoma Conservation Commission met on Monday, October 13, 2014, at the Agriculture Building Board Room located at 2800 N. Lincoln in Oklahoma City, Oklahoma. The meeting was called to order at 10:05 a.m. by Chairman Karl Jett. He stated this was a Special Meeting scheduled in accordance with the Open Meeting Law, Title 25, Oklahoma Statutes, Sections 301 and following as amended. The agenda for this meeting was posted on Thursday, October 9, 2014, at the front entrance of the building.

ROLL CALL

Kim Tweed, Executive Secretary, took roll call and the following members were in attendance:

Karl Jett, Chair, Area 1 Member
Mike Rooker, Vice Chair, Area 2 Member
Scotty Herriman, Secretary, Area 3 Member
Dean Graumann, Area 4 Member
Jim Grego, Area 5 Member

Others in attendance were:

Lisa Knauf Owen, Interim Director/Operations Chief
Robert Toole, Assistant Director/Abandoned Mine Land Program Director (arrived after Executive Session)
Steve Coffman, Financial Management Director
Tammy Sawatzky, Conservation Programs Assistant Director (arrived after Executive Session)
Janet Stewart, General Counsel (arrived after Executive Session)
Robert Hathorne, Public Information Officer
Kim Farber, Oklahoma Association of Conservation Districts President
Jimmy Emmons, Oklahoma Association of Conservation Districts Area 1 Director
Jess W. "Trey" Lam III, Applicant for Executive Director
Kim Tweed, Executive Secretary

CONSIDERATION, DISCUSSION, AND POSSIBLE ACTION REGARDING THE STARTING SALARY AND SALARY RANGE FOR THE VACANT EXECUTIVE DIRECTOR POSITION AS WELL AS CONDUCTING THE INTERVIEW OF QUALIFIED APPLICANT FOR THE VACANT EXECUTIVE DIRECTOR POSITION.

Mr. Jett stated that as authorized by the Oklahoma Open Meeting Act in Section 307(B)(1) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

EXECUTIVE SESSION

Mr. Jett further stated that pursuant to this provision, the Commission proposes to hold an Executive Session for the purpose of interviewing the applicant, Jess W. Lam III, for the vacant position of Executive Director and to discuss the possible adjustment of the starting salary and salary range for the vacant Executive Director position.

At 10:07 a.m. a motion was made by Mr. Herriman and seconded by Mr. Grego to enter executive session for the purpose stated above. Those voting aye were: Jett, Rooker, Herriman, Graumann and Grego. Nay votes: None. Motion carried. Mr. Jett asked Lisa Knauf Owen, Interim Executive Secretary, to stay and also asked Kim Tweed, Executive Secretary, to keep the minutes during executive session. He stated that members will call on Jess W. Lam III for an interview.

REGULAR SESSION

At 11:15 a.m., Mr. Jett stated that the Commission has returned to regular session and has re-established a quorum.

A motion was made by Mr. Grego and seconded by Mr. Rooker to set the salary for the new Executive Director at \$70,500. Those voting aye were: Jett, Rooker, Herriman, Graumann and Grego. Nay votes: None. Motion carried.

Mr. Herriman stated that members had reviewed applications for the executive director position and interviewed Jess W. "Trey" Lam III for the position. He then made a motion to name Trey Lam as the Executive Director. Those voting aye were: Jett, Rooker, Herriman, Graumann and Grego. Nay votes: None. Motion carried.

A motion was made by Mr. Rooker and seconded by Mr. Grego to set the beginning date of employment for Mr. Lam as November 17, 2014. Those voting aye were: Jett, Rooker, Herriman, Graumann and Grego. Nay votes: None. Motion carried.

Mr. Herriman stated that Mr. Lam will attend the Oklahoma Association of Conservation Districts Area Meetings that are scheduled prior to his employment date.

Mr. Lam looks forward to the opportunity to work at the Commission and stated he will be depending on the Commission members and staff for guidance.

ADJOURNMENT

There being no further business a motion was made by Mr. Grego and seconded by Mr. Graumann to adjourn. Those voting aye were: Jett, Rooker, Herriman, Graumann and Grego. Nay votes: none. Motion carried. The meeting adjourned at 11:19 a.m.

Approved by the Oklahoma Conservation Commission on November 3, 2014.

CHAIR 

AGENDA
SPECIAL MEETING
OKLAHOMA CONSERVATION COMMISSION
Agriculture Building Board Room - 2800 N. Lincoln - Oklahoma City, Oklahoma
Monday, October 13, 2014 - 10:00 a.m.

1. Call to Order.
2. Roll call.
3. Consideration, discussion, and possible action regarding the starting salary and salary range for the vacant Executive Director position as well as conducting the interview of qualified applicant for the vacant Executive Director position.

Proposed Executive Session

As authorized by the Oklahoma Open Meeting Act in Section 307(B)(1) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

Pursuant to this provision, the Commission proposes to hold an Executive Session for the purpose of interviewing the applicant, Jess W. Lam III, for the vacant position of Executive Director and to discuss the possible adjustment of the starting salary and salary range for the vacant Executive Director position.

4. Adjournment.