

SPECIAL COUNCIL MEETING
Council on Law Enforcement Education and Training
2401 Egypt Road
Ada, Oklahoma 74820
January 27, 2021
10:00 a.m.
MINUTES

MEMBERS PRESENT:

Chief Michael Robinson, Chairman, O.S.U. DPS
Director Ricky Adams, Vice-Chairman, OSBI
Lieutenant Kyle Bruce, Stillwater PD
Sheriff John Christian, Pontotoc County SO
Mr. Russ Higbie
Sheriff Shannon Smith, Seminole County SO
Chief Don Sweger, Guthrie PD
Commissioner Randy Wesley, Chickasaw Nation
Sheriff Chris West, Canadian County SO

STAFF PRESENT:

Earl Morrison, Interim Executive Director
Preston Draper, General Counsel
John Parker, Finance Manager
Vonnie Houser, Academy Coordinator
Janey Rowden, Records & Licensing Manager
Steve Lanier, Field Rep/DT Instructor
Trisha Taylor, Instructor
Tami Terneus, Field Rep
Rick Amos, Range Master
Josh Sutton, Facilities Manager
Shelly Lowrance, Recording Secretary

MEMBERS ABSENT:

Director Donnie Anderson, O.B.N.D.D.
Chief Brandon Berryhill, Broken Arrow PD
Dr. Katherine Lang, ECU
Chief Brent Sugg, D.P.S. Designee

GUESTS:

Billy Hooper, Poteau PD
Stephen Fruen, Poteau PD
Bill Price, OSPOA
Brian Gooch, Drumright PD
Kevin McCullough, OMAG
Michael Culwell, Kiamichi Tech
Shelley Free, Kiamichi Tech
Kelly Grye, Kiamichi Tech
Shannen Hamby, Kiamichi Tech

1. Chairman, Chief Robinson called the meeting to order at 10:00 a.m.
2. **Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on January 15, 2021 and the agenda posted January 25, 2021.

3. **Roll Call**

Roll was taken and nine members were present representing a quorum.

4. **Pledge of Allegiance was led by Sheriff West.**

5. Introduction of guest

Discussion: Chairman, Chief Robinson welcomed the guest and gave the CLEET staff a thank you for their hard work.

Chief Robinson stated it is his desire for CLEET and this Council to be totally transparent and have open communication.

General Counsel Preston Draper addressed the incorrect date on agenda item number two. Notice was given to Secretary of State of January 15, 2021.

6. Approval of Minutes

There was no discussion.

Action Taken: Lieutenant Bruce made a motion to approve the minutes on October 14, 2020 as written. Commissioner Wesley seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Sheriff Smith abstained. Chief Sweger abstained. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 7-2 abstained.

There was no discussion.

Action Taken: Sheriff West made a motion to approve the minutes on November 4, 2020 as written. Director Adams seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Lieutenant Bruce abstained. Sheriff Christian voted yes. Mr. Higbie voted yes. Sheriff Smith abstained. Chief Sweger abstained. Commissioner Wesley abstained. Sheriff West voted yes. Motion carried 5-4 abstained.

There was no discussion.

Action Taken: Director Adams made a motion to approve the minutes on December 17, 2020 as written. Mr. Higbie seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 9-0.

7. Director and 2021 Legislative Report

Discussion: Interim Executive Director Earl Morrison provided a report including the following:

- CLEET transitional process with new training staff. The academy process is being updated.
- Completed staff development this month.
- LMS/Canvas – will launch with the 2021 CLEET academy, which will start next week.
- Curriculum update is in the process, will be completed by mid-year.
- Thentia software target launch is May 2021. This will streamline various processes at CLEET.
- Career Tech update.
- 2020 End of the Year report.

- CLEET Budget Hearing at the Capitol was yesterday.
- Legislative bills that could affect CLEET: SB0242, SB0371, SB0682, HB1026, HB1029, HB 2764, and HB2104

An ongoing discussion:

- Academy cities.
- Career Techs.
- CLEET academy – saving slots for upcoming academies.
- Updated curriculum – possibly Cloud based in the future.
- Open Communication.
- Interim Executive Director Morrison to represent CLEET at scheduled meetings OACP, OSA, and Career Techs.

No action required.

8. Reports

There was no discussion.

No action required.

9. Review and possible approval of an application by Kiamichi Technology Center to provide basic peace officer certification training academies and other authorized training as a "Basic Peace Officer Certification Academy institution."

Discussion: Shannen Hamby from Kiamichi Technology gave a brief overview. Poteau location only currently. Use CLEET LEDT.

Council members, CLEET staff, and representatives of Kiamichi Technology Center discussed various issues generally applicable to Career Tech-CLEET partnerships such as role of CLEET in monitoring and auditing Career Tech-led academy training and more specifically relating to KTC's application, specifically its facilities, instructor staff, and an MOU between CLEET and KTC for use of CLEET's driving course.

Action taken: Sheriff Smith made a motion to approve Kiamichi Technology Center in Poteau to provide basic peace officer certification training academies and other authorized training as a Basic Peace Officer Certification Academy institution. Chief Sweger seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 9-0.

10. Specific Mandatory Continuing Education Course Frequency

Discussion: General Counsel Preston Draper stated in 2019 the legislature passed two separate statutes that required CLEET to provide mandatory training for the courses:

- Missing Persons

- Sexual Assault Kits

CLEET is asking the Council to determine the frequency.

CLEET has developed a (1) hour online class for each one.

An ongoing discussion:

- Individual tracking will be very difficult for CLEET with current software.
- Against annually.
- Alternate years.

Action taken: Director Adams made a motion to table till the regularly scheduled meeting in April and requesting CLEET to make a presentation. Sheriff Christian seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 9-0.

11. Basic Academy Defensive Tactics

Discussion: Interim Executive Director Morrison gave an overview from the October Council meeting was a defense tactics discussion about the back mount being removed. The back mount has been put back in.

CLEET Defense Tactic Instructor, Steve Lanier: Gave an overview of the back mount. The technique is still the same. He gave a Covid update and how it affected the DT.

CLEET needs instructors that teach quality training.

Interim Executive Director Morrison stated the quality of training will be a priority.

11:12 – Commissioner Wesley left.

11:14 – Commissioner Wesley returned.

No action taken.

12. CLEET Financial Report

Discussion: John Parker, Finance Manager, gave an overview of the financial report. The penalty fee collections are down due to drop in revenue because of Covid – 9.5 %.
60% of our budget is appropriated.

We could be possibly looking at a revenue failure in the future.

No action taken.

13. Subcommittee

Discussion: General Counsel Preston Draper stated the action item was presented to allow the Council to consider appointing a standing subcommittee to provide guidance on potential statutory changes to enhance discussions between CLEET staff and legislators and legislative

staff. Interim Director Earl Morrison stated that efforts have currently been underway to improve the perception of CLEET among legislators and to open up communication between legislators and CLEET staff. Council members discussed the relative benefits and potential problems with such a subcommittee.

No action taken.

11:38 a.m. - Commissioner Wesley and Chief Robinson left.

11:41 a.m. - Commissioner Wesley and Chief Robinson returned.

11:41 a.m. – Director Adams left.

11:42 a.m. – Kiamichi Tech left.

11:44 a.m. – Director Adams returned.

14. CLEET Executive Director

Discussion: Chief Robinson to outline the process for selection of a CLEET Executive Director. Position will close on January 31, 2021.

General Counsel Preston Draper gave an account of resumes received at this time:

36 – applicants.

9 - do not meet minimum qualifications (law enforcement experience and/or degree).

27 - current applicants (17 Oklahoma).

The entire Council will be involved in the screening process of all current applicants. Every Council member will narrow down to the top five. Applicant resumes will be sent to each Council member.

Council chairman asked CLEET staff to facilitate the setting of a date and location for a Special Council meeting to address this topic in the near future.

No action taken.

15. CLEET Assistant Director

Discussion: To not act on hiring until the Executive Director position has been filled.

No action taken.

16. Board Comments

Discussion: Director Adams stated the OSBI tentative plan for a Homicide Investigation Conference (2-3-day event). More details to come. Date will be in November 2021.

No action required.

17. Public Comments

Discussion: Asst. Chief Brian Gooch, Drumright PD. Voiced some concerns about information he'd heard about CLEET's defensive tactics instruction. He stated he would meet with CLEET staff about his concerns.

Trisha Taylor (CLEET Instructor) – Thank you to the Council for their support, Vonnie Houser is our Academy Coordinator and is doing a great job, adjunct instructors, and training staff.

No action required.

18. Adjournment

Action Taken: Lieutenant Bruce made a motion to adjourn. Chief Sweger seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 9-0.

Chairman, Chief Robinson adjourned the meeting at 12:07 p.m.