

SPECIAL COUNCIL MEETING
Council on Law Enforcement Education and Training
Oklahoma Bureau of Narcotics
419 NE 38th Terrace
Oklahoma City, OK. 73105
August 19, 2022
2:00 p.m.
MINUTES

MEMBERS PRESENT:

Chief Brandon Berryhill, Chairman, Broken Arrow PD
Sheriff Chris West, Vice-Chairman Canadian County SO
Director Donnie Anderson, O.B.N.D.D
Mr. Russ Higbie
Dr. Katherine Lang, ECU
Sheriff Shannon Smith, Seminole County SO
Interim Director Aungela Spurlock, OSBI
Chief Don Sweger, Guthrie PD
Commissioner Tim Tipton, DPS
Commissioner Randy Wesley, Chickasaw Nation

STAFF PRESENT:

Brandon Clabes, Executive Director
Earl Morrison, Assistant Director
Preston Draper, General Counsel
Shelly Lowrance, Recording Secretary

MEMBERS ABSENT:

Lieutenant Kyle Bruce, Stillwater PD
Chief Michael Robinson, O.S.U. DPS
Asst. Chief Josh VanDeburgh, Weatherford PD

GUESTS:

Cabinet Secretary Tricia Everest
Chief David Houser, Durant PD

1. Chairman, Chief Berryhill called the meeting to order at 2:01 p.m.

2. **Roll Call**

Roll was taken and ten members were present representing a quorum.

3. **Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on August 16, 2022, and the agenda posted August 17, 2022.

4. **Pledge of Allegiance was led by Vice-Chairman, Sheriff West.**

Director Clabes introduced guest and the OSBI Interim Director, Aungela Spurlock.

5. **Curriculum Review Board Composition**

Discussion: General Counsel Preston Draper gave a brief overview of the CRB career tech appointee process.

Action Taken: Dr. Lang made a motion to appoint Tony Runyon, Kiamichi Tech, to the CRB. Sheriff Smith seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Director Anderson voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Interim Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Motion carried 10-0.

6. CLEET Executive Director

Discussion: Director Clabes gave a “thank you” to the Council.

General Counsel Draper discussed the recruiting process – salary range, closing date, posting dates, pay band, and advertising. Staff presented proposed recruiting advertisement for approval. Pay band does not require an executive session because it is open records. It was decided to post for six weeks. The Municipal League and Senior Management Institute for Police will be added to the advertising list. Salary will be advertised at \$112,000 - \$130,000.

Action Taken: Sheriff West made a motion to proceed with advertising the Executive Director position for six weeks with a salary at \$112,000 - \$130,000 using the advertisement template produced by staff. Director Anderson seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Director Anderson voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Interim Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Motion carried 10-0.

7. Proposed Executive Session – Discussion and possible action to appoint CLEET Interim Director.

Chief Berryhill, Chairman stated that Director Clabes would remain in for the executive session.

Action Taken: Sheriff West made a motion to enter into executive session. Commissioner Tipton seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Director Anderson voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Interim Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Motion carried 10-0.

2:24 p.m. – Earl Morrison, Preston Draper, Shelly Lowrance, Tricia Everest, and David Houser left the meeting.

2:24 p.m. – Entered into executive session.

3:00 p.m. – Brandon Clabes came out of executive session.

3:02 p.m.- Preston Draper entered executive session.

3:25 p.m. – Preston Draper came out of executive session.

3:29 p.m. – Earl Morrison entered executive session.

3:39 p.m. – Earl Morrison came out of executive session.

3:40 p.m. – Preston Draper entered executive session.

3:52 p.m. – Brandon Clabes, Earl Morrison, Shelly Lowrance, Tricia Everest, and David Houser returned to the meeting.

3:52 p.m. – Returned to open session.

Action Taken: Director Anderson made a motion to come out of executive session. Mr. Higbie seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Director Anderson voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Interim Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes.
Motion carried 10-0.

Action Taken: Sheriff West made a motion to appoint Preston Draper as Interim Director effective immediately at a salary of \$112,000. Chief Sweger seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Director Anderson voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Interim Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Motion carried 10-0.

8. Adjournment

Action Taken: Director Anderson made a motion to adjourn. Commissioner Wesley seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Director Anderson voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Interim Director Spurlock voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes.
Motion carried 10-0.

Chairman, Chief Berryhill adjourned the meeting at 3:55 p.m.