

**Council on Law Enforcement Education and Training**  
**SPECIAL COUNCIL MEETING**  
**Oklahoma State bureau of Investigation**  
**6600 N. Harvey Place, Oklahoma City, OK**  
**May 10, 2018 at 10:00 a.m.**

**Minutes**

**Council Members Present:**

Chief Michael Robinson, Chairman, OSU DPS  
Chief Jason Smith, Vice-Chairman, Jenks PS PD  
Dr. James Burke, East Central University  
Sheriff John Christian, Pontotoc County  
Chief Bill City, Oklahoma City PD  
Director Bob Ricks, OSBI  
Director John Scully, O.B.N.D.D  
Chief Ike Shirley, Bixby PD  
Chief Randy Wesley, Chickasaw Nation Lighthouse PD  
Sheriff Chris West, Canadian County  
Sheriff Bobby Whittington, Tillman County

**Staff Present:**

Charles Gerhart, Asst. Director  
Gerald Konkler, General Counsel  
Shannon Butler, Operations Manager  
Shelly Lowrance, Rec. Secretary

**Council Members Absent:**

Major Pat Mays, OHP

**Guest:**

Steve Emmons, OACP Executive Director  
Walt Birdsong, CLEET Field Rep

**1. Call Meeting to Order**

Chairman Michael Robinson called the meeting to order at 10:00 a.m.

**2. Open Meeting Act Compliance**

Chairman Robinson verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

**3. Roll Call**

Roll was taken; eleven members were present representing a quorum.

**4. Approval of Minutes**

Chief Robinson asked for a motion to approve the Council Meeting minutes for January 31, 2018.

There was no discussion.

**Action Taken:** Director Scully made a motion to approve. Chief Shirley seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief Citty voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington abstained. Motion carried 10-0.

Chief Robinson asked for a motion to approve the Special Council Meeting on March 21, 2018.

There was no discussion.

**Action Taken:** Director Scully made a motion to approve. Chief Shirley seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief Citty voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington abstained. Motion carried 10-0.

Chief Robinson asked for a motion to acknowledge the Council Meeting on April 25, 2018

There was no quorum present and no actions taken.

There was no discussion.

**Action Taken:** Sheriff Whittington made a motion to acknowledge. Sheriff Christian seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief Citty voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington voted yes. Motion carried 11-0.

## **5. Oklahoma Drug Dog Standards and Guidelines**

**Amend 5.10 in the Drug Dog Standards and Guidelines to: Evaluation officials shall not test dogs they have initially trained, or from within their own department/agency, or a company in which they are owner or affiliated.**

There was no discussion.

**Action Taken:** Sheriff Whittington made a motion to amend language. Chief Wesley seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief Citty voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington voted yes. Motion carried 11-0.

## **6. Advisory Council Composition**

Kendra Brown – Southwestern State University, Weatherford, Oklahoma to be appointed to the Advisory Council.

There was no discussion.

**Action Taken:** Chief Shirley made a motion to appoint Kendra Brown to the Advisory Council. Director Ricks seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief Citty voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington votes yes. Motion carried 11-0.

## **7. Actions against Peace Officers**

There was no discussion.

**No Action Taken**

## **8. Divisional Reports**

There was no discussion.

## **9. CLEET Financial Report**

**Discussion:** Asst. Director Gerhart gave a brief CLEET financial update and stated that we are going to purchase cars from Kansas for LEDT training.

Chief Robinson stated that we should go ahead and cover the budget update.

Asst. Director Gerhart stated that CLEET did not have any cuts at this point. CLEET did not receive all the penalty assessment. We did receive an increase that only covers the pay raises the legislators approved and the Governor signed. The budget will have to be turned in by the June 1, 2018.

Chief Wesley asked for an update on BIM (CLEET software program). He shared his concern that if something happens to Mike Taylor, what would happen? Maybe we should move away from that.

Asst. Director Gerhart said that Mike Taylor is rewriting the software and it will be supported by OMES. Mike is writing it in a way that it can be followed through by others. We have set a test phase at November 1, 2018 and an implementation date of January 15, 2019.

**No Action Taken**

## **10. Legislative Update**

**Discussion:** Asst. Director Gerhart gave a legislative updates on the following:

- Firearms Bill 1212 and House Bill 1608 –conflicting language and not yet signed by the Governor.
- Bill 1023 – Fee Based Academy has been signed by the Governor.
- House Bill 2882- Career Tech and Higher Education being able to provide academies.

They will require approval from CLEET and is limited to two a year. This Bill has been signed by the Governor.

- Senate Bill 1098 – Population Cap to be removed for academy cities. It was never brought to the floor for a vote.

- Senate Bill 1203 – Reduces fines for speeding has been signed by the Governor.

It could impact the CLEET budget by \$115,000.

- Private Security Bill was never brought to the floor. This has happened the last four years.

I will set up a meeting Rep. Dell Kerbs.

- Vehicle Registration fee for trailers – It was for ammunition for academies. It only made it out of the transportation committee.

Sheriff West stated that he was at the Sheriff's Association Meeting and during the legislative briefing the threshold population came up and was told as a board that Asst. Director Gerhart opposed it.

Asst. Director Gerhart responded "no sir that is not true. In fact Director Emmons and I went in and pushed for the bill."

Executive Director Steve Emmons from the OACP asked Chairman Robinson if he could speak. The Representative that was the co-author on it turned around and changed. He is from Ada and he is going out of office. His term limited out. He had concerns with limiting the number of people coming to Ada. So it was pretty much all on him.

Sheriff Whittington stated that all 77 counties in the state of Oklahoma are in a Class Action law suit because of excessive fees. As a Council we need to start thinking about how we are going to operate without these fees.

Chairman Robinson stated that the threshold population be brought back up next session.

Asst. Director Gerhart stated that it would.

## **11. Director's Report**

**Discussion:** Asst. Director Gerhart stated that we have CLEET Graduation on Friday, May 11, 2018 at 2:00 p.m. It is always good to see some Council Members. A Gate update was given.

## **12. Resignation of Executive Director Emmons**

**Discussion:** Executive Director Emmons stated that the Council has done a good job with the challenges that CLEET has faced. We have also done a lot of good and positive things. It has been a good run and thank you.

Chief Robinson stated that he respected the ethics, honesty and character of Executive Director Emmons.

**Action Taken:** Sheriff Whittington made a motion to accept Executive Director Emmons resignation. Chief Smith seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief Citty voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington voted yes. Motion carried 11-0.

### 13. Proposed Executive Session

Executive Session to appoint an Interim Executive Director permitted pursuant to 25 OS 307 B 1 “Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.”

Vote will be taken to enter into Executive Session. The Executive Session must be authorized by a majority vote of a quorum of members present. (25 O.S. 1995, Section 307(E)(2).

Chairman Robinson asked if there would be any objections to Shelly Lowrance staying as the recording secretary and Gerald Konkler as General Counsel. There were no objections.

**Action Taken:** Sheriff Christian made a motion to go into Executive Session. Chief Shirley seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief City voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington voted yes. Motion carried 11-0.

The Council entered executive session at 10:42 a.m.

The Council entered executive session at 10:42 a.m.

**Action Taken:** Sheriff Christian made a motion to come out of Executive Session. Sheriff Whittington seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief City voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington voted yes. Motion carried 11-0.

The Council resumed open session at 10:50 a.m.

### 14. Resume Meeting Following Executive Session

Any vote or action on any item of business considered in an executive session shall be taken in public meeting with the vote of each member publicly cast and recorded. (25 O.S. 1995, Section 307(E)(3).

**Action Taken:** Chief Smith made a motion to name Asst. Director Gerhart as Interim Director. Chief Wesley seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief City voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington voted yes. Motion carried 11-0.

### 15. Executive Director Recruitment

**Discussion:** Interim Director Gerhart went over the history of recruitment efforts through Director Emmons and Dr. Birney. The cost of Dr. Birney’s recruitment was about \$4500.00. A discussion about sites to post: IACP, NSA, IADLEST, CLEET, OACP, Oklahoma Sheriff’s Association, Oklahoma Job aps (OMES), Monster.com, Indeed, Oklahoman (online), ECU (notices posted on campus), OSPOA, Black Chronicle and El Latino American Newspaper.

Director Ricks stated that he would like a small group to filter through the resumes.

Interim Director Gerhart said he would update the ad for the Executive Director position.

We will set a max total of \$5000.00 for advertising.

Chief Robinson said that the ad would need to include where to send resumes.

Sheriff Whittington said we could have them sent to Shelly and everyone agreed.

Duration of the process is to set up advertising in the next two weeks and close by July 1, 2018.

Our next Council Meeting will be July 25, 2018.

**Action Taken:** Chief Smith made a motion to advertise for recruitment of Executive Director, a max total of \$5000.00 to spend and duration is now until close on July 1, 2018. Chief Wesley seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief City voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington voted yes. Motion carried 11-0.

Chief Robinson said we will accept resumes until July 1, 2018. That will give us three weeks before our Council Meeting. We will need to form a Search Committee to filter through these resumes.

Search Committee

Chief Smith – Chair

Chief Robinson

Sheriff West

Sheriff Whittington

Chief Shirley

Director Scully

**Action Taken:** Director Ricks made a motion to form a Search Committee. Dr. Burke seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief City voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes, Sheriff West voted yes and Sheriff Whittington voted yes. Motion carried 11-0.

**16. Board Comments**

There was no discussion.

**17. Public Comments**

There was no discussion.

**18. Adjournment**

**Action Taken:** Sheriff Whittington made a motion to adjourn. Sheriff Christian seconded the motion. Chief Robinson voted yes, Chief Smith voted yes, Dr. Burke voted yes, Sheriff Christian voted yes, Chief City voted yes, Director Ricks voted yes, Director Scully voted yes, Chief Shirley voted yes, Chief Wesley voted yes and Sheriff West voted yes and Sheriff Whittington voted yes. Motion carried 11-0.

Meeting adjourned at 11:28 p.m.