

**Drug Dog Advisory Council  
K.O. Rayburn Training Center  
2401 Egypt Road  
Ada, OK 74820  
September 5, 2019  
10:00 a.m.**

**Minutes**

**MEMBERS PRESENT:**

Officer Marque Baldwin, Broken Arrow PD  
Agent Anthony Moore, OBN  
Maj. Doyle Tosh, Comanche Co. SO  
Sgt. Jeff Barlow, Claremore PD

**STAFF PRESENT:**

Julie Moore, Recording Secretary  
Janie Rowden, Records and Licensing Coor.

**MEMBERS ABSENT:**

**GUESTS PRESENT:**

Troy Newell, Bartlesville P.D.  
Kevin Ickleberry, Bartlesville P.D.  
Richard Lance Schroyer, Oklahoma Highway Patrol  
Janey Rowden, CLEET

**1. Call Meeting to Order/Roll Call**

Vice Chair, Doyle Tosh called the meeting to order at 10:00 a.m. Roll was taken; four members were present representing a quorum.

**2. Open Meeting Act Compliance**

Vice Chairman Doyle Tosh verified that the meeting was being held in compliance with the Oklahoma Open Meeting Act.

**3. Approval of Minutes**

The Minutes from the March 14, 2019 meeting were reviewed.

**Action Taken:**

Anthony Moore made a motion to accept the Minutes as written. Marque Baldwin seconded the motion. Doyle Tosh voted yes. Marque Baldwin voted yes. Jeff Barlow voted yes. Anthony Moore voted yes. Motion carried 4-0.

#### 4. Resignation of Chairman and Council Member

**Discussion:** Vice Chair Doyle Tosh advised to the council the resignation of Chairman Troy Wall and Council member John Terrell.

**Action Taken:** John Terrell made the motion to accept the resignation of Chairman Troy Wall. Marque Baldwin seconded the motion. Doyle Tosh voted yes. Marque Baldwin voted yes, Jeff Barlow voted yes. Anthony Moore voted yes. Motion carried 4-0.

**Action Taken:** Marque Baldwin made the motion to accept the resignation of council member John Terrell. Anthony Moore seconded the motion. Doyle Tosh voted yes. Marque Baldwin voted yes, Jeff Barlow voted yes. Anthony Moore voted yes. Motion carried 4-0.

#### 5. Appointment of a new Chairman

**Discussion:** Doyle Tosh stated that since the Chairman resigned the council would need a new Chairman.

**Action Taken:** Jeff Barlow nominated Marque Baldwin. No second. No other nominations. Anthony Moore made the motion to table to next meeting, December 12, 2019. Jeff Barlow seconded the motion. Marque Baldwin voted yes, Doyle Tosh voted yes. Jeff Barlow voted yes. Anthony Moore voted yes. Motion tabled 4-0.

#### 6. Appointment of a new Council Members

**Discussion:** Doyle Tosh stated that we need to appoint members from Oklahoma Highway Patrol and Oklahoma Bureau of Narcotics. No appointments have been made.

**Action Taken:** Marque Baldwin made the motion to table until next meeting, December 12, 2019. Jeff Barlow seconded the motion. Marque Baldwin voted yes, Doyle Tosh voted yes. Jeff Barlow voted yes. Anthony Moore voted yes. Motion tabled 4-0.

#### 7. Private Entity K9 license

**Discussion:** Anthony Moore suggested that they add a background check to the rules & guidelines for a private handler.

**Action Taken:** Marque Baldwin made a motion to table the meeting until Anthony Moore drafts the changes. Jeff Barlow seconded the motion. Marque Baldwin voted yes. Doyle Tosh voted yes. Jeff Barlow voted yes. Anthony Moore voted yes. Motion carried 4-0.

## **8. Review K9 application**

**Discussion:** Ecstasy was removed from the K9 application form.

**Action Taken:** Marque Baldwin made the motion to accept the changes. Anthony Moore seconded the motion. Marque Baldwin voted yes. Doyle Tosh voted yes. Jeff Barlow voted yes. Anthony Moore voted yes. Motion carried 4-0.

## **9. Review K9 test changes**

**Discussion:** Marque Baldwin stated that the form is still being modified to make it more user friendly.

**Action Taken:** Anthony Moore made the motion to table until the next meeting, December 13, 2019. Marque Baldwin voted yes. Doyle Tosh voted yes. Jeff Barlow voted yes. Anthony Moore voted yes. Motion carried 4-0.

## **10. Discussion of Scheduling Certifier Classes**

**Discussion:** Members discussed the scheduling for certifier classes.

**No Action Taken**

## **11. Standards and Guidelines**

**Discussion:** Anthony Moore stated that the rules and guidelines are clear and are easy to understand. No changes are needed.

**No Action Taken**

## **12. Drug Dog Advisory Council Member application**

**Discussion:** Doyle Tosh stated that the council had three applicants for the position. Troy Newell, Daniel Evans, and Robbie Blackford.

**Action Taken:** Anthony Moore nominated Troy Newell. No second. Marque Baldwin nominated Daniel Evans. Jeff Barlow seconded the motion. Marque Baldwin voted yes. Doyle Tosh voted yes. Jeff Barlow voted yes. Anthony Moore voted yes. Motion carried 4-0. It will be presented to the Advisory Council at their next meeting, October 9, 2019.

### **13. Calendar for 2020**

**Discussion:** Doyle Tosh stated that dates for the 2020 meetings scheduled should be reviewed.

**Action Taken:** Jeff Barlow made the motion to approve the calendar dates to 2020. Anthony Moore seconded the motion. Marque Baldwin voted yes. Doyle Tosh voted yes. Jeff Barlow voted yes. Anthony Moore voted yes. Motion carried 4-0.

### **14. New Business**

**Discussion:** Doyle Tosh asked if there was any new business.

**No Action Taken**

### **15. Adjournment**

**Action Taken:** Marque Baldwin made a motion to Adjourn. Anthony Moore Seconded the motion. Marque Baldwin voted yes. Doyle Tosh voted yes. Jeff Barlow voted yes. Anthony Moore voted yes. Motion carried 4-0.

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