



CLEET

Council on Law Enforcement Education and Training



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End of Year Law Enforcement Training Initiative

We will be hosting the End of Year Law Enforcement Training Initiative in Broken Arrow, Oklahoma at NSU on December 1 - 5, 2014.

You will have the opportunity to get all of your continuing education needs met at this training initiative including your mental health hours.

You will need to register for each course you want to take on the CLEET website for the courses. All courses will be posted on our website by October 17th.

Don't wait any later than this to get your hours!

All of the courses that will during this event will begin at 8:00 a.m.

ADJUNCT INSTRUCTORS

Appeal to All Oklahoma Law Enforcement Agencies:

In recent months, CLEET has experienced a sharp decline in the number of adjuncts that have been able to assist with Basic Academy Training. Part of this decline is due to the severe weather crisis that we have experienced. All areas of training are experiencing these shortages; however, our skills classes in particular have been deeply affected. In addition to the needs for adjunct instructors, we need assistance in conducting practical exercises during the last week of an academy. Since these practical exercises have been added to the curriculum we have received great reviews from the students, commenting that they are able to put into practice the skills that they have learned during the 15 weeks of training.

Upcoming Practical Dates:

- November 11- 1:00 p.m. - 6:00 p.m.
- November 12 - 7:00 a.m. - 6:00 p.m.
- November 13- 7:00 a.m. - 12:00 p.m.

CLEET provides housing and meals for persons assisting with training during a basic academy class. In addition, certified peace officers receive 8 hours of continuing education every year that they assist for at least 8 hours in basic academy instruction.

The needs in each of the areas are listed below:

Firearms Training – The recommended ratio of instructors to students is 1 to 5 during the daytime and 1 to 3 for night fire. We generally have 35 to 40 students on the range at any one time. CLEET employs 5 fulltime firearms instructors at the current time which, with one in the tower, allows us to train 15 people at a time (following the above ratio) safely. The remainder of the instructor staff is made up of adjuncts or are non-instructor Line Safety Officers who watch for range safety violations. It should also be noted that we commonly split the class in half with those not on the handgun range receiving training on shotgun and handgun handling skills, etc. Although this configuration keeps students engaged it removes at least one of our full time instructors from the handgun range, further pushing our instructor to student ratio's.

The problem with our need for adjuncts on the firearms range is not a new one. We are constantly challenged with maintaining a safe ratio which recently has been increasing. We may be pressed into reconsidering the training conducted at the range and altering the curriculum to maintain a proper ratio. We have had great success at qualifying nearly 100 percent of firearms students and do not want to make adjustments to our current firearms training.

Law Enforcement Driving Training – we generally have between 12 and 15 vehicles operating during LEDT training. Each vehicle has one instructor and up to three students participating to complete the training in the required time. CLEET employs 7 full time LEDT instructors (some of which are teaching other courses at the time of LEDT due to our operating two basic academies at the same time, 12 months out of the year). Generally, we will need 8 to 12 adjuncts in every class.

Practical Exercises – during the final week of academy instruction, we provide 20 hours of practical exercise, hands on training, to the students. We will conduct 6 to 10 scenarios (based upon the number of personnel that we have available). Each scenario requires from 2 to 4 actors along with an officer to critique the students. That adds up to a minimum of 18 persons that are needed to assist with the training.

Other Instructors – it is our desire to have three or four instructors who can teach in each block of training provided in the basic academy. This would allow us to have several backups available to assist with instruction.

Please contact Rick Amos or Tracy Shivers if you would like to become an adjunct instructor.

THANK YOU

CLEET would like to thank all of the adjunct instructors who came in and helped with the 1403 firearms block: Chris Boydston - OSBI, Carey Perkins - OSBI, Brian Hansbro - Cleveland County, Steven Swinford - Cleveland County, Don Stites - OTRD, Dale Stites - ODWC, Mike Carter - OTRD, David Schucker - Lawton, Mark Foreman - Lawton, Perry Procter - OSBI, Ben Rosser - OSBI, Troy Fullbright - Moore, Brad Knight - OSBI, Korie Plummer - Bartlesville, Robert Bosse - Choctaw Tribal Police, Dale Hampston - Guymon, Francisco Lopez - Guymon, Jeff Doty - Midwest City, Matt Clawson - Midwest City, Frank Valley - Midwest City, Nick Rizzi - OSBI, Brian Shotts - Lawton, Craig Akard - Lawton, Shannon Jordon - Stillwater, Chris Vinson - Norman, Jeremy Garnand - Norman, David Barnes - Marshall County, Marty Wilson - OSBI, Todd Spurlock - OSBI

DID YOU KNOW?

State law requires agencies to notify CLEET within thirty (30 days) if an officer resigns while under investigation. 70 O.S. 3311 (K) (8).

Failure to submit Notice of Employment form may disqualify an agency from participating in training programs. 3310 (I) (1).

O.A.C.390:10-1-3 – All agencies are required to report employments and terminations within ten (10) days on the current Notice of Employment form. Cadets are now required to sign Promissory Notes when they enter the CLEET Academy. The Notification of Employment is an important document used to establish employment and days credited.

Accreditation – Agencies that conduct in-service training are required to submit an Accreditation Form with Instructor's information to CLEET for CLEET training credit. As of January 1, 2012 Course Accreditation will be for a period of 3 years instead of 1 year. [Click here for accreditation information.](#)

Training that does not require accreditation and is taught by someone other than CLEET, such as the Justice Department, FEMA, Federal Law Enforcement, BIA, Online and etc, requires a Report of Training Form to accompany the roster or certificate.

The new SDA concealed carry permit curriculum is available to licensed SDA instructors. Please email breanna.atkeson@cleet.state.ok.us for your copy. You will need to provide your name and SDA instructor number. The staff at CLEET thanks all of the people who assisted with the revision, including, but not limited to: Thomas B.W. Nation, Miles Hall, Jack Ostendorf, Dean Vassilakos, B. Branch, and Mike Miller.

Several universities are now giving credit or determining if they can give credit for time spent in the CLEET Basic Academy, and the Law Enforcement Terrorism Certification Program—Basic, Intermediate and Advanced Certification.

If you are interested in gaining college credit for CLEET training hours, talk to your university and if they are giving this credit, you can request your training record from CLEET and submit it to your university.

Any adjunct instructor seeking compensation, should work diligently with CLEET to get contracts turned in no less than 60 days prior to the course that they are seeking payment for.

All emails sent and received by CLEET employees are considered property of CLEET and may be subject to disclosure to the public pursuant to the Oklahoma Public Records Act.

BASIC ACADEMY

- 1404 August 6 - November 14
- 1405 October 22 - February 20

No one will be scheduled or confirmed for an academy until all paperwork is completed and received by CLEET. The reading, writing and comprehension test is a prerequisite for admission into the CLEET Basic Academy. For testing information [click here](#). New hire full time non-certified officers must take this test within 90 days of hire.

CRIMINAL INVESTIGATIONS ACADEMY

- CIA 63 - CLEET - Ada - September 29 - October 17

LEDT INSTRUCTOR SCHOOL

- October 20-24

Opening Meetings

Council On Law Enforcement Education and Training Meeting

- October 15, 2014 - OSBI Forensic Science Center 10:00 a.m.

Advisory Council Meeting

- October 2, 2014 - CLEET - Courtroom A107 - 10:00 a.m.

Curriculum Review Board Meeting

- November 4, 2014 - CLEET - Courtroom A107 - 10:00 a.m.

Drug Dog Advisory Council Meeting

- October 09, 2014 - CLEET - Courtroom A107 - 10:00 a.m.

Bomb Dog Advisory Council Meeting

- October 09, 2014 - CLEET - Courtroom A107 - 1:00 p.m.

Polygraph Examiners Board Meeting

- October 17, 2014 - CLEET - Courtroom A107 - 10:00 a.m.

Private Security Advisory Committee Meeting

- December 11, 2014 - CLEET - Courtroom A107 - 10:00 a.m.

ADJUNCT RECOGNITION



Eric McAffrey

I began my law enforcement career with the Department of Corrections, as a Probation & Parole officer in 2001. I spent four years assisting the Bartlesville special operations team as an entry team member. I then moved to Miami where I live today. I am currently assigned to Safety & Training as our Probation & Parole in-service academy coordinator overseeing our four week training academies. My other duties consist of training Probation Officers in Safety, Firearms and Defensive tactics statewide as well as review all training curriculum and standards (since 2012).

During my career with Probation & Parole, I have been nominated for Officer of the Year 6 times, was named NEDCC Officer of the Year in 2007, and received the Oklahoma Medal of Valor in 2008.

I have been a CLEET Firearms Instructor since 2006 holding certifications in handgun, shotgun and rifle and a CLEET Defensive Tactics Instructor since 2013. I am also an FBI certified Firearms Instructor (2011), and was their Top Gun runner up in 2011. I am and have been certified by the U.S. Department of Homeland Security/TSA as a Law Enforcement Officer Flying Armed Instructor since 2011. I am also an instructor for Advanced Law Enforcement Rapid Response Training (ALERT): Terrorism Response Tactics. I graduated the Federal Top – Gun Academy for Narcotics Investigators and High risk warrant service in 2010 and have been certified as an Advanced Monadnock PR-24 & expandable Baton instructor since 2005. I have been a Reserve Academy Coordinator since 2012. I currently adjunct at CLEET during Basic Firearms, Firearm Instructor schools, Defensive Tactics and instruct the Sex & Violent offender Registration block.

I own and operate Tiger Tactics Shooting Academy, offering firearms, self-defense and tactical training to law enforcement and civilians in Oklahoma, Missouri, and Kansas. I also provide this instruction on a federal level. I am a member of Oklahoma Association of Law Enforcement Firearms Instructors (OALEFI), International Association of Law Enforcement Firearms Instructors (IALEFI), Oklahoma Correctional Association (OCA), Oklahoma Public Employees Association (OPEA) and International Law Enforcement Educators and trainers Association (ILEETA).

Maintaining The Survival Mindset

This year has been a particularly deadly year for law-enforcement with 64 line of duty deaths reported as of August 7, 2014. What is most disturbing in this number is the dramatic rise in officers killed by gunfire, which stands at 27. This number is 42% higher than this time last year. In this number also exists a rise in officers killed by ambush. Several incidents have occurred around the country but none more notable than two Las Vegas officers killed while eating lunch inside a CiCi's restaurant.

While researching these incidents, it is clear they are very hard to defend against, but not impossible. Officers should always maintain situational awareness throughout their shift and be alert at all times. There are no breaks while you are in uniform and highly visible to the public. Law Enforcement today is filled with distractions, such as computers in the car, cell phones, and police radios, which can make officers less aware of what is going on around them. Officers working at night are even more susceptible to this because of illumination inside the vehicle making it more difficult to see outside. Placing computers in night mode and dimming dash lights can help increase your vision outside of the patrol car.

In order to maintain awareness, officers should avoid routines. Vary break times, locations, and those spots we all like to park our vehicles when writing reports. Also keep in mind, suspects who ambush police officers need the opportunity to do so. Think about how you are approaching each call, no matter what the nature. Thinking tactically at all times not only keeps us sharp, it keeps us from becoming an easy target. One of the best ways to do this is visualize each call and have a plan prior to your arrival. While preparing to go into a restaurant for a meal, think about what you would do if someone decided to attack you. How will you react and what areas inside the location provide cover or concealment. Choose where you sit based on the best tactical advantage and view of your surroundings. It will be much easier to defend yourself if you have thought about an attack before it happens. This applies to everything you do, including traffic stops. Always be prepared for the worst so when it happens, you are not caught off guard. The best mindset is not "if" it happens, but "when".

Last, we must fight complacency at all costs. The longer we are in law-enforcement the more we tend to let our guard down. Long periods of success make us over confident and can lead to the "it won't happen to me" mentality. If you look at statistics over the last several years, a common trend is occurring. Most of the officers killed in the line-of-duty are not rookies. They are veteran officers. According to the Officer Down Memorial Page, the average age of an officer killed in the line-of-duty this year is 41. The average tour of duty for these officers is 12 years and 8 months. This does not imply the officers were complacent, but it should be a wake-up call for all veteran officers to maintain their tactical abilities and survival skills. Training should be a priority for you and it doesn't have to be formal or costly. Scenario training and visualization can be accomplished at home or while at work. Practicing traffic stop tactics with officers on your shift during times when call volume is slow or finding a vacant building in your district to work on searches are great ways to train. The bottom line in all of this is to put your game face on and stay alert at all times. You don't have the luxury of relaxing while at work. Everyone knows who you are and you are extremely visible. Stay safe, be careful, and most importantly, make it home to your family at the end of every shift.

Captain Wade Gourley
Oklahoma City Police Department
Emergency Services Commander

EMPLOYEE RECOGNITION



Congratulations to Mike McCartney for successfully completing Reserve Academy 14BR5-3

Mike came to work for CLEET in August of 2012 as our mechanic, and for the past two years has done a phenomenal job maintaining the fleet of LEDT vehicles. We guess he just grew tired of having to listen to our stories and decided to go out and get some of his own. He applied for a reserve position with Tecumseh Police Department. By all accounts he has done very well, and by his own account he has enjoyed the experience. Even though he is now pursuing a part time career in law enforcement I don't think he will be permanently trading in his gear grease for a Glock anytime soon.

ALERRT Program

We are accepting requests for ALERRT Courses. If your agency would like to host an ALERRT course please email Briana Tully - briana.tully@cleet.state.ok.us

We are in need of agencies that would like to host ALERRT training across the state. We can schedule courses up to 4 months in advance and all courses will be available for registration on the CLEET website. Over 3000 officers have been trained in the ALERRT End User courses and we have trained over 90 ALERRT instructors. But the training has slowed down now and there are many officers who still need to be trained. The classes are two day sessions with 16 hours of CLEET continuing education credit.

[Click here to login and enroll in an ALERRT course near you.](#)

ALERRT Courses

October 16-17 - Madill
October 17-18 - Madill
October 18-19 - Midwest City
November 14-15 - Poteau

ONLINE TRAINING

To receive CLEET accredited training hours from LocalGovU.com:

Please take courses on the LocalGovU website from the approved course list found at: http://www.ok.gov/cleet/CLEET_Training/index.html . Individuals can access the LocalGovU link at HYPERLINK "http://www.localgovu.com/" <http://www.localgovu.com/>

If your law enforcement agency is an OMAG member, you can access free training from the OMAG website at " <http://www.omag.org/> .

If your law enforcement agency is an ACCO member, you can access free training from the ACCO website at <http://www.okacco.com/> . ACCO limits the number courses available to take for CLEET credit to four per quarter. Please note that you can't repeat the same course in the calendar year for CLEET credit.

If your law enforcement agency is a member of OSA, you can access training from the OSA website at <http://www.localgovu.com/products/learn/?t=OSA>. OSA provides the training at a discounted rate for their members.

To receive CLEET accredited training hours from PoliceOne.com:

Please take courses on the PoliceOne Academy from the approved course list found at: http://www.ok.gov/cleet/CLEET_Training/index.html . Mental Health courses are listed on the document with a *MH next to the approved course. If you have any questions as to whether or not the course you are taking is good for CLEET credit, you can call Ryan Marie, PoliceOne Account Manager at 415-962-8311 **

BLUE MASS FOR FIRST RESPONDERS

The Oklahoma City Police Chaplain Corps is holding a Blue Mass on September 29th at 6pm. The Mass is being held at Cathedral of Our Lady of Perpetual Help, located at 3214 N. Lake Ave., OKC. We are encouraging all officers and their families to attend this event.

The Blue Mass is an event that honors all First Responders and their families. The Mass honors those who have fallen in the line of duty, and those currently serving, and gives the community an opportunity to show gratitude for those who serve so courageously, as well as their families.

Celebrant- Fr. William Pruett- St. James Parrish, and concelebrants Fr. Brian Buettner, Fr. Tim Luschen and Fr. Tim Ruckel will be participating in this Mass. All of these priest's are volunteer chaplains at Okla. City Police Dept. Others helping out are Deacon Dennis Frazier and Deacon Charles Allen, both retired OCPD.

Please mark this on your calendar and plan to bring your family.

Chaplain Greg Giltner

TRAINING OPPORTUNITIES

CLEET is adding four new on-line courses supplied to us through the International Association of Directors of Law Enforcement Standards and Training (IADLEST) through their NLEARN program. The courses range anywhere from 1 hour to 40 hours:

- Law Enforcement Disaster Preparedness; 1 hour by TargetSolutions
- Traffic Occupant Protection Strategies (TOPS); 8 hours by Texas A&M
- Basic Property Technician; 2 days by Texas Engineering Extension Service
- Basic Criminal Investigation; 40 hours by Texas A&M

The link to the NLEARN site is: <http://www.iadlest.org/Projects/NLEARN.aspx>

Alcohol Laws and Compliance

10/9/2014 - Alva - Alva Public Library Auditorium
10/20/2014 - Guymon - Guymon Police Department

Basic Man Tracking

12/9/2014- Ada - K.O. Rayburn Training Center

Below 100

12/8/2014 - Claremore - Rogers County Courthouse

Crime Scene Photography W/ Courtroom Prep

9/26/2014 - Idabel - Kiamichi Tech Center

Dealing with L.E. Depression & Suicide

10/01/2014 - Tulsa - Tulsa Police Academy
10/15/2014 - Muskogee - Muskogee Civic Center

Ethical Issues of Law Enforcement

11/17/2014 - Tulsa - Tulsa Police Academy

Evidence Collection

11/17/2014 - Muskogee - Troop C Highway Patrol Headquarters

Financial Planning For Today Retirement Readiness

9/18/2014 - Pawhuska - Osage County Sheriff's Office

Insurance Fraud & Related White Collar Crimes

10/6/2014 - Claremore - Rogers County Courthouse

Interviews & Interrogation 1

10/28/2014 - 10/29/2014 - Tulsa Police Academy

Intimate Partner Terrorism (MH)

10-21-2014 - Okmulgee - OSU/Okmulgee

Halting Animal Cruelty

11/5/2014 - Madill - Marshall County SO Training Room

Human Relations For Peace Officers (MH)

10/30/2014 - Pawhuska - Osage County Sheriff Office

Medical Conditions: Recognizing, Responding, Communications

12/03/2014 - Ardmore - Southern Oklahoma Tech Center
12/03/2014 - Chickasha - Canadian Valley Tech Center
12/9/2014 - Shawnee - Gordon Cooper Technology Center

Mental Health & Emergency Detention Order Criteria

12/8/2014 - Claremore - Rogers County Courthouse

Reserve Academy Coordinator School

11/5/2014 - Tecumseh - Tecumseh City Hall

Sovereign Citizens

9/23/2014 - Chickasha - Canadian Valley Tech Center
10/7/2014 - Pawhuska - Osage County Sheriff Office

Statement Analysis

10/27/2014 - Pryor - Northeast Area Technology Center

Stress Behind the Badge (MH)

10/29/2014 - Okmulgee - Okmulgee - OSU/Okmulgee

Stress Management (MH)

11/20/2014 - Tahlequah - NSU/Tahlequah

Trace Investigations

9/29/2014 - 9/30/2014 - Woodward - High Plains Technology Center (16 hours)

Undue Influence (MH)

10/22/2014 - Idabel - Kiamichi Tech Center
11/4/2014 - Ada - K.O. Rayburn Training Center

K-9 Handler School

CLEET ACCREDITED 13-1263 K9 Handler Course

Who: Shawnee Police Department K9 Division

When: Sept 29th through Oct 3rd 2014 (40 hours)

Where: Classroom work at Gordon Cooper Tech Center Shawnee PD Training Building (building J) Practical exercises Shawnee Expo Center

Time: 8:00 - varying times

Instructors: Lt. Rick Greenland, Sgt. Goss Shawnee PD K9 Div, Sgt. Jessie Petty Durant PD K9

Topics:

Classroom (approximately 12 hours)

Search and Seizure updates, Legal Issues Updates Liability (Patrol and Narcotics) Updates, K9 Care, Documentation, Policies, Case Law Overviews, Training Considerations, Equipment.

Practical Exercises : Narcotics Problems, Problem Solving, Performance Issues, Behaviors, Patrol Apprehension & Release Work, Control and Reasonable Use of Force Work.

LEGAL UPDATE



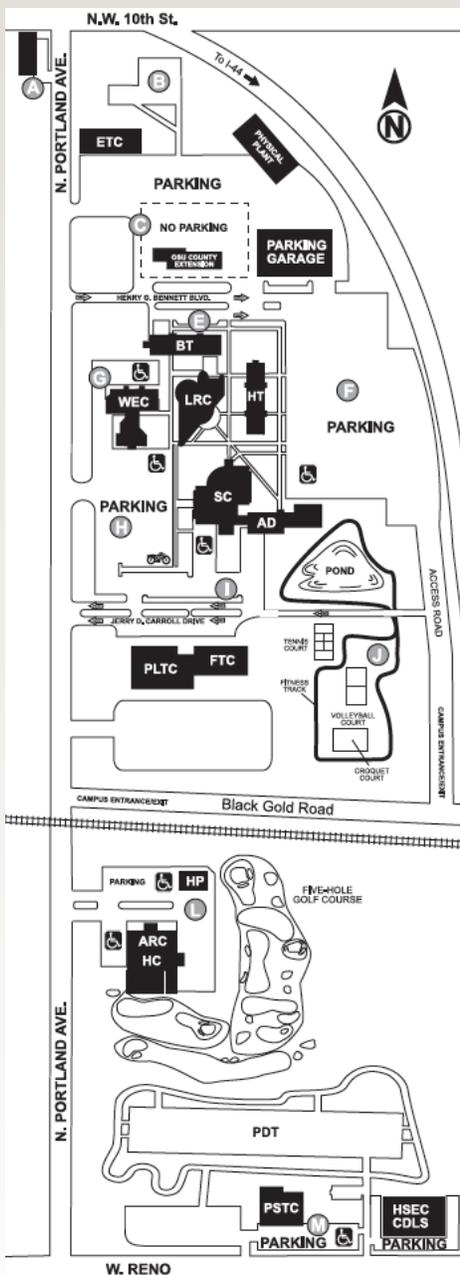
CLEET Legal Update 2014

9	Idabel - September 23, 2014	15	Jenks - October 10, 2014
10	Mustang - September 25, 2014	16	Durant - October 20, 2014
11	Yukon - September 26, 2014	17	Shawnee - November 20, 2014
12	Ardmore - October 3, 2014	18	Ponca City - December 1, 2-14
13	Muskogee - October 6, 2014	19	McAlester - December 2, 2014
14	Okmulgee - October 7, 2014	20	Duncan - December 15, 2014

CLAREMORE SATELLITE OFFICE

CLEET has a satellite office in Claremore at the Rogers State University 1701 W Will Rogers, Prep Hall – Room106. Tami Burnett offices there and it's open to LE Officers, Security Personnel and the general public. If you would like to schedule an appointment with Tami, you can email her at tami.burnett@cleet.state.ok.us or reach her by calling [405-546-0159](tel:405-546-0159).

Accreditations: To ensure a response within 24 hours, please email all accreditation request forms/documents to tami.burnett@cleet.state.ok.us. Please note: Tami Burnett works out of NE Oklahoma so if you send your accreditation request forms/documents via mail or fax to the main office in Ada, it could take up to two weeks before your request is processed.



OKC / OSU SATELLITE OFFICE

We now have an office in Oklahoma City at OSU/OKC. Norma Floyd is at this location on Tuesdays and Thursdays from 9:00 - 4:00. The office is located in room 143 of the Human Services Education Center. Norma's phone number is 405-945-9154 and her email address is norma.floyd@cleet.state.ok.us. You can also contact her regarding private security applications.

CLEET's office is in room 143 in the Human Services Education Center.

OSPOA Scholarship Program Fundraiser

OKLAHOMA SHERIFFS & PEACE OFFICERS ASSOCIATION SCHOLARSHIP PROGRAM FUNDRAISER

Fall Four-Person Golf Tournament

Monday, **October 6, 2014**

Tinker Golf Course

Tinker Air Force Base
Midwest City
(Enter at Tinker Gate / Gate #1)

\$60.00 per golfer

Includes: Range Balls, Green
Fees, 1/2 Cart & Lunch

Door prizes, including a handgun!

7:00 A.M. Check-In

8:00 A.M. Shot Gun Start

Lunch will follow.

For Information Call:

(405) 340-8211 OR

EMAIL: headquarters@ospoa.org



	Name	Agency	Address	City, St.	Zip	Phone
1.						
2.						
3.						
4.						

Registration Deadline October 2, 2014

ENTER EARLY, THIS TOURNAMENT WILL FILL UP QUICKLY!

Individual Entry [] Team Entry []

Return this entry form along with your entry fee to:

OSPOA Headquarters

Golf Tournament

2500 S. Broadway, Suite 106

Edmond, OK 73013

Phone (405) 340-8211

Fax (405) 340-8218

Email headquarters@ospoa.org

I am not able to attend, but here is my donation of \$ _____ to help the OSPOA Scholarship Fund. (The OSPOA is a 501(c)(3) organization. Your donation is tax deductible. Please check with your accountant or tax advisor.)

Visa / MC / Discover (Circle One)

Card Number: _____

Exp. Date: _____ Security Code: _____

Cardholder's name: _____

Nominees Are Solicited for the Annual O.S.P.O.A. Awards Program

O.S.P.O.A. awards will be presented to selected individuals during each Annual Training Conference. Nominations should be submitted to O.S.P.O.A. Awards Committee no later than December 31st of the current year. *Entries postmarked after that date will not be considered.*

The Awards Committee will make final selections.

The following is a list of the awards categories:

If you know an individual who you feel worthy of one of the awards, please submit the name of the individual, along with details of the actions and circumstances for which the award should be considered. Attachments should be typed and limited to two (2) pages in length.

O.S.P.O.A. MEDAL OF HONOR AWARD

This award (s) may be presented to the next of kin for officer (s) who lost their life (lives) in the line of duty or who died from other causes since performing the act for which they were nominated.

O.S.P.O.A. MEDAL OF VALOR AWARD

This award (s) will be presented to the officer (s) who, in the judgment of the awards committee, are most deserving of the recognition, having performed their duty at great personal risk.

O.S.P.O.A. MERITORIOUS SERVICE AWARD

This award (s) will be presented to the individuals (both in Law Enforcement and Civilians) whose immediate actions saved or attempted to save the life of another.

O.S.P.O.A. COMMENDATION AWARD

This award (s) will be presented to any individual who has made significant contributions to the Support of Law Enforcement.

Detach and mail to:

O.S.P.O.A. State Headquarters
Attn: Awards Committee
2500 S. Broadway, Suite 106
Edmond, OK 73013

O.S.P.O.A. AWARDS NOMINATION APPLICATION

Deadline January 16, 2015

I nominate _____ for the (indicated below) award.

_____ Medal of Honor _____ Medal of Valor
_____ Meritorious Service _____ Commendation

NOMINEE:

NOMINATED BY:

Name: _____

Name: _____

Agency: _____

Agency: _____

Address: _____

Address: _____

Telephone : _____

Telephone: _____

Management & Ethics Conference

The Management & Ethics Conference is presented by the Hillsdale Master of Public Administration Department. The purpose is to equip public administrators in Oklahoma and surrounding states with skills, education, and training for the 21st century. The State of Oklahoma has approved this conference for 6 hours of CEU supervisory credits. CLEET has also approved 7 sessions for CEU credits.

More than 20 professionals are featured speakers at this all day conference that is tailored for administrators in government, law enforcement, non profits and schools. Many organizations are awarding continuing education credit for this event. You can see a complete schedule of events here.

We are pleased to host keynote speaker, Bill "Skip" Powers, Senior Advisor with U.S. Department of Homeland Security, Washington, D.C. Biographical information about Mr. Powers, as well as our other presenters, can be found on our conference speaker page.

Space is limited. Reserve your seat today. Cost includes lunch. Pre-registration is \$50.00 until September 29th. Registration at the door is \$55.00. For more information contact Dr. Paulette Jones at pjones@hc.edu or call 405 - 912 - 9020.

REGISTER NOW



 **MANAGEMENT & ETHICS CONFERENCE**
Friday, October 3
8:00am - 4:00pm **CEU CREDITS AVAILABLE!**

IMPAIRED DRIVING TRAINING

In 2012, Governor Mary Fallin created the Governors Impaired Driving Task Force to evaluate the impaired driving system in Oklahoma in an effort to reduce the impaired driving fatality rate. In 2012 there was a 7% increase in alcohol-related fatal crashes. Much of this increase was due to officers not being properly trained in DUI detection.

Our goal is to reduce the number of alcohol-related crashes by aiding law enforcement in detecting drug and alcohol-related crashes.

Vonnie Houser is the impaired Driving Training Coordinator for CLEET and she provides training that includes Standardized Field Sobriety Testing (SFST), SFST Refresher, ARIDE, Drugs that Impair Driving, and DRE training statewide. Below are courses that we are offering in June and July.

ARIDE

There will be ARIDE classes scheduled in the near future.

To attend the ARIDE Course you must be SFST certified. ARIDE is a prerequisite for the (DRE) Program.

These courses can be found on the CLEET website. ok.gov/cleet

BAIL ENFORCER LICENSING

ENR. S. B. NO. 2003 Page 3

Section 1350.2. A. On and after February 1, 2015, no person shall act or engage in, solicit or offer services, or represent himself or herself, as a bail enforcer as defined by the Bail Enforcement and Licensing Act without first having been issued a valid license by the Council on Law Enforcement Education and Training.

B. On or after February 1, 2015, any person who shall act or engage in, solicit or offer services, or represent himself or herself, as a bail enforcer without a valid license issued by the Council shall be guilty of a felony, upon conviction, punishable by a fine in an amount not exceeding Ten Thousand Dollars (\$10,000.00), or by imprisonment in the custody of the Department of Corrections for a term of not more than three (3) years, or by both such fine and imprisonment.

These rules are in place and effective 4-1-20-14. You can find them on the CLEET website.

From the Peace Officer Records Division

Agency Administrators please be reminded of the following statutes:

*70 O.S., § 3311 (I) Requires that every law enforcement agency employing police or peace officers in this state shall submit to CLEET on or before October 1 of each calendar year a complete list of **all commissioned employees** with a current mailing address and phone number for each such employee.*

CLEET will be introducing on our website an electronic submission method via an Excel spreadsheet with instructions for use by August 1, 2014. This spreadsheet method will help law enforcement agencies report only data needed for each of your peace officers in a document that can be easily uploaded to our new system. Some departments should be able to extract this data from their own internal agency database and place the information into the CLEET spreadsheet.

Once CLEET has received your **Agency Employee Status/Information Report**, you will be notified by letter that we have received the report. The letter will also inform you if we find any discrepancies between the information you provided and CLEET's current records. For information and assistance with the electronic submission method of reporting, please contact Robbie Weathers at 405-239-5120 or Linda Mosley at 405-239-5121. This information should only be reported by each agency once per year before the October 1st deadline.

Every law enforcement agency will be required to have a training coordinator identified and will need to fill out the appropriate online records agreement to submit to CLEET. The training coordinator can be the agency administrator. For information about the online records agreement and initial set up of your agency for electronic submissions, please contact Julie Bender at 405-239-5122.

If commissioned employees notify your agency of address changes throughout the year, please make sure that they are aware that they must complete a Notice of Change of Address form and submit to CLEET per the Statute below:

*70 O.S., § 3311 (Q) Is new language that requires all peace officers, reserve peace officers and tribal peace officers to maintain with the Council current residential addresses and shall notify the Council, in writing, of any change of name. Notification of change of name shall require certified copies of any marriage license or other court document which reflects the change of name. **Notice of change of address or telephone number must be made within ten (10) days of the effective change.** Notices will not be accepted over the phone.*

The address correction form can be found at: HYPERLINK "http://www.ok.gov/cleet/documents/PoliceOfficerAddressChange_V2.pdf" http://www.ok.gov/cleet/documents/PoliceOfficerAddressChange_V2.pdf

Administrators and Users of LocalGovU.com and PoliceOne.com

Be advised that LocalGovU.com and PoliceOne.com report training electronically to CLEET that has been completed by Oklahoma officers. Both are working towards reporting to us twice a month, around the first and fifteenth. Please make sure that the coursework that you are taking on these websites have been accredited by CLEET and that you are taking the law enforcement related training only. We have been advised that LocalGovU.com will be providing a list of accredited courses for law enforcement to their users.

COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING

Memorandum

TO: Briana Tully, Special Projects
FROM: Charles Gerhart, Assistant Director
DATE: September 5, 2014
SUBJECT: September 2014 Newsletter
CC:

Here is the document.

During the months of June and July of 2014, CLEET held 10 regional meetings across the State of Oklahoma. As was the case in the previous two years, our goal for these regional meetings was to offer insight into activities at CLEET and to facilitate a mechanism for feedback to CLEET from participating agencies throughout the state.

We placed a special emphasis on conducting these meetings in a way that we touched the four corners of the state for this year's regional meetings. We believe we met this goal as demonstrated in the locations listed below. The numbers in parentheses indicate the number of participants during the particular meeting.

2014 CLEET Regional Meetings

June 10, 2014 – Duncan (16)
June 11, 2014 – Poteau (19)
June 19, 2014 – Okmulgee (21)
June 23, 2014 – OKC (16)
June 30, 2014 - Hugo (12)
July 1, 2014 – Alva (1) *
July 2, 2014 - Ponca City (4)
July 14, 2014 - Miami (18)
July 21, 2014 – Guymon (7)
July 22, 2014 – Sayre (14)

* Members of the Alva Police Department were attending an employee funeral during this meeting.

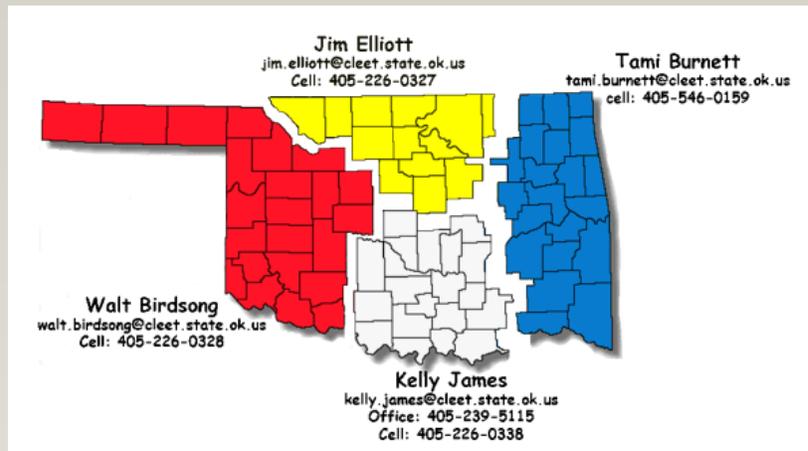
We are very pleased with the number attendees drawn to these 10 regional meetings and look forward to greater participation in future meetings. Throughout each of these meetings we covered 14 different topics including but not limited to:

- Legislative changes to 70 OS § 3311 and administrative rule changes;
- New trends in military law enforcement training;
- Submission of records training and employment to CLEET;
- Upcoming training efforts by CLEET;
- CLEET newsletter registration;
- CLEET satellite offices in Claremore and at the OSU-OKC campus;
- A survey on the use of reserve peace officers;
- New courses offered in the Basic Academy; and,
- The need for the use of SUVs during LEDT.

At the conclusion of each regional meeting we asked agencies what training they would like to see in 2015 and we opened the meeting for any topic of discussion. Below is a list of some of the items presented for discussion during the course of the 10 regional meetings.

2014 Regional Meeting Discussion Items

- There was a discussion concerning the benefit of having multiple day training offerings on the same subject to allow smaller agencies the ability to ensure all employees have an opportunity to attend the training. CLEET agreed to look at fiscal impacts and opportunities to make this happen.
- There was a discussion regarding the desire on the part of agency heads to run compliance reports. CLEET agrees there are features that would make our Business Information Management system (BIM) more accessible to end users. Unfortunately, this and other necessary changes to BIM will require a system rewrite, which we have sought funding for during the past three legislative sessions. CLEET will continue to seek avenues to accomplish necessary changes to BIM. As BIM is a legacy system, our IT manager is constantly programming corrections and workarounds for daily Microsoft updates.
- Many agencies are encouraged with the development of the new Bridge Basic Academy (360-hour Basic Academy for Reserve Peace Officers who attended a 240-hour Reserve Academy who has been in active service in that capacity in the past two (2) years). They questioned us as to when the next Bridge Basic Academy would be scheduled. Holding a Bridge Basic Academy, while a benefit to many agencies, creates a unique problem for agencies who hire employees with the understanding that their first day of employment will be their first day of attendance at the Basic Academy. A solution to this problem is one that CLEET staff has worked diligently on over the last month. Staff is working on a way to possibly integrate the Bridge Basic Academy into the 600-hour Basic Academy. The goal is to place the 360-hour Bridge Basic Academy at the beginning of the 600-hour basic Academy. If staff can establish an effective schedule, we should be able to reduce the waiting list for agencies desiring to hire reserves into full-time positions, while ensuring we meet the needs for agencies bringing new officers into the profession of law enforcement.
- There was discussion concerning the desire to have CLEET disseminate lesson plans to agencies throughout the state. Currently, the Open Records Act precludes CLEET from doing this (51 O.S. §24A.8E). One of the many skills taught during the Basic Instructor Development (BID) course is preparing lesson plans. CLEET is prepared to offer assistance to agencies where we can while recognizing that we do have a significant number of peace officers in the state holding a BID certification. Currently, there are 4416 active peace officers in the State of Oklahoma holding a BID certification (September 5, 2014).
- Some agencies expressed a desire to see CLEET Field Representatives more frequently. CLEET has four designated Field Representatives. Each CLEET representative has designated service areas in the state. As with many other state agencies, CLEET has witnessed reductions to its budget over the past 5+ years. Nevertheless, each CLEET Field Representative will have a goal to meet with each agency in their region during the next year. Below is the current Field Representative map from the CLEET website.



Reserve Officer Survey

As mentioned above, during each of the 10 regional meetings attending agencies were asked to complete a brief nonscientific survey directed toward identifying the application of reserve peace officers in Oklahoma law enforcement. We developed this survey subsequent to discussions with Bridge Basic Academy cadets and CLEET staff. This survey sought to address questions regarding the Reserve Peace Officer Academy curriculum and potential future training needs.

CLEET received 43 responses from Municipal Police Departments, 13 Sheriff's Offices, 3 State Agencies, 2 Campus Police Departments, and 2 Tribal Police Departments. We accepted only one survey from each agency to ensure the data collected was not tainted by multiple submissions from individual agencies. Some of the surveys received were not fully completed. In those instances, a "no response" is listed. Additionally, in some cases the percentage of reserve officer time identified for various activities in the response given appears to be overstated. Finally, we removed the State Agency and Tribal Police Department responses from the analysis as these agencies do not have reserve programs. The removal of this data left 58 agency responses in the data stream.

The survey was divided into three data collecting areas. Specifically, these areas were identified as:

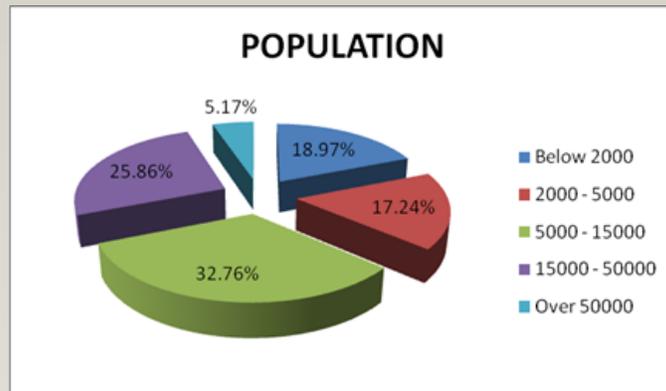
- Agency Information – Population serviced, number Full-Time (FT) peace officers, number active reserve officers, how often agency hosts reserve academies, average hours worked by reserve officers weekly, and are reserves paid (pay data was not included in the pages that follow);
- Use of Reserve Peace Officers – in SFST and DUI investigations/arrests, to write radar/lidar citations, to conduct traffic collision investigations, and to conduct CSI; and
- Percentage of Reserve Peace Officer Time - Augment patrol vehicle staffed by FT officer, augment patrol separate vehicle, only LE officer available in service area, time initiating traffic enforcement, time conducting accident investigation, time completing criminal investigations, time responding to calls for service, and time spent writing reports.

Survey Responses

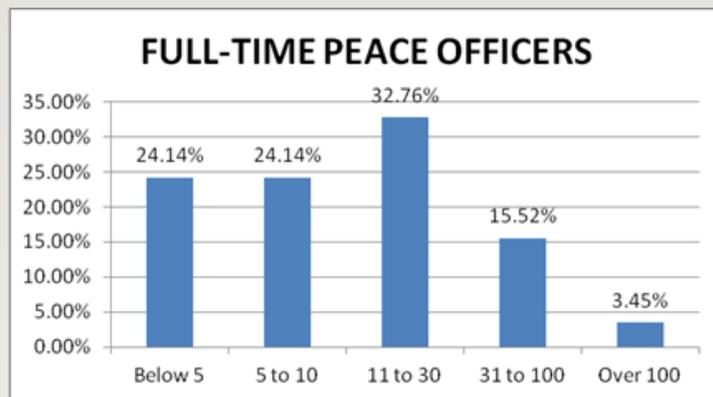
Agency Information

Questions in this area address specific information regarding the agency and the community serviced. Data captured here defines the size of the community served as well as the number of peace officers employed by each agency respective to full-time and reserve.

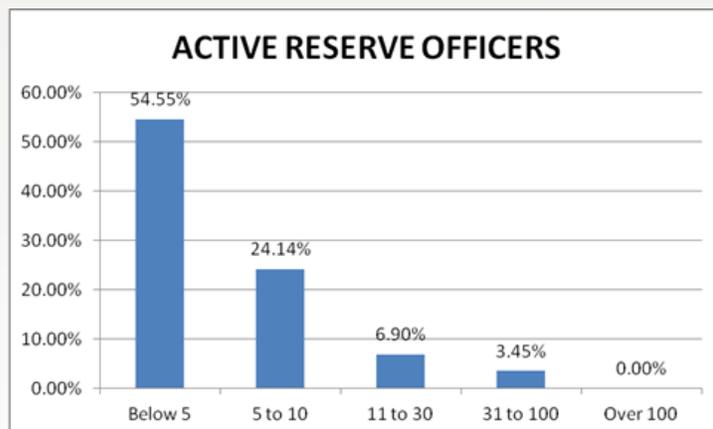
Population Type. This response represents the population level serviced by the survey respondent. We offered the respondent five options and their answers are listed in the Pie Chart below.



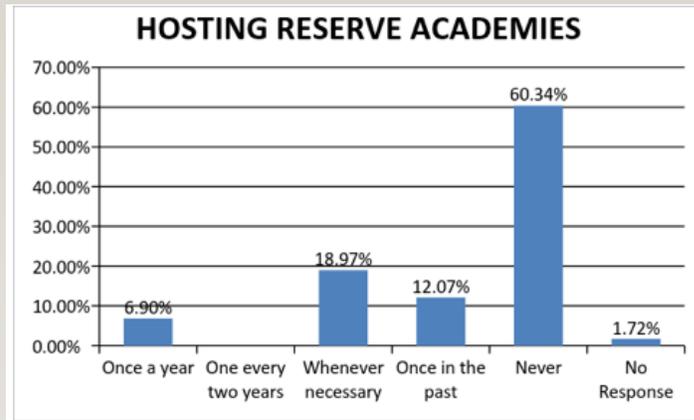
Full-Time Peace Officers. The graph below represents the percentage of survey responding agencies commensurate to the number of **Full-Time peace officers** employed by the respective surveyed agencies. 32.76% of the responding agencies reported they employ between 11 and 30 FT peace officers.



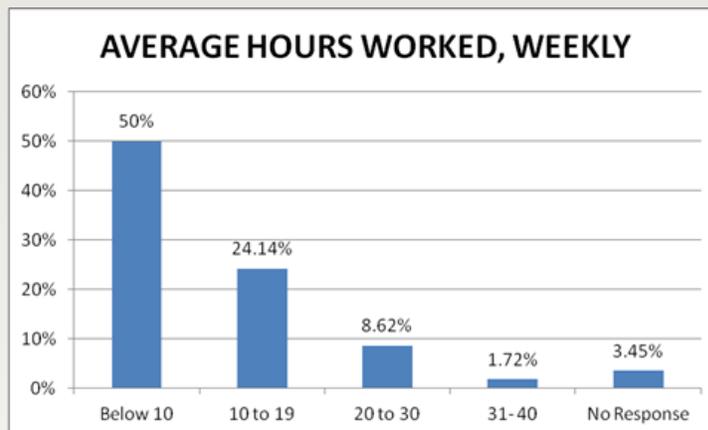
Active Reserve Peace Officers. The graph below represents the percentage of survey responding agencies commensurate to the number of active reserve peace officers employed by the survey participating agencies. These values represent data collected after removing data from participating agencies who do not maintain an active reserve program.



Hosting Reserve Academies. Below are listed the responses from participating agencies as to how often their agencies host reserve academies. Most noticeable in this information is that 60.34% of those responding to the survey indicate their agency has never hosted a reserve academy.



Average hours worked by reserve peace officers, weekly. The graph below lists the average hours reporting agencies work their reserve officers. Excluded from the information shown below is the data from agencies who reported that they do not have an active reserve program. 50% of the survey participants reported using reserve peace officers less than 10 hours a week.



Use of Reserve Peace Officers

The questions in this section of the survey require a **Yes** or **No** answer to duties required of reserve peace officers employed by the survey participation agency. Agencies that do not maintain an active reserve program are listed in the **No Response** data collected.

Standardized Field Sobriety Tests (SFST) and Driving Under the Influence (DUI). Reserve peace officers conduct SFST and make DUI arrests:

- No** 28.57%
- Yes** 47.62%
- No Response** 23.81%

Radar or Lidar. Reserves write radar/lidar traffic citations:

No 22.22%

Yes 55.56%

No Response 22.22%

Oklahoma Police Traffic Collision Reports. Reserves complete Oklahoma Police Traffic Collision Reports:

No 46.03%

Yes 31.75%

No Response 22.22%

Crime Scene Investigations (CSI). Reserves conduct CSI:

No 50.79%

Yes 26.98%

No Response 22.22%

Reserve Peace Officer Time

Questions in this section direct survey participant attention to eight specific areas associated with law enforcement operations. Respondents are asked to rate the percentage of time wherein reserve peace officers complete these tasks. Responses for agencies that do not maintain active reserve programs are captured as either not applicable (N/A) or **No response**.

Augments Full-Time staffed vehicle. Respondents rated the percentage of time reserve peace officers in their agency augment existing full-time patrol staff, thereby creating a two-person patrol vehicle.

20% 26.98%

40% 3.17%

60% 12.70%

80% 4.76%

N/A 20.63%

No Response 31.75%

Augments patrol in separate vehicle. Respondents rated the percentage of time reserve peace officers in their agency augment patrol operations in a separate vehicle.

20% 17.46%
40% 14.29%
60% 3.17%
80% 12.70%
N/A 20.63%
No Response 31.75%

Only law enforcement available. Respondents rated the percentage of time reserve peace officers in their agency are the only law enforcement available in the service area. It is important to note that the overwhelming majority of respondents (84.12%) indicate or suggest this activity does not occur in their service area.

20% 7.94%
40% 3.17%
60% 1.59%
80% 3.17%
N/A 50.79%
No Response 33.33%

Traffic enforcement. Respondents rated the percentage of time reserve peace officers in their agency conduct traffic enforcement.

20% 23.81%
40% 6.35%
60% 4.76%
80% 15.87%
N/A 14.29%
No Response 34.92%

Accident investigations. Respondents rated the percentage of time reserve peace officers in their agency conduct accident investigations.

20% 22.22%
40% 3.17%
60% 1.59%
80% 6.35%
N/A 34.92%
No Response 31.75%

Criminal investigations. Respondents rated the percentage of time reserve peace officers in their agency conduct criminal investigations.

20% 22.22%
40% 3.17%
60% 1.59%
80% 6.35%
N/A 34.92%
No Response 31.75%

Calls for service. Respondents rated the percentage of time reserve peace officers in their agency respond to calls for service.

20% 26.98%
40% 11.11%
60% 3.17%
80% 17.46%
N/A 9.52%
No Response 31.75%

Report writing. Respondents rated the percentage of time reserve peace officers in their agency spend writing reports.

20% 34.92%
40% 11.1%
60% 3.17%
80% 3.17%
N/A 15.87%
No Response 31.75%

Survey Synopsis

Utilization of reserve peace officers throughout the State of Oklahoma varies greatly between departments of equal size and between organizations as a whole. Some of the smaller agencies integrate reserve peace officers into patrol operations while others do not. Some of the larger agencies report reserve activity in law enforcement operations on a wider scale, while others either do not utilize reserve peace officers at all or limit reserve peace officer activity to special events.

One of the areas discussed during the debriefing process with Bridge Basic Academy cadets was a desire to see more crime scene investigations training in future Reserve Peace Officer Academies. The cadets expressed the opinion that more CSI training would have enhanced their abilities to accomplish tasks while working as a reserve peace officer in their particular agencies/organizations. However, an analysis of the data collected in this survey indicates only 26.98% of the responding agencies utilize reserve peace officers in conducting CSI efforts.

Currently, the Reserve Peace Officer Academy curriculum defines radar/lidar and SFST training as optional topics outside of the 240 training hours required. Yet, 55.56% of survey respondents indicate reserve peace officers in their agencies write radar/lidar citations during the course of their normal duty functions. Additionally, 47.62% of the responding agencies indicate their reserve peace officers conduct SFST investigations and make DUI arrests. This data seems to suggest a need for inclusion of this training in the mandatory training hours required for the Reserve Peace Officer Academy.

Conclusions

While there is certainly a need for more research into assessing specific modification needs relative to the current 240-hour Reserve Peace Officer Academy curriculum, the data received thus far in this limited survey sampling reveals some interesting insight into the utilization of reserve peace officers in the State of Oklahoma. In the future CLEET may make slight modifications to the survey and establish an online survey link to obtain a greater sampling for analysis. Additionally, as differences are reflected in agency responses and information gleaned during the debrief of Bridge Basic Academy cadets, there may be value in surveying Basic Academy cadets to get a line level perspective on the duties they perform in law enforcement operations. This information will yield an opportunity for comparable analysis between actual active and perceived conduct on the part of agency administrators.