

# Private Security License Renewal Fees and Requirements

## License Renewal Fee Schedule

Security Guard-Unarmed	\$25
Security Guard-Armed	\$50
Private Investigator-Unarmed	\$25
Private Investigator-Armed	\$75
Combination License (Private Investigator/Security-Armed)	\$75

Private Investigators **MUST** be employed by a licensed Private Investigative Agency. If the investigator is self-employed, he/she will obtain a Private Investigative Agency License.

Payment should be remitted to CLEET in the form of a cashier's check or money order.

## License Renewal Requirements

- Two (2) recent, color passport-size photos.
- Current employment with a Licensed Agency, OR
- Current individual Surety Bond
  - \$5,000-Unarmed License
  - \$10,000-Armed License
- Continuing Education (renewals after November 1, 2007)
  - Security Guard-Unarmed.....Eight (8) hours
  - Security Guard-Armed.....Eight (8) hours
  - Private Investigator-Unarmed.....Sixteen (16) hours
  - Private Investigator-Armed.....Sixteen (16) hours
  - Combination License.....Sixteen (16) hours
- Payment**-see chart

**Continuing Education credits MUST be completed within the renewal period for each applicable license.**

## Late Renewals (One day-Six months)

Description	Renewal Fee	Late Fee	Total Due
Security Guard-Unarmed	\$25	\$25	\$50
Security Guard-Armed	\$50	\$25	\$75
Private Investigator-Unarmed	\$25	\$25	\$50
Private Investigator-Armed	\$75	\$25	\$100
Combination License	\$75	\$25	\$100



Payment should be remitted to CLEET in the form of a cashier's check or money order.

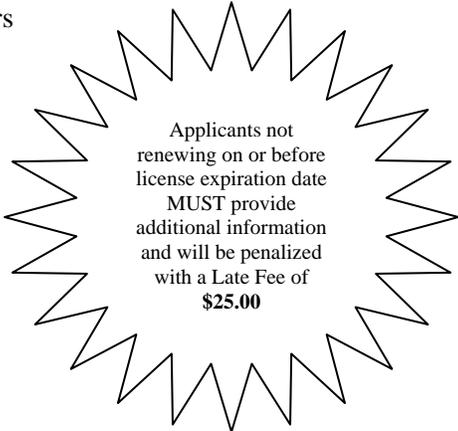
**Late Renewals (Six months-Two years)**



Description	Renewal Fee	Late Fee	Total Due
Security Guard-Unarmed	\$25	\$25	\$50
Security Guard-Armed	\$50	\$25	\$75
Private Investigator-Unarmed	\$25	\$25	\$50
Private Investigator-Armed	\$75	\$25	\$100
Combination License	\$75	\$25	\$100

- Two (2) recent, color passport-size photos.
- Current employment with a Licensed Agency, OR
- Current Individual Surety Bond
  - \$5,000-Unarmed License
  - \$10,000-Armed License
- Complete Individual License Application Supplement.
- Provide record checks from both the local police department and county sheriff's office where you reside.
- Continuing Education (effective November 1, 2007)
  - Private Investigator-Armed.....Sixteen (16) hours
  - Private Investigator-Unarmed.....Sixteen (16) hours
  - Security Guard-Armed.....Eight (8) hours
  - Security Guard-Unarmed.....Eight (8) hours
  - Combination License.....Sixteen (16) hours
- Payment-see chart

**Continuing Education credits MUST be completed within the renewal period for each applicable license.**



**Late Renewals (After Two Years)**

Renewals after the two-year period **MUST** reapply for license.

## License Upgrade

### Security Guard-Unarmed to Armed

- Successfully complete Phase IV Training.
- Successfully complete State examination.
- Provide current Minnesota Multiphasic Personality Inventory (MMPI) from an Oklahoma licensed psychiatrist or psychologist dated with last six months.
- Two (2) recent, color passport-size photos.
- Complete an Armed Affidavit with notary signature.
- Complete a Mental Health Release form.
- Current employment with a Licensed Agency, OR
- Current Individual Surety Bond in the amount of \$10,000
- Payment-\$25 or \$50



**\$50.00**

will upgrade your license for two years  
and you will be given a new license  
number with written request.

### Security Guard-Unarmed to Private Investigator-Unarmed

- Successful completion to Phase III training.
- Successful completion of State examination.
- Send written request to upgrade license to Unarmed Private Investigator  
Mail to: CLEET Private Security  
2401 Egypt Road  
Ada, OK 74820
- Two (2) recent, color passport-size photos.
- Payment-\$25 Upgrade fee

Payment should be remitted to CLEET in the form of a cashier's check or money order.

### Private Investigator-Unarmed to Armed

- Successfully complete Phase IV training.
- Successfully completion of State examination.
- Provide current Minnesota Multiphasic Personality Inventory (MMPI) from an Oklahoma licensed psychiatrist or psychologist dated with last six months.
- Two (2) recent, color passport-size photos.
- Complete an Armed Affidavit with notary signature.
- Complete a Mental Health Release form.
- Provide proof of employment with a licensed Private Investigative Agency.  
{59 O.S. Section 1750.5(G)(3)}
- Payment-\$25 Upgrade fee

Please contact our Private Security office with any questions at 405-239-5110