

**COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING**  
**Private Security Advisory Committee**  
K.O. Rayburn Training Center ♦ 2401 Egypt Road ♦ Ada, OK 74820  
June 13, 2013 at 10:00 am

## **MINUTES**

**Committee Members Present:**

Mr. William (Bill) J. Price, Vice Chairman  
Mr. Bill L. Howard  
Mr. Alan Grayson  
Mr. Wayne Pauley  
Mr. Louis Maltos

**CLEET Staff Present:**

Mr. Steve Emmons, Executive Director  
Mr. Charles Gerhart, Assistant Director  
Mr. James Burton, PS Supervisor  
Mr. James Wilson, General Council  
Mr. Cathi Streater, Paralegal  
Ms. Natalie McDonald, PSAC Secretary

**1. Call Meeting To Order**

Vice Chairman Price called the meeting to order at 10:00 am. Roll was taken. Rob Vincent was absent. A quorum was present.

**2. Approval of Minutes**

The committee reviewed the minutes of the March 3, 2013 regular meeting. Vice Chairman Price requested a change on page three from copy write to copyright. The changes have been corrected.

**Action Taken:** Mr. Wayne Pauley made a motion to approve the information as presented. The motion was seconded by Mr. Bill Howard. A vote was taken. Vice Chairman Bill Price voted yes; Mr. Bill Howard voted yes; Mr. Wayne Pauley voted yes; and Mr. Alan Grayson voted yes; Mr. Louis Maltos abstained. The motion carried unanimously 4-0.

**3. Resignation Of James Carroll**

Committee accepted resignation of Mr. Carroll.

**Action Taken:** No Action was required

#### **4. Recognition of James Carroll**

The Committee presented Mr. James Carroll with a plaque for dedicated service to the Committee. CLEET Executive Director Steve Emmons presented Mr. James Carroll with a certificate for dedicated service to the Committee. Pictures were taken of Mr. James Carroll and Mr. Bill Price; Also of Mr. James Carroll and Executive Director Steve Emmons. Mr. Bill Howard addressed the committee stating Mr. James Carroll has set the standards very high for the next Chairman.

**Action Taken:** No Action was required

#### **5. Update on Private Security Division**

Mr. James Burton presented information to the committee as stated on a report provided to him. The following are active license.

- Armed Security Guard/Private Investigator -819
- Armed Private Investigator – 168
- Armed Security Guard – 4475
- Unarmed Private Investigator – 368
- Unarmed Security Guard- 3356

Mr. James Burton stated that license issued since the March 2013 meeting:

- Armed Security Guard/Private Investigator -28
- Armed Private Investigator – 3
- Armed Security Guard – 173
- Unarmed Private Investigator – 18
- Unarmed Security Guard- 352

The committee questioned the accuracy of the Private Security Division Report. Vice Chairman Price pointed out the figures are the same as the report submitted at the December 2012 PSAC meeting. Assistant Director Charles Gerhart advised the committee the reports would be reviewed with Mike Taylor.

Mr. Bill Howard addressed concerns to the committee and has requested in the past for complaint statistics to be broken down into categories giving more accurate types of complaints. Executive Director Emmons requested from the committee, what kind of information needs to be on the report. Vice Chairman Price gave an example of complaint statistics the committee would like to have on the reports. If there are 30 complaints break them down into categories:

- Failure to notify
- Weapons violation

Executive Director Emmons reiterated the committee's wants on the reports.

- Types of complaints by group
- Outcome of complaints

Mr. James Burton explained to the committee complaints are sent to legal for a case

number to be issued and when that is completed he picks up the needed court documents. Mr. James Burton stated most complaints on an applicant because of Failure to Notify of arrest. He explained that OSBI sends a report of any arrests called Rap Backs when a licensee is arrested.

The committee had an ongoing discussion of a present complaint out of Okmulgee with a Security Guard who is currently working for an agency even though he is not licensed to work security.

Mr. James Burton explained the fine process regarding agencies who fail to notify of employment and working Armed Security Guard with no license.

Executive Director Emmons presented to the committee a report provided by CLEET General Council and the Paralegal noting the complaint statistics. Assistant Director Gerhart stated from the report from March 1, 2013 to June 11, 2013 there are:

- Active Cases -20 from 2012
- Active Cases – 64 from 2013
- Closed Cases- not audible from 2013
- Closed Cases -16 from 2012

The committee had ongoing questions regarding the report and Executive Director Emmons requested Mr. James Wilson(general counsel) and Ms. Cathi Streater(paralegal) to join the meeting to explain the complaint report in more detail. Ms. Streater advised the committee the acronym codes are as follows:

- PS- PRIVATE SECURITY
- PSA- PRIVATE SECURITY AGENCY
- SDA- SELF DEFENSE INSTRUCTOR
- FPS- FULL TIME PEACE OFFICER/PRIVATE SECURITY
- RPS- RESERVE PEACE OFFICER/PRIVATE SECURITY
- FRISDA-FULL TIME/RESERVE/INSTRUCTOR FOR SDA

Mr. Wilson advised the committee when a final order on a security guard is received by CLEET the order is given to the Council and therefore becomes a subject of disclosure to the public pursuant to the Open Records Act. He stated he needs a hardcopy (no fax or email) request for the final order and it can be released. The final order provides what crime was being charged, the plea to the crime and notice has been served. The final order is pursuant to Open Records Act but the investigation is not.

**Action Taken:** Mr. Wayne Pauley made a motion to approve the information as presented. The motion was seconded by Mr. Louis Maltos. A vote was taken. Vice Chairman Bill Price voted yes; Mr. Bill Howard voted yes; Louis Maltos voted yes; Mr. Wayne Pauley voted yes; and Mr. Alan Grayson voted yes. The motion carried unanimously 5-0.

## 6. Update on Private Security Curriculum

Mr. Louis Maltos presented a report to the committee from Mr. Marlon Edwards who is the Chairperson for the Curriculum Review Sub-committee.

1. I never received an electronic copy of the CLEET Manual from CLEET.
2. Jim Burton responded to my email and said that he never heard back from any of the instructors on any changes they wanted to make.

3. On 3/7/13, the guy at Career Tech, Craig Mail, agreed to help me with the rewrite. He said that Career Tech had offered to do an update totally on their dime, but CLEET never got back with him to approve it. He was enthusiastic about doing a rewrite and was to attend a P.I. meeting out at CLEET the following week and said he would bring it up in the meeting and get back to me. I didn't hear back from him, so I got in contact with him via email. On 4/19/13 I called Craig and sent him another email. No response. On 5/1/13 I sent him another email and when I heard back from him he basically backed out. He offered 1 suggestion on change as far as computerizing some of the coursework, but that was it. He made that small suggestion and then essentially disappeared and I haven't heard anything from him since.

4. None of the guys on the committee have responded:

I. On 3/7/13 @ 2:40 PM I talked to Joe Bickford and he was going to look at Phase I and get back to me with changes. He later asked for an electronic copy and I explained to him I didn't have one as of yet. CLEET was supposed to get a copy and have not. I haven't heard back from him since. On 5/1/13 I sent Joe Bickford another follow up email and received no response.

II. On 3/7/13 @ 2:45 PM I Emailed Tom Marshal and I never heard back any correspondence from him. He hasn't called or emailed me back since after the very first PSAC Meeting in 2012.

III. On 5/9/13 @ 3 PM, I called Rick Van Auken and left a message for him with a lady that answered the phone. She said he had been at Broken Arrow teaching firearms all day and was heading back. I explained to her what the call was concerning and she said she would deliver the message and seemed to be aware of the subcommittee. I never heard back from him. I called him after the 1st and 2nd PSAC Meeting as well and have never spoken with him.

IV. On 5/9/13 @ 3:05 PM I called George Kennedy and left a message for him with the lady that answered the phone. She advised she would have him call me back. I have sent him emails as well and he has never responded. I had called him a couple of times before and after the 2nd PSAC Meeting and I have never spoken with him.

The Committee had an ongoing discussion regarding the curriculum and how they can assist the sub-committee to get this moving along quicker. Mr. James Burton advised the committee Jennifer Nettle is the contact person at the Career Tech in Stillwater.

**Action Taken:** Mr. Louis Maltos made a motion to approve the information as presented. The motion was seconded by Mr. Wayne Pauley. A vote was taken. Vice Chairman Bill Price voted yes; Mr. Bill Howard voted yes; Alan Grayson voted yes; Mr. Wayne Pauley voted yes; and Mr. Louis Maltos voted yes. The motion carried unanimously 5-0.

## 7. Executive Director Update

Executive Director Emmons advised he does not have anything controversial just informative information. CLEET is celebrating 50 year anniversary on October 4, 2013. It will be an open house event all day and a ceremony in the afternoon.

Executive Director Emmons spoke to the committee regarding trainings during the week of September 9 – 13, 2013 to be held at the Moore/Norman Tech Center on the Norman Campus. The trainings will be open to Security Guards and Private Investigators. There will be six classrooms teaching at the same time. Some of the courses being taught are:

- Manager Training
- Investigator Training
- Instructor Training
- Current Events
- Instructor Development

Executive Director Emmons reported to the committee the shortfall of Private Security funds had been alleviated by the Appropriations Committee. CLEET asked for \$55k and they gave CLEET \$75k for funding. Executive Director Emmons spoke about the bill CLEET submitted to keep 100% of fees received within Private Security did not pass. The Bounty Hunter Bill did pass by the Governor and will become effective March 15, 2014. The only issue being the bill passed after the budget was released and Private Security did not receive funding for new clerk and investigator. CLEET will prepare to ask legislature prior to new session in 2014 for funding. A new phase will be added to existing training making the Phases I-V.

**Action Taken:** Mr. Bill Howard made a motion to approve the information as presented. The motion was seconded by Mr. Wayne Pauley. A vote was taken. Vice Chairman Bill Price voted yes; Mr. Bill Howard voted yes; Alan Grayson voted yes; Mr. Wayne Pauley voted yes; and Mr. Louis Maltos voted yes. The motion carried unanimously 5-0.

## 8. Appoint New PSAC Member for OPIA Vacancy

A resume and appointment letter from OPIA (Oklahoma Private Investigator Association) for Rick Van Auken to sit on the committee. Mr. Bill Howard made a motion to accept the nomination and Vice Chairman price second the motion. Mr. Van Auken accepted the appointment and took his seat with the committee. Executive Director Emmons stated he could not vote until the appointment was approved by the Council.

Mr. Van Auken addressed the committee stating what a great asset Mr. James Carroll has been to the OPIA and it is taking two people to replace what he did for them.

**Action Taken:** Mr. Bill Howard made a motion to approve the information as presented. The motion was seconded by Mr. Wayne Pauley. A vote was taken. Vice Chairman Bill Price voted yes; Mr. Bill Howard voted yes; Alan Grayson voted yes; Mr. Wayne Pauley voted yes; and Louis Maltos voted yes. The motion carried unanimously 5-0.

## **9. Appoint New Chairman and Vice Chairman**

Mr. Louis Maltos nominated Vice Chairman Price as New Chairman. Mr. Bill Howard second the nomination. Vice Chairman Price accepted the Seat of Chairman.

**Action Taken:** Mr. Louis Maltos made a motion to approve the information as presented. The motion was seconded by Mr. Wayne Pauley. A vote was taken. Vice Chairman Bill Price abstained; Mr. Bill Howard voted yes; Alan Grayson voted yes; Mr. Wayne Pauley voted yes; and Mr. Louis Maltos voted yes. The motion carried unanimously 5-0.

Mr. Bill Howard nominated Mr. Louis Maltos for Vice Chairman. Mr. Wayne Pauley second the nomination. Mr. Louis Maltos accepted the Seat of Vice Chairman.

**Action Taken:** Mr. Bill Howard made a motion to approve the information as presented. The motion was seconded by Mr. Wayne Pauley. A vote was taken. Vice Chairman Bill Price voted yes; Mr. Bill Howard voted yes; Alan Grayson voted yes; Mr. Wayne Pauley voted yes; and Mr. Louis Maltos voted yes. The motion carried unanimously 5-0.

## **10. New Business**

No new business

**Action Taken:** No action was required.

## **11. Adjournment**

Committee voted to adjourn

**Action Taken:** Mr. Wayne Pauley made a motion to approve the information as presented. The motion was seconded by Mr. Louis Maltos. A vote was taken. Vice Chairman Bill Price voted yes; Mr. Bill Howard voted yes; Alan Grayson voted yes; Mr. Wayne Pauley voted yes; and Mr. Louis Maltos voted yes. The motion carried unanimously 5-0.

The June 13, 2013 meeting of the Private Security Advisory Committee adjourned at 11:30 a.m.

Minutes of this meeting were recorded by Natalie McDonald, PSAC Secretary.