State of Oklahoma

Council on Law Enforcement Education and Training

LAW ENFORCEMENT TERRORISM CERTIFICATION PROGRAM (LETCP)

Application for Basic, Intermediate or Advanced Certification

INSTRUCTIONS: Please read the document "Law Enforcement Terrorism Certification Program," prior to completing this application. Please type or print legibly with black ink. Attach the applicable work sheet.

APPLICATION FOR: _____ Basic _____ Intermediate _____ Advanced

_____   _____   _____/_____/_____
Name as to appear on certificate   CLEET #   Date of Birth

_____
Employing Agency

_____   _____   _____
Agency Mailing Address   City   Zip Code

_____   _____
Rank or Title Held   Contact Phone Number

Law Enforcement Experience: List only paid, full-time, sworn employment as a "Peace Officer"

Agency	Employed From / To	Years of Service Years - Months	CLEET Use Only

Total Years of Service: _____

Formal Education - Attach photocopies of certified transcripts, diplomas, official training records or certificates to support all formal education hours claimed

College / University	Degree / Major	Hours	Year	CLEET Use Only

Total Years of Higher Education: _____

ATTEST

I attest that I have read and subscribe to the Law Enforcement Code of Ethics. I further attest that all information completed by me in this application is true and correct to the best of my knowledge and belief. I understand that if my application contains any falsification, alteration, or intentional omission of any facts, circumstances or information which would result in denial of the certification, such falsifications, alterations, or intentional omissions may, in and of themselves, be grounds for rendering the application invalid and it may result in the revocation of any and all certifications issued under the authority of the same. I further understand, that any false statement, misrepresentation, or omission of a material fact, may be a crime punishable by fine and or imprisonment.

_____
Signature of Applicant

Subscribed and sworn to before me this: _____ day of _____, 20____.

_____   _____

Commission Expires - Commission Number   **Notary Public**

ATTEST AND RECOMMENDATION OF AGENCY ADMINSTRATOR

I certify that, to the best of my knowledge, the above applicant meets all requirements for LETCP certification as requested. I further certify that the applicant is of good moral character and worthy of the certification. I base my opinion on personal knowledge or inquiry and the officer's personnel and training records of this agency. These records are true and correct to the best of my knowledge and belief. I understand that if this application contains any falsification, alterations, or intentional omissions of any facts, circumstances or information which would result in denial of the certification, such falsifications, alterations or intentional omissions may, in and of themselves, render this application invalid and / or result in the revocation of any and all certifications issued under authority of the same. I further understand, that any false statement, misrepresentation, or omission of a material fact, may be a crime punishable by fine and or imprisonment.

_____
Signature of Agency Administrator

Subscribed and sworn to before this: _____ day of _____, 20_____.

_____   _____

Commission Expires - Commission Number   **Notary Public**

Please return this form to: COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING

2401 EGYPT ROAD, ADA, OK 74820-0669

For CLEET Use Only

Reviewed by: _____   Date: _____   Type of Certification Approved: _____

COUNCIL ON LAW ENFORCEMENT EDUCATION & TRAINING

LETCP Certification Worksheet

<u>Basic Law Enforcement Terrorism Certification</u>

NAME: _____

CLEET#: _____

AGENCY NAME: _____

TOTAL YEARS OF ACTIVE FULLTIME SERVICE: [   ]

BASIC ACADEMY CERTIFICATION: _____ _____ _____
                                               Year Certified   **Certification Hours**   **Level (If applicable)**

_____
Please name the State or Entity who issued certification (State, Federal, BIA etc.)

CERTIFICATION STATUS: _____ _____ _____ _____ _____
                            Active   **In-Active**   **Expired**   **Suspended**   **Revoked**

EDUCATIONAL LEVEL: _____ _____ _____ _____
                       No degree   **Associate**   **Bachelors**   **Graduate**

LAW ENFORCEMENT SPECIALTY TRACK: _____ _____ _____
                                    Patrol Officer   **Crime Scene Inv.**   **Tactical/Bomb Squad**

BASIC LAW ENFORCEMENT TERRORISM CERTIFICATION COURSE REQUIREMENTS

Please check (X) all of the courses that you have completed that are required for the type/level of LETCP certification that you are applying for. Please provide the date of completion.

Note: <u>You must supply documentation</u> to verify the completion of all courses. Failure to document the completion of these courses or other relevant qualifying information will cause your application to be delayed or denied. <u>Should you desire to obtain CLEET credit for mandated continuing education requirements, which are not reflected on your CLEET training history, you must fill out a CLEET "Report of Training" Form, attach proof of training to the form, and submit this documentation to CLEET for the year claimed.</u>

	ALL of the following are required for All LETCP Certification Levels/Specialty Tracks			
	Check	**Course Number**	**Course Name**	**Date Completed**
NIMS		IS-100	**Introduction to the Incident Command System (ICS)**	
		IS-200	**Incident Command System for Single Resources and Initial Action Incidents**	
		IS-700	**National Incident Management System (NIMS), An Introduction**	
		IS-701	**Multi-Agency Coordination System (MACS)**	
		IS-800	**National Response Framework (NRF), An Introduction**	

	FOUR (4) of the following courses are required for Basic LETCP Certification			
	Check	**Course Number**	**Course Name**	**Date Completed**
Patrol Officers		OK-001-RESP	**Awareness Level Response for WMD-HAZMAT Emergencies**	
		AWR-118-W	**Awareness and Response to Biological Events, Web-Based**	
		AWR-122-W	**Law Enforcement Prevention and Deterrence of Terrorist Acts, Web-Based**	
		AWR-124-W	**WMD Incidents on Campus: A Comprehensive Guide, Web-Based**	
		AWR-129-W	**Introduction to Homeland Security Risk Management**	
		AWR-132-W	**Understanding and Planning for School Bomb Incidents**	
		AWR-140-W	**WMD Radiological/Nuclear Awareness**	
		AWR-160-W	**Terrorism Awareness for Emergency First Responders**	
		AWR-190-W	**Foundational Awareness of Weapons of Mass Destruction/Terrorism**	
		AWR-297	**InCOP1-Information Collection on Patrol (The Role of the Line Officer)**	

Four of the following courses are required for Special Response (CSI/Tactical/Bomb) Basic LETCP Certification

	Check	Course Number	Course Name	Date Completed
Special Response Units: (CSI, Tactical, Bomb Squad)		OK-001-RESP	Awareness Level Response for WMD-HAZMAT Emergencies	
		AWR-118-W	Awareness and Response to Biological Events, Web-Based	
		AWR-124-W	WMD Incidents on Campus: A Comprehensive Guide, Web-Based	
		AWR-129-W	Introduction to Homeland Security Risk Management	
		AWR-132-W	Understanding and Planning for School Bomb Incidents	
		AWR-140-W	WMD Radiological/Nuclear Awareness	
		AWR-160-W	Terrorism Awareness for Emergency First Responders	
		AWR-190-W	Foundational Awareness of Weapons of Mass Destruction/Terrorism	

COUNCIL ON LAW ENFORCEMENT EDUCATION & TRAINING

LETCP Certification Worksheet

<u>Intermediate Law Enforcement Terrorism Certification</u>

NAME: _____

CLEET#: _____

AGENCY NAME: _____

TOTAL YEARS OF ACTIVE FULLTIME SERVICE: [   ]

BASIC ACADEMY CERTIFICATION: _____   _____   _____
  Year Certified   **Certification Hours**   **Level (If applicable)**

_____
Please name the State or Entity who issued certification (State, Federal, BIA etc.)

CERTIFICATION STATUS: _____   _____   _____   _____   _____
  Active   **In-Active**   **Expired**   **Suspended**   **Revoked**

EDUCATIONAL LEVEL: _____   _____   _____   _____
  No degree   **Associate**   **Bachelors**   **Graduate**

LAW ENFORCEMENT SPECIALTY TRACK: _____   _____   _____
            Patrol Officer   **Crime Scene Inv.**   **Tactical/Bomb Squad**

INTERMEDIATE LAW ENFORCEMENT TERRORISM COURSE REQUIREMENTS

Please check (X) all of the courses that you have completed that are required for the type/level of LETCP certification that you are applying for. Please provide the date of completion.

Note: You must supply documentation to verify the completion of all courses. Failure to document the completion of these courses or other relevant qualifying information will cause your application to be delayed or denied. Should you desire to obtain CLEET credit for mandated continuing education requirements, which are not reflected on your CLEET training history, you must fill out a CLEET "Report of Training" Form, attach proof of training to the form, and submit this documentation to CLEET for the year claimed.

Required for all Specialty Tracks for Intermediate LETCP Certification

	Check	Course Number	Course Name	Date Completed
NIMS		ICS-300	Intermediate ICS for Expanding Incidents	

Eleven (11) of the following courses plus RRAS are required for Intermediate LETCP Certification

	Check	Course Number	Course Name	Date Completed
Patrol Officer		TX-002-RESP	Rapid Response to Active Shooter (RRAS)	
		OK-002-RESP	Operations Level Responder for WMD-HAZMAT Emergencies	
		PER-4	Seaport Security for Law Enforcement	
		PER-200	Field Force Operations (FFO)	
		PER-202	Field Force Extrication Tactics (FFE)	
		PER-220	Emergency Response to Domestic Biological Incidents	
		PER-229	Introduction to Computer-Aided Management of Emergency Operations (CAMEO) Suite	
		PER-232	Initial Law Enforcement Response to Suicide Bombing Attacks	
		PER-240	WMD Radiological/Nuclear Responder Operations	
		PER-244	Detection Equipment for Law Enforcement	
		PER-264	Law Enforcement Protective Measures for CBRNE Incidents	
		PER-280	Strengthening Cooperative Efforts Among Public and Private Sector Entities	
		MGT-325	Terrorist Threat Guidelines: Law Enforcement Planning and Response to Changing Threat Levels	
		CLEET	Media Relations	
		OK-002L-RESP	Hazardous Materials Operations Level – Mission-Specific Competencies for Illicit Lab	

ALL of the following courses are required for Intermediate Special Response (CSI) LETCP Certification

	Check	Course Number	Course Name	Date Completed
Special Response Units (CSI)		TX-002-RESP	Rapid Response to Active Shooter (RRAS)	
		OK-002-RESP	Operations Level Responder for WMD-HAZMAT Emergencies	
		PER-220	Emergency Response to Domestic Biological Incidents	
		PER-222	Public Safety WMD Response - Sampling Techniques and Guidelines	
		PER-229	Introduction to Computer-Aided Management of Emergency Operations (CAMEO) Suite	
		PER-230	Incident Response to Terrorist Bombings - Operations	
		PER-240	WMD Radiological/Nuclear Responder Operations	
		PER-244	Detection Equipment for Law Enforcement	
		CLEET	Media Relations	
		OK-002L-RESP	Hazardous Materials Operations Level – Mission-Specific Competencies for Illicit Lab	

ALL of the following courses are required for Intermediate Special Response (Tactical/Bomb Squad) LETCP Certification

	Check	Course Number	Course Name	Date Completed
Special Response Units (Tactical/ Bomb Squad)		TX-002-RESP	Rapid Response to Active Shooter	
		OK-002-RESP	Operations Level Responder for WMD-HAZMAT Emergencies	
		PER-220	Emergency Response to Domestic Biological Incidents	
		PER-221	WMD Tactical Operations	
		PER-229	Introduction to Computer-Aided Management of Emergency Operations (CAMEO) Suite	
		PER-230	Incident Response to Terrorist Bombings - Operations	
		PER-240	WMD Radiological/Nuclear Responder Operations	
		PER-244	Detection Equipment for Law Enforcement	
		CLEET	Media Relations	
		OK-002L-RESP	Hazardous Materials Operations Level – Mission-Specific Competencies for Illicit Lab	

COUNCIL ON LAW ENFORCEMENT EDUCATION & TRAINING

LETCP Certification Worksheet

<u>Advanced Law Enforcement Terrorism Certification</u>

NAME: _____

CLEET#: _____

AGENCY NAME: _____

TOTAL YEARS OF ACTIVE FULLTIME SERVICE: [   ]

BASIC ACADEMY CERTIFICATION: _____   _____   _____

                                      Year Certified   **Certification Hours**   **Level (If applicable)**

_____

Please name the State or Entity who issued certification (State, Federal, BIA etc.)

CERTIFICATION STATUS: _____   _____   _____   _____   _____

                                     Active   **In-Active**   **Expired**   **Suspended**   **Revoked**

EDUCATIONAL LEVEL: _____   _____   _____   _____

                      No degree   **Associate**   **Bachelors**   **Graduate**

LAW ENFORCEMENT SPECIALTY TRACK: _____   _____   _____

                                    Patrol Officer   **Crime Scene Inv.**   **Tactical/Bomb Squad**

ADVANCED LAW ENFORCEMENT TERRORISM COURSE REQUIREMENTS

Please check (X) all of the courses that you have completed that are required for the type/level of LETCP certification that you are applying for. Please provide the date of completion.

Note: <u>You must supply documentation</u> to verify the completion of all courses. Failure to document the completion of these courses or other relevant qualifying information will cause your application to be delayed or denied. <u>Should you desire to obtain CLEET credit for mandated continuing education requirements, which are not reflected on your CLEET training history, you must fill out a CLEET "Report of Training" Form, attach proof of training to the form, and submit this documentation to CLEET for the year claimed.</u>

ALL of the following are required for all Specialty Tracks for Advanced LETCP Certification

	Check	Course Number	Course Name	Date Completed
NIMS/ Other		IS-546	Continuity of Operations (COOP) Awareness	
		IS-860	National Infrastructure Protection Plan (NIPP)	
		IS-775	EOC Management and Operations	

NINE (9) of the following courses are required for Advanced LETCP Certification

	Check	Course Number	Course Name	Date Completed
Patrol Officers		MGT-5	Seaport Security for Law Enforcement Supervisors	
		MGT-300	Field Force Command and Planning (FFC)	
		MGT-301	Command and Response for All Hazards (CMDR)	
		MGT-313	WMD Incident Management/Unified Command	
		MGT-314	Enhanced Incident Management/Unified Command	
		MGT-320	Advanced CAMEO Applications for All Hazards	
		MGT-321	Tactical Planning for Weapons of Mass Destruction Incidents	
		MGT-331	Preparing the States: Implementing Continuity of Operations (COOP) Planning	
		MGT-335	Event Security Planning for Public Safety Professionals	
		MGT-336	Operational Value of Threat, Risk and Vulnerability Assessment	
		MGT-344	Advanced Incident Management/Unified Command	
		MGT-346	EOC Emergency Operations for All-Hazards Events	

ALL of the Following Courses are required for Advanced Special Response (CSI) LETCP Certification

	Check	Course Number	Course Name	Date Completed
Special Response Units (CSI)		PER-226	Advanced Chemical and Biological Integrated Response Course (ACBIRC) - Technician Level	
		PER-228	Advanced Forensic Investigations for Hazardous Environments	
		MGT-320	Advanced CAMEO Applications for All Hazards	
		MGT-321	Tactical Planning for Weapons of Mass Destruction Incidents	
		MGT-344	Advanced Incident Management/Unified Command	
		MGT-346	EOC Emergency Operations for All-Hazards Events	

ALL of the following courses are required for Advanced Special Response (Tactical/Bomb Squad) LETCP Certification

	Check	Course Number	Course Name	Date Completed
Special Response Units (Tactical/ Bomb Squad)		PER-227	WMD Advanced Tactical Operations	
		MGT-320	Advanced CAMEO Applications for All Hazards	
		MGT-321	Tactical Planning for Weapons of Mass Destruction Incidents	
		MGT-335	Event Security Planning for Public Safety Professionals	
		MGT-344	Advanced Incident Management/Unified Command	
		MGT-346	EOC Emergency Operations for All-Hazards Events	