



## Council on Law Enforcement Education and Training

# REQUEST FOR EXTENSION

70 O.S. § 3311 (E) 3. Every person who has not been certified as a police or peace officer and is duly appointed or elected as a police or peace officer shall hold such position on a temporary basis only, and **shall, within six (6) months** from the date of appointment or taking office, qualify as required in this subsection or forfeit such position. In computing the time for qualification, all service shall be cumulative from date of first appointment or taking office as a police or peace officer with any department in this state.

- a. The Council may extend the time requirement specified in this paragraph for good cause as determined by the Council.
- b. A duty is hereby imposed upon the employing agency to withhold payment of the compensation or wage of such unqualified officer.
- c. If the police or peace officer fails to forfeit the position or the employing agency fails to require the officer to forfeit the position, the district attorney shall file the proper action to cause the forfeiting of such position. The district court of the county where the officer is employed shall have jurisdiction to hear the case.

<b>DATE:</b>			
<b>FROM:</b>	(Agency Head or Designee)		
	(Agency)		
	(Mailing Address)		
	(City)	(State)	(ZIP)
<b>RE:</b>	(Name)	(CLEET #)	
<b>STATUS:</b> <small>(check one)</small>	Full-Time _____ Reserve _____		

**REASON FOR EXTENSION REQUEST** (Use additional paper if needed.):

(Signature – Agency Head or Designee)	(Date)
---------------------------------------	--------

### CLEET USE ONLY

Extension Request Approved	(Date)	Extension Request Denied	(Date)
Statute/Rule Cited for Approval		Statute/Rule Cited for Denial	
Approval Stipulation			

(Signature / Title)	(Date)
---------------------	--------