

**Drug Dog Advisory Council Meeting**

Thursday January 10, 2013

10:00 a.m.

K.O. Rayburn Training Center

2401 Egypt Road

Ada, Oklahoma 74820

**Regular Meeting**

Note: The Drug Dog Advisory Council may discuss, vote to approve, vote to deny, vote to table, or decide not to vote on any item on this Agenda.

**AGENDA**

- 1. Call to Order Information:** Meeting will be called to order. Roll will be taken to establish a quorum.

Action Taken: \_\_\_\_\_

- 2. Approval of the Minutes**

Information: A draft copy of the minutes from October 11, 2012 meeting is contained in the agenda packet. Members will vote to approve or amend minutes.

Action Taken: \_\_\_\_\_

- 3. Possible Limits to the Number of Times A Canine Team Can Fail an Evaluation**

Information: Members decided there was a need to discuss and evaluate the standards relating to multiple failed attempts of certification.

Action Taken: \_\_\_\_\_

- 4. New Business**

Information: Members may discuss any items of business that were not known about at the time the agenda was posted.

Action Taken: \_\_\_\_\_

**5. Adjournment**

Action Taken: \_\_\_\_\_

## ***Drug Dog Advisory Council Meeting***

K.O. Rayburn Training Center  
2401 Egypt Road  
Ada, Oklahoma 74820

### ***Regular Meeting***

A regular meeting of the Drug Dog Advisory Council was held October 11, 2012 at 10 a.m. at the K.O. Rayburn Training Center, 2401 Egypt Road, Ada, Oklahoma 74820. In compliance with the Open Meeting Act of the State of Oklahoma, an agenda with date, time and place was posted twenty-four hours prior to the meeting date at the north entrance of the K. O. Rayburn Training Center.

### ***Minutes***

#### 1. Call to Order

Meeting was called to order at 10:01 a.m. by C.L.E.E.T. Assistant Director Charles Gerhart. Roll was taken and a quorum was present.

Jeff Barlow – present  
Doyle Tosh – present  
Cody Palmer - present  
David Rivers – present

Member-Elect  
Lance Schroyer, OHP

Members absent:  
Cindy Cunningham  
Troy Wall

CLEET Staff present:  
Charles Gerhart C.L.E.E.T. Assistant Director  
Lisa Nessel, Recording Secretary

#### 2. Approval of Minutes

Action Taken: The minutes of July 12, 2012 meeting were reviewed by the Board Members. David Rivers made a motion to accept the minutes as written. Doyle Tosh seconded the motion. Mr. Barlow voted yes; Mr. Tosh voted yes; Mr. Palmer voted yes; Mr. Rivers voted yes. The motion carried 4-0.

### 3. Drug Dog Advisory Council Composition

With the resignation of Chairman Brett Key, members voted on a new Chairman.

Action Taken:

Mr. Barlow made a motion to elect David Rivers as the new Chairman. The motion was seconded by Mr. Palmer. A vote was taken: Mr. Barlow voted yes; Mr. Tosh voted yes; Mr. Palmer voted yes; Mr. Rivers voted yes. The motion carried 4-0.

Members discussed the position of Vice Chairman.

Action Taken:

Mr. Barlow made a motion to re-elect Cindy Cunningham as Vice Chairman. The motion was seconded by Mr. Tosh. A vote was taken: Mr. Barlow voted yes; Mr. Tosh voted yes; Mr. Palmer voted yes; Chairman David Rivers voted yes. The motion carried 4-0.

### 4. Current Canine Rules

#### Canine Rules

Members discussed recent rule changes , and any problems with individuals not aware of the changes. The discussion lead to Chairman David Rivers giving suggestions to deal with the problems. Mr. Schroyer suggested that there was a need to evaluate the standards of a canine team failing multiple times.

Action Taken:

The members agreed to have this subject matter on the next meeting agenda.

### 5. Current Certification Form

#### Certification Form

Members discussed changes to the certification test form completed by evaluators. Two new forms marked #1 and #2 were introduced by Mr. Barlow, along with the current form submitted by Chairman David Rivers.

Action Taken:

Members reviewed the forms and Mr. Palmer made a motion to recommend the #2 form. The motion was seconded by Mr. Tosh. A vote was taken: Mr. Barlow voted yes; Mr. Tosh voted yes; Mr. Palmer voted yes; Chairman David Rivers voted yes. Members discussed with C.L.E.E.T. Assistant Director Charles Gerhart on the process of getting the new form on the C.L.E.E.T. website, and implementing it as soon as possible. Mr. Gerhart advised he would speak with C.L.E.E.T.'S I.T. personal, but there should not be a problem with having it accessible by November 1, 2012. Members decided that it would be the only form submitted to C.L.E.E.T. by certifiers after November 1, 2012.

6. Consolidation of Boards by Governor Fallin

Members had a lengthy discussion about the consolidation of boards by Governor Fallin. The members voiced concerns and questions to Assistant Director Gerhart about the differences in the two Canine Councils.

Action Taken:

Assistant Director Gerhart advised he would present their concerns to Director Emmons.

7. Proposed Meeting Dates

Members reviewed the meetings dates for the year 2013.

Action Taken:

Mr. Palmer made a motion to accept the meeting dates for the Drug Dog Advisory Council for the year 2013. The motion was seconded by Mr. Tosh. A vote was taken: Mr. Barlow voted yes; Mr. Tosh voted yes; Mr. Palmer voted yes; Chairman David Rivers voted yes.

8. New Business

Mr. Palmer proposed a baseline standard for canine handlers that may include a 40 hour course for single purpose canine. Members discussed the difficulty of regulating this standard at this time.

Members had a lengthy discussion about having an extended training course put on by Department of Public Safety. Members were in agreement that more training courses for

canine teams were needed. Assistant Director Charles Gerhart advised that the C.L.E.E.T. facility could be made available for training, but C.L.E.E.T. did not have available staff to participate.

#### Action Taken:

Members discussed writing a letter from the Drug Dog Advisory Council to the Commissioner of the Department of Public Safety asking for the department to facilitate training courses for canine teams. Members inquired about C.L.E.E.T. sending a letter to the Commissioner of the Department of Public Safety supporting the Drug Dog Council on their request. Assistant Director Gerhart advised he would present their request to Director Emmons.

Mr. Palmer proposed certification levels for canine handlers. Members discussed how and if a level certification process would benefit canine handlers. No action taken.

Chairman David Rivers requested that the breed of the canine be added to the Approval to Test letters that are sent out to handlers by C.L.E.E.T..

Drug Dog Council Secretary Lisa Nessel stated that it would be added to the letters.

Chairman David Rivers stated Lance Schroyer, Department of Public Safety would be become a official member when the Council meets and approves his status.

#### 9. Adjournment

Jeff Barlow made a motion to adjourn at 11:17 am. The motion was seconded by Cody Palmer, meeting adjourned.