

## **Drug Dog Advisory Council**

### **Sr. Agent Anthony Moore, Chairman**

OBN

440 NE 39<sup>th</sup> St.

Oklahoma City, OK 73105

### **Assistant Chief Patrick Hawley, Vice-Chairman**

Alva Police Department

415 4th Street

Alva, OK 73717

### **Officer Daniel Evans**

Oklahoma City Police Department

700 Colcord Drive

Oklahoma City, OK 73102

### **Cpl. Jared Johnson**

Ardmore Police Department

23 S Washington St. SW

Ardmore, OK 73401

### **Deputy Chief Troy Newell**

Bartlesville Police Department

615 S. Johnstone Ave.

Bartlesville, OK 74003

### **Deputy Christopher Satterfield**

Cleveland County Sheriff's Office

111 N Peters Ave #600

Norman, OK 73013

### **Captain Lance Schroyer**

Oklahoma Highway Patrol

3600 N Martin Luther King Blvd.

Oklahoma City, OK 73136

**Drug Dog Advisory Council**  
**K.O. RAYBURN TRAINING CENTER**  
**CLEET**  
**2401 Egypt Rd.**  
**Ada, OK 74820**  
**Sept. 12, 2024**  
**11:00 a.m.**  
**AGENDA**

**Note: The Drug Dog Advisory Council may discuss, vote to approve, vote to deny, vote to table, or decide not to vote on any item on this Agenda.**

**Public comment will be limited to items listed on the agenda. Those wishing to speak will be required to sign in and will be allowed no more than 3:00 minutes to speak on the respective agenda item(s).**

**1. Call Meeting to Order.**

**2. Roll Call.**

Information: Roll call of members.

**Action Taken:** \_\_\_\_\_

**3. Open Meeting Act Compliance.**

Information: This meeting is being held in compliance with the Oklahoma Open meetings Act. Notice was given to the Secretary of State on December 08, 2023, and the agenda posted on September 10, 2024.

**4. Pledge of Allegiance.**

**5. Introduction of Guests.**

**6. Approval of Minutes.**

Information: Members will receive a draft copy of the minutes from the DDAC meeting held on June 13, 2024. The DDAC will vote to approve or amend minutes.

**Action Taken:** \_\_\_\_\_

**7. DDAC Review of Draft Language Regarding Section 2 of the Oklahoma Drug Dog Standards.**

Information: Members will review and may vote to adopt or amend draft language from CLEET staff as amendments and additions to Section 2 of the Oklahoma Drug Dog Standards and Guidelines. (Draft language is reproduced below.)

- 2.2 A canine team may also consist of a private agency or individual and a canine with the responsibilities and duties of locating narcotics.
- 2.3 A canine team may also consist of a commissioned part-time or reserve officer and a canine with responsibilities and duties of locating narcotics for his/her department with a written letter of endorsement by the head administrator.
- 2.4 A canine team may also consist of a member of the Armed Forces, Homeland Security, or Department of Justice and a canine with the responsibilities and duties of locating narcotics for his/her department with a written letter of endorsement by the head administrator.
- 2.5. d New drug detection dog handlers must apply for a letter to test no later than 30 days after completing an approved basic handler school. If the thirtieth day lands on a day when CLEET's administrative office is closed, the application will be due the next day the office is open for business.
- 2.9 A handler who was previously certified but who has been without an active certification for longer than one year shall be required to complete a refresher handler's course that is at least 16 hours long and is approved by the subcommittee referred to in 2.5.a before being eligible for recertification.
- 2.9. a Any handler falling under 2.9 may apply to the subcommittee for a waiver of the refresher course requirement. Waivers may be granted when in the sole discretion of the subcommittee the handler's experience and continuing education history demonstrate that the handler possesses current competency to be part of a canine team without the need of a refresher course.

**8. DDAC Will Discuss Process of Vetting K9 Handler School Instructors.**

Information: Discussion was tabled from previous meeting. DDAC will discuss what types of background matters were relevant under applicable statutes, administrative rules, and the Oklahoma Drug Dog Standards and Guidelines.

Action Taken: \_\_\_\_\_

**9. Review Drug Dog Evaluator Applications.**

Information: Members will review and discuss the application of Bobby Kehn, Police Chief with Mooreland Police Department, to be a drug dog evaluator.

Action Taken: \_\_\_\_\_

**10. Approve Meeting Dates for 2025.**

Information: Members will review and vote to adopt or amend proposed meeting dates, times, and locations for 2025. Proposed dates, times, and locations are as follows:

Thursday, March 13, 2025 11 a.m. CLEET  
Thursday, June 12, 2025 11 a.m. CLEET  
Thursday, September 11, 2025 11 a.m. CLEET  
Thursday, December 11, 2025 11 a.m. CLEET

**Action Taken:** \_\_\_\_\_

**11. CLEET Update.**

Information: Elleigh Mills, Administrative Technician LE Supervisor, will give an update.

**No action required.**

**12. Board Comments.**

Information: Council members may make any additional comments on agenda items.

**No action required.**

**13. Public Comments.**

Information: Limited to agenda items and no longer than three minutes per person.

**No action required.**

**14. New Business.**

Discussion of items not known about prior to posting of agenda.  
25 O.S. § 311(A)(10) provides that “new business” means “any matter not known about, or which could not have been reasonably foreseen prior to the time of the posting.”

**Action Taken:** \_\_\_\_\_

**15. Adjournment.**

**Action Taken:** \_\_\_\_\_