

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the main entrance of the K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820.

**COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING  
CURRICULUM REVIEW BOARD REGULAR MEETING**  
K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820

March 11, 2014

**MEETING MINUTES**

**Members Present:**

Mr. Craig Maile, OK Dept. of Career Technology  
Captain Marshall McDonald, Oklahoma County SO  
Chief Don Sweger, Bristow PD  
Major Bill Weaver, Oklahoma City PD  
Dr. Mike Wilds, NSU – Broken Arrow

**Staff Present:**

Shannon Butler, Academy Coordinator  
Tami Burnett, Curriculum Specialist  
Cindy Donnelly, Administrative Assistant  
Jeff Coble, Asst. Academy Coordinator - Skills  
Tracy Shivers, Asst. Academy Coord.- Academics  
Briana Tully, Special Projects/Marketing  
Laurie Schweinle, Executive Admin. Assistant

**Members Absent:**

Sheriff Wayne McKinney, Stephens County SO

**1. Call Meeting to Order**

Chairman Craig Maile, Oklahoma Department of Career Technology, called the meeting to order at 10:00 a.m. Five of the six Board members were present, resulting in a quorum.

**2. Approval of Minutes**

There were no changes requested on the previous meeting minutes.

**Action Taken:**

Chief Don Sweger, Bristow Police Department, made a motion to approve the previous meeting minutes as is. Dr. Mike Wilds seconded the motion. The motion passed.

Mr. Craig Maile	yes	Captain Marshall McDonald	yes
Chief Don Sweger	yes	Dr. Mike Wilds	yes
Major Bill Weaver	yes		

**3. Gang Awareness Performance Objective Updates**

This item was tabled until the May 13, 2014 meeting.

**Action Taken:**

None.

**4. Curriculum Updating Process Review**

This item was tabled until the May 13, 2014 meeting.

**Action Taken:**

None.

**5. Addition of “Below 100” Curriculum in Basic Academy**

Shannon Butler, Academy Coordinator, proposed the “Below 100” curriculum be placed in the Basic Academy. The curriculum is already in place nationwide and would greatly benefit the Basic Academy Cadets. Mr. Butler explained that, currently, SFST has approximately four (4) hours of class time that could be used for the “Below 100” curriculum. This instruction would be under the Patrol block.

**Action Taken:**

Major Weaver made the motion to implement the “Below 100” curriculum into the Basic Academy, with Chief Sweger seconding the motion. The motion passed unanimously.

Mr. Craig Maile	yes	Captain Marshall McDonald	yes
Chief Don Sweger	yes	Dr. Mike Wilds	yes
Major Bill Weaver	yes		

**6. Director’s Report**

Laurie Schweinle, Executive Administrative Assistant, reported that CLEET has a proposed bill amending the language regarding law enforcement suspensions – there would no longer be a written Notice of Intent to Suspend mailed to the officer’s agency. In Private Security, the proposed bill would require individuals to provide a written request for refunds. The final proposed bill for law enforcement would consolidate language regarding the responsibility of the agency regarding background checks on officers they are hiring.

Briana Tully reported there will be a four (4) day training in Broken Arrow May 13-16, 2014. There will be various classes, Sovereign Citizen, Tactical Mindset, Ethics, homicide class, Confidential Informant Management, etc., offered. There will also be another training similar to this in Norman sometime in September 2014.

**Action Taken:**

None.

**7. New Business**

There was no new business discussed.

**8. Adjournment**

Mr. Maile adjourned the meeting at 10:14 a.m.