

**Council on Law Enforcement Education and Training Meeting**  
**K. O. Rayburn Training Center \* 2401 Egypt Road \* Ada, Oklahoma 74820**  
**August 8, 2011**  
**10:00 a.m.**

**AGENDA**

**Note: The Council on Law Enforcement Education and Training may discuss, vote to approve, vote to deny, vote to table, or decide not to vote on any item on this Agenda.**

**Public comment will be limited to items listed on the agenda. Those wishing to speak will be required to sign in and will be allowed no more than 3:00 minutes to speak on the respective agenda item(s).**

**1. Call Meeting to Order**

**Action Taken: \_\_\_\_\_**

**2. Approval of Minutes**

**Information: A draft copy of minutes from the regular meeting held April 27, 2011 is included in the agenda packet. A draft copy of the minutes from the special meeting held June 30, 2011 is also included. Members will vote to approve or amend minutes.**

**Action Taken: \_\_\_\_\_**

**3. Request for Assistance from Chief April Holmes, Dewar Police Department**

**Information: Included in the agenda packet are the following documents: Timeline of events; Letter from the California Superintendent; Letter from Interim Director Steve Emmons; Letter from April Holmes.**

**Action Taken: \_\_\_\_\_**

**4. Advisory Council Report and Composition**

**Information: A draft copy of the minutes from the July 7, 2011 Advisory Council meeting will be distributed.**

**Information: A complete list of applicants for the Region One vacancy is included in the agenda packet. The Advisory Council has recommended Deputy Chief Brandon Berryhill, Broken Arrow Police Department, for appointment. The Council will discuss and vote on the appointment.**

**Action Taken: \_\_\_\_\_**

**5. Private Security Advisory Committee (PSAC) Report and Composition**

**Information:** Walt Birdsong and/or James Burton will report on recent PSAC meetings and answer any questions regarding the meetings. A draft copy of the minutes from the June 9, 2011 meeting will be distributed.

The term for Mr. Bill Price, Safety & Security Services, Inc., expired July 28, 2011. Staff is seeking reappointment of Mr. Price to the Private Security Advisory Committee.

**Action Taken:** \_\_\_\_\_

**6. Curriculum Review Board Composition**

**Information:** There are two vacancies on the Curriculum Review Board. A complete list of applicants for each position is included in the agenda packet. The Curriculum Review Board has recommended Captain Marshall L. McDonald, Oklahoma County Sheriff's Office, and Chief Don Sweger, Bristow Police Department, for appointment. The Council will discuss and vote on the appointments.

**Action Taken:** \_\_\_\_\_

**7. Curriculum Review Board Report and Actions**

**Information:** Interim Director Steve Emmons will report on recent Curriculum Review Board meetings and answer any questions regarding the meetings. Included in the agenda packet is a copy of the minutes from the July 22, 2011 special meeting.

- a. The Curriculum Review Board has voted to raise passing grades on all CLEET Basic Academy block exams from 70% to 75% (with the exception of SFST and First Aid which are 80%). The Board is seeking approval of this measure. The Council will discuss and may vote to approve this change or provide specific direction to staff on how to proceed.

**Action Taken:** \_\_\_\_\_

- b. The Curriculum Review Board has voted to remove RADAR training from the Basic Academy Curriculum. The Board has proposed replacing this training with Rapid Response and daily physical training. The Council will discuss and may vote to approve this change or provide specific direction to staff on how to proceed.

**Action Taken:** \_\_\_\_\_

**8. Law Enforcement Terrorism Certification Program**

**Information:** Briana Tully, Special Project Coordinator, will update Council Members regarding the Law Enforcement Preparedness Training Initiative (LEPTI) to be held September 13-15, 2011, at the Moore Norman Technology Center.

**Action Taken:** \_\_\_\_\_

**9. Basic Academy Defensive Tactics Curriculum**

**Information:** A discussion will be held regarding current Defensive Tactics curriculum. Kelvin Hall, Defensive Tactics Instructor, and Shannon Butler, Academy Coordinator, will answer any questions and/or concerns.

**Action Taken:** \_\_\_\_\_

**10. CLEET Financial Report**

**Information:** The FY 2011 Summary of Expenditures through June 30, 2011 is included in the agenda packet. Steven Floyd, Comptroller, will respond to questions concerning the agency's finances.

**Action Taken:** \_\_\_\_\_

**11. Divisional Reports**

**Information:** No action necessary. This is included for informational purposes. Division managers will answer any questions.

- a) Administrative Division Activity Report (Enclosed)
- b) Private Security Division Report (Enclosed)
- c) Reserve Academy Activity (Enclosed)
- d) 2010 Suspension Statistics (Enclosed)
- e) Intermediate and Advanced Certification Requests (Enclosed)
- f) Extensions of Time Requests (Enclosed)
- g) Basic Academy/Training Div. Report (Enclosed)

**Action Taken:** \_\_\_\_\_

**12. Director's Report**

**Information:** Interim Director Emmons will advise Council Members of activities that, in his opinion, may not require Council Action, but should be brought to the Council's attention.

**Action Taken:** \_\_\_\_\_

13. **Proposed Executive Session to include matters pursuant to 25 O.S. 1995, Section 307(B)(1): “Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee”.**

**Vote will be taken to enter into Executive Session. The Executive Session must be authorized by a majority vote of a quorum of members present. (25 O.S. 1995, Section 307(E)(2).**

**Action Taken:** \_\_\_\_\_

14. **Resume Meeting Following Executive Session**

**Any vote or action on any item of business considered in an executive session shall be taken in public meeting with the vote of each member publicly cast and recorded. (25 O.S. 1995, Section 307(E)(3).**

**Action Taken:** \_\_\_\_\_

15. **New Business**

**Information: Council members may discuss any new item of business that was not known about at the time the agenda was posted.**

**Action Taken:** \_\_\_\_\_

16. **Adjournment**

**Action Taken:** \_\_\_\_\_