

COUNCIL MEETING
Council on Law Enforcement Education and Training
2401 Egypt Road
Ada, OK. 74820
July 21, 2021
10:00 a.m.
MINUTES

MEMBERS PRESENT:

Chief Michael Robinson, Chairman, O.S.U. DPS
Director Ricky Adams, Vice-Chairman, OSBI
Chief Brandon Berryhill, Broken Arrow PD
Lieutenant Kyle Bruce, Stillwater PD
Sheriff John Christian, Pontotoc County SO
Mr. Russ Higbie
Dr. Katherine Lang, ECU
Sheriff Shannon Smith, Seminole County SO
Chief Brent Sugg, DPS
Chief Don Sweger, Guthrie PD
Commissioner Randy Wesley, Chickasaw Nation
Sheriff Chris West, Canadian County SO

STAFF PRESENT:

Brandon Clabes, Executive Director
Earl Morrison, Interim Assistant Director
Preston Draper, General Counsel
John Parker, Finance Manager
Shelly Lowrance, Recording Secretary
Steve Lanier, CLEET Field Rep.

MEMBERS ABSENT:

Director Donnie Anderson, O.B.N.D.D

GUESTS:

Kevin McCullough, OMAG
Chief Brian Gooch, Drumright PD

1. Chairman, Chief Robinson called the meeting to order at 10:00 a.m.

2. **Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 23, 2020 and the agenda posted July 19, 2021.

3. **Roll Call**

Roll was taken and twelve members were present representing a quorum.

4. **Pledge of Allegiance was led by Sheriff Chris West.**

5. **Introduction of guest**

Discussion: Chairman, Chief Robinson welcomed the guests.

6. Approval of Minutes

There was no discussion.

Action Taken: Mr. Higbie made a motion to approve the minutes for the Council meeting on April 21, 2021 as written. Lt. Bruce seconded the motion. Chief Robinson voted yes. Director Adams abstained. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger abstained. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 10-0. Two abstained.

7. Private Security Composition

Discussion: Chief Sweger asked about the process for appointees on the different CLEET boards. Preston Draper gave a summary of the process.

Action Taken: Sheriff Smith made a motion to appoint Neetin Sen, Owl Nite Security, as the At-Large appointee to the PSAC. Commissioner Wesley seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

8. Bomb Dog Advisory Composition

There was no discussion.

Action Taken: Sheriff West made a motion to appoint Master Sergeant Gregory Vollmer, Oklahoma University Police Department, as the campus/university appointee to the BDAC. Dr. Lang seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

There was no discussion.

Action Taken: Chief Berryhill made a motion to appoint Master Sergeant Anthony Nelson, Oklahoma City Police Department, as the At-Large appointee to the BDAC. Director Adams seconded motion. Chief Robinson voted yes. Director Adams voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

9. Advisory Composition

There was no discussion.

Action Taken: Chief Sweger made a motion to reappoint Asst. Chief Josh VanDeburgh, Weatherford PD, to the Advisory Council. Sheriff Smith seconded the motion. Chief Robinson voted yes. Director

Adams voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

10. Reports

Discussion: Annual Suspension Training report.

No action required.

11. CLEET Financial Report

Discussion: John Parker, Finance Manager, gave a summary of the financial report. Including topics on appropriations / budget, revolving fund, how CLEET was affected financially by the Covid-19 pandemic, penalty collections, cadet meals, cafeteria cost, salary adjustments, employee vacancies, IT strategist embedded at CLEET, Thentia software, possible revenue failure, and projections in recovering from the pandemic.

No action taken.

12. Online Customer Portal Update

Discussion: Preston Draper, General Counsel, gave a summary of the new Thentia software. Testing phase – Training on the testing phase process. Potential to go live is August 2021. The Vendor is responsible for security.

No action required.

13. "Hard card" service and fee discussion and possible action

Discussion: Preston Draper, General Counsel, gave a review of the cost of providing a hard copy to peace officers, reserve officers, and private security. The cost of the hard card is \$7.50-\$9.00 each, annually the cost would be approximately \$4000.00 - \$5000.00. Replacements cards are given at no charge. The new Thentia software offers a print on demand card, all cards will have a similar look and include the number and expiration date. CLEET is proposing a \$25.00 fee for a hard card. No statutory requirements for a hard copy. CLEET graduations would still offer cadet certificates.

There was an ongoing discussion by the Council.

What is best for CLEET?

Action Taken: Chief Berryhill made a motion to issue all electronic cards as of 7/21/21. Director Adams seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger voted no. Commissioner Wesley voted no. Sheriff West voted yes. Motion carried 10-2.

14. Director and 2021 Legislative Report

Discussion: Director Clabes gave a summary of his transition to CLEET and thanked the executive staff and Council.

Summary of what has been done as the CLEET Director:

- Create a relationship with OMAG.
- Lt. Governor Todd Lamb visited CLEET.
- Visited ECU Criminal Justice Dept.
- Meetings with Ada leadership.
- OSA.
- Legislative. Statutory changes.
- July 27th – legislative team visiting CLEET.
- Goal - meet with academy cities.
- Tom Cole visited CLEET.
- CLEET personnel needed.
- Non-profit organization to fund and embed a curriculum specialist and accreditation for CLEET.
- Organizational chart.
- Employee interviews.
- Meeting with Tricia Everest – Cabinet Secretary.
- OACP conference.

11:27 a.m. – Director Adams left the meeting.

11:29 a.m. – Director Adams returned to the meeting.

- CLEET Advisory Council – defining the purpose.
- CLEET academies – July 2022 goal is 12 weeks on campus and 4 weeks online.
- Adjuncts – show appreciation.
- Career Tech – CLEET legal block. They will be required to pay for it.
- ECU Gold – National Guard.
- Curriculum Review Board – approved exams.
- Oklahoma State Board of Higher Regents.

11:33 a.m. – Chief Robinson left the meeting.

11:35 a.m. – Chief Robinson returned to the meeting.

- Promissory notes collection.
- CLEET academy skills review.
- Complaints – communicate.
- Upcoming – interviewing for open instructors position.
- FA security – phase one complete.
- Updating curriculum. A form has been developed for curriculum review.

Earl Morrison:

- Academy updates.
- Canvas.
- DOC satellite academy.
- Ammunition.
- Communicate changes.
- LEDT.
- Appreciate the opportunity to work with Brandon Clabes.

No action required.

15. Proposed Executive Session

Action Taken: Director Adams made a motion to enter Executive Session. Chief Sweger seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

11:55 a.m. entered into Executive Session.

Kevin McCullough, Brian Gooch, Steve Lanier, and Shelly Lowrance left the meeting.

12:20 p.m. Shelly Lowrance, Kevin McCullough, Brian Gooch, and Steve Lanier returned to the meeting.

Action Taken: Chief Sweger made a motion to come out of Executive Session. Director Adams seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

Action Taken:

Chief Sweger made a motion to authorize CLEET's legal counsel to pursue the prelitigation and litigation strategy outlined in the executive session. Director Adams seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

16. Board Comments

There was no discussion.

No action required.

17. Public Comments

There was no discussion.

No action required.

18. New Business

There was no discussion.

No action taken.

19. **Adjournment**

Action Taken: Chief Sweger made a motion to adjourn. Chief Berryhill seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Sheriff Christian voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sugg voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

Chairman, Chief Robinson adjourned the meeting at 12:23 p.m.