

COUNCIL MEETING
Council on Law Enforcement Education and Training
2401 Egypt Road
Ada, Oklahoma 74820
July 20, 2022
10:00 a.m.
MINUTES

MEMBERS PRESENT:

Chief Brandon Berryhill, Chairman, Broken Arrow PD
Sheriff Chris West, Vice-Chairman Canadian County SO
Deputy Director Mike Thompson, designee OSBI
Director Donnie Anderson, O.B.N.D.D
Lieutenant Kyle Bruce, Stillwater PD
Mr. Russ Higbie
Dr. Katherine Lang, ECU
Chief Michael Robinson, O.S.U. DPS
Sheriff Shannon Smith, Seminole County SO
Chief Don Sweger, Guthrie PD
Commissioner Tim Tipton, DPS
Asst. Chief Josh VanDeburgh, Weatherford PD
Commissioner Randy Wesley, Chickasaw Nation

STAFF PRESENT:

Brandon Clabes, Executive Director
Earl Morrison, Assistant Director
Preston Draper, General Counsel
Kate Springer, Assistant Counsel
John Parker, Finance Director
Shelly Lowrance, Recording Secretary
Josh Sutton, Facilities Manager

MEMBERS ABSENT:

Director Ricky Adams, OSBI

GUESTS:

Stacey White, Accreditation Contractor
James Carroll, PSAC
Chuck Loughlin, PSAC
M. E. Fike, OHP
Major Mark Wollmershauser, Tulsa PD
Executive Director Ray McNair, OSA

1. Chairman, Chief Berryhill called the meeting to order at 10:00 a.m.

2. **Roll Call**

Roll was taken and thirteen members were present representing a quorum.

3. **Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 21, 2021, and the agenda posted July 18, 2022.

4. **Pledge of Allegiance was led by Vice-Chairman, Sheriff West.**

5. **Director Clabes and Assistant Director Morrison introduced the guest in the meeting.**

6. Approval of Minutes

There was no discussion.

Action Taken: Dr. Lang made a motion to approve the minutes from April 20, 2022, as written. Mr. Higbie seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 13-0.

7. Advisory Composition

Discussion: A letter resignation was received from Chief Danny Ford on July 20, 2022. He will be recognized at the next Advisory Council meeting for his years of service to the board.

No action taken.

8. Advisory Composition

Discussion: Major Mark Wollmershauser gave a summary of his career.

Action Taken: Commissioner Wesley made a motion to appoint Major Mark Wollmershauser, Tulsa Police Department, to the Advisory Council. Chief Sweger seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 13-0.

9. Curriculum Review Board Composition

There was no discussion.

Action Taken: Lt. Bruce made a motion to appoint Captain Scott Henderson, Sperry Police Department, to the CRB. Chief Sweger seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 13-0.

10. Bomb Dog Advisory Composition

There was no discussion.

Action Taken: Director Anderson made a motion to reappoint Lt Mike Norman, OHP, to the BDAC. Commissioner Wesley seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 13-0.

11. Review and possible approval of an application by the Stillwater Police Department to provide basic peace officer certification training academies as an "academy city."

Discussion: Assistant Director Earl Morrison gave a review of the visit to Stillwater Police Department.

- Active academy cities including Stillwater is 12.
- Active BPOCs is 6, with 3 pending.
- Active COPS is 6.
- CLEET basic academies.

Action Taken: Commissioner Wesley made a motion to approve Stillwater Police Department as an academy city. Commissioner Tipton seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce abstained. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 12-0 and 1 abstained.

12. Reports

There was no discussion.

No action required.

13. CLEET Financial Report

Discussion: John Parker, Director of Finance, gave an overview on FY 22, expenditures, penalty assessment fee, revolving fund, and FY 23 budget.

No action required.

14. Private Security Advisory Committee Report

Discussion: Chuck Loughlin, Vice-chair with the PSAC, developing curriculum for mental health, long gun, and de-escalation training.

No action required.

15. Advisory Council Report

There was no discussion.

No action required.

16. Executive Order 2022-13

Discussion: Commissioner Tim Tipton gave an overview of the Executive order issued June 22, 2022, and the development of a statewide active shooter curriculum.

- Curriculum review committee and meetings.
- Homeland Security.

- ALERRT training.
- Laser training.
- Executive order timelines.
- Agency involvement.
- Evaluation of ALERRT and Laser trainings – feedback.
- Hybrid training of ALERRT and Laser.
- Breach technique.
- Continuity.

No action required.

11:16 a.m. – Sheriff Smith left the meeting

11:18 a.m. – Sheriff Smith returned to the meeting.

17. Director and 2022 Legislative Report

Discussion: Director Clabes reported on the following.

- Academy Cities, BPOCs, and Reserve audits.
Volunteers: Director Anderson, Sheriff Smith, Chief Sweger, and Sheriff West.
- Legislative update.
- Accreditation process.
- CLEET Graduation.
- State of Kansas has been recruiting through the BPOCs.
- Legal update.
- 2022 CLEET Rules changes – official 9/11/2022.
- PSAC curriculum update.
- Block and peace officer certification test.
- Promissory Notes.
- Thank you to Dr. Lang for student ECU art agreement.
- CLEET employee, James Holloway, will be recognized for a heroic action.
- Condolences to Chief Berryhill for the loss of his father.
- Thank you to OMAG, OSA, and OACP for the support.

Josh Sutton, Facilities Manager – Capital Projects - \$99,041.00

- LEDT, parking lot, site lighting, Chiller Compressor replacement, and HVAC controls.

11:45 a.m. – Director Anderson left the meeting.

11:47 a.m. – Director Anderson returned to the meeting.

No action required.

18. Board Comments

There was no discussion.

No action required.

19. Public Comments

There was no discussion.

No action required.

20. New Business

There was no discussion.

No action taken.

21. Adjournment

Action Taken: Sheriff West made a motion to adjourn. Asst. Chief Josh VanDeburgh seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 13-0.

Chairman, Chief Berryhill adjourned the meeting at 11:57 a.m.