

**COUNCIL MEETING**  
**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, Oklahoma 74820**  
**April 20, 2022**  
**10:00 a.m.**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Brandon Berryhill, Chairman, Broken Arrow PD  
Sheriff Chris West, Vice-Chairman Canadian County SO  
Deputy Director Mike Thompson, designee OSBI  
Director Donnie Anderson, O.B.N.D.D  
Lieutenant Kyle Bruce, Stillwater PD  
Mr. Russ Higbie  
Dr. Katherine Lang, ECU  
Chief Michael Robinson, O.S.U. DPS  
Chief Don Sweger, Guthrie PD  
Commissioner Tim Tipton, DPS (entered at 10:04 a.m.)  
Asst. Chief Josh VanDeburgh, Weatherford PD  
Commissioner Randy Wesley, Chickasaw Nation (entered at 10:06 a.m.)

**STAFF PRESENT:**

Brandon Clabes, Executive Director  
Earl Morrison, Assistant Director  
Preston Draper, General Counsel  
John Parker, Director of Finance  
Shelly Lowrance, Recording Secretary

**MEMBERS ABSENT:**

Director Ricky Adams, OSBI  
Sheriff Shannon Smith, Seminole County SO

**GUESTS:**

Tucker Hodgson, Pioneer Tech  
Mike Heisten, Tulsa County SO  
James Carroll, PSAC  
Kevin McCullough, OMAG  
Chief JR Kidney, Tecumseh PD & ADV Council

1. Chairman, Chief Berryhill called the meeting to order at 10:00 a.m.
2. **Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 21, 2021, and the agenda posted April 18, 2022.

3. **Roll Call**

Roll was taken and ten members were present representing a quorum.

4. **Pledge of Allegiance was led by Vice-Chairman, Sheriff West.**
5. **Director Clabes and Assistant Director Morrison introduced the guest in the meeting.**

## 6. Approval of Minutes

There was no discussion.

**Action Taken:** Mr. Higbie made a motion to approve the minutes from January 19, 2022, as written. Chief Sweger seconded the motion. Chief Berryhill voted yes. Sheriff West abstained. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce abstained. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Chief Sweger voted yes. Asst. Chief VanDeburgh voted yes. Motion carried 8-0 and 2 abstained.

10:04 a.m. – Commissioner Tipton entered the meeting.

There was no discussion.

**Action Taken:** Asst. Chief VanDeburgh made a motion to approve the minutes from March 10, 2022, as written. Chief Sweger seconded the motion. Chief Berryhill voted yes. Sheriff West abstained. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang abstained. Chief Robinson voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Motion carried 9-0 and 2 abstained.

## 7. Advisory Composition

10:06 a.m. – Commissioner Wesley entered the meeting.

There was no discussion.

**Action Taken:** Chief Robinson made a motion to reappoint Chief David Houser, Durant Police Department, to the Advisory Council. Asst. Chief VanDeburgh seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley abstained. Motion carried 11-0 and 1 abstained.

## 8. Curriculum Review Board Composition

There was no discussion.

**Action Taken:** Director Anderson made a motion to reappoint Sheriff Tim Turner, Haskell County Sheriff's Office, to the CRB. Sheriff West seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. \ Motion carried 12-0.

## 9. Review and possible approval of an application by the Tulsa County Sheriff's Office to provide basic peace officer certification training academies as an "academy city."

Discussion: Mike Heisten, Tulsa County SO, gave a summary of the academy plans upon approval.

- Academy city application process.

- CLEET's ability to audit and monitor academy cities, BPOCs, and reserve academies.
- Create a mentoring role from experienced academy cities.
- Creating an auditing process.
- Legislation.
- Higher Education.
- Quality of training.

**Action Taken:** Chief Sweger made a motion to approve Tulsa County Sheriff's Office to provide basic peace officer certification training academies as an academy city. Lt. Bruce seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted no. Dr. Lang voted yes. Chief Robinson voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 11-1.

**10. Review and possible approval of an application by Pioneer Tech in Ponca City, OK. to provide basic peace officer certification training academies and other authorized training as a "Basic Peace Officer Certification Academy institution."**

Discussion: Tucker Hodgson, Pioneer Tech, gave a short summary of academy plans.

**Action Taken: Action Taken:** Chief Robinson made a motion to approve Pioneer Tech in Ponca City, OK. to provide basic peace officer certification training academies and other authorized training as a Basic Peace Officer Certification Academy institution. Dr. Lang seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 12-0.

**11. Reports**

There was no discussion.

**No action required.**

**12. CLEET Financial Report**

Discussion: John Parker, Director of Finance, gave a summary on revolving fund, payroll, collections, appropriated funds, and carry over budget.

**No action taken.**

**13. Private Security Advisory Committee Report**

There were no comments from James Carroll, PSAC member.

**No action required.**

#### **14. Advisory Council Report**

Discussion: Chief JR Kidney, Tecumseh Police Department, stated Director Clabes is doing a great job and his appreciation of the Director's report.

**No action required.**

#### **15. Director and 2022 Legislative Report**

Discussion: Director Clabes reported on the following.

- Accreditation Manager.
- CLEET Rules.
- New CLEET employee - Account Specialist, Tiffany Traylor.
- Private Security.
- Firearms policy change.
- Thentia software.
- Legislation.
- Statewide Wellness Initiative.
- Penalty Assessment Fee.
- Field Reps – BID classes.
- Earl Morrison is teaching supervisory classes statewide and partnering with OMAG.
- CLEET academy updates.
- Firearms review of Black Hawk Serpa holster.

General Counsel Preston Draper gave an updated overview of the CLEET Bill – SB1537.

**No action required.**

11:22 a.m. – Chief Robinson left the meeting.

11:24 a.m. – Chief Robinson returned to the meeting.

11:24 a.m. – Lt. Bruce left the meeting.

11:25 a.m. – Lt Bruce returned to the meeting.

#### **16. Board Comments**

Discussion: Lt. Bruce questioned whether CLEET would return to an in-house full academy.

Asst. Director Earl Morrison: as of right now we will continue the hybrid academy. This is based on budget, staff, cafeteria cost, and efficiency.

Director Anderson: positive comments received about Director Clabes at the Capitol.

Commissioner Wesley asked about the proposed statute language change that would remove the Council from hiring the Assistant Director. General Counsel Draper stated that if passed would provide the Director to hire for that position.

**No action required.**

**17. Public Comments**

Discussion: Chief Kidney: academy cites should be held accountable and standard for training. Possibly use Advisory Council members in the auditing process.

Kevin McCullough: CLEET got feedback on proposed legislation from the OSA, OACP, and OMAG. Partnered with CLEET on the training of "Supervising with Purpose" by Earl Morrison. Great reviews. OMAG will be releasing a promotional video.

**No action required.**

**18. New Business**

There was no discussion.

**No action taken.**

**19. Adjournment**

**Action Taken:** Chief Sweger made a motion to adjourn. Commissioner Wesley seconded the motion. Chief Berryhill voted yes. Sheriff West voted yes. Deputy Director Thompson voted yes. Director Anderson voted yes. Lt. Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Chief Robinson voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 12-0.

Chairman, Chief Berryhill adjourned the meeting at 11:54 a.m.