

COUNCIL MEETING
Council on Law Enforcement Education and Training
Oklahoma Bureau of Narcotics
419 NE 38th Terrace
Oklahoma City, Oklahoma 73105
October 20, 2021
10:00 a.m.
MINUTES

MEMBERS PRESENT:

Chief Michael Robinson, Chairman, O.S.U. DPS
Director Ricky Adams, Vice-Chairman, OSBI
Director Donnie Anderson, O.B.N.D.D
Chief Brandon Berryhill, Broken Arrow PD
Lieutenant Kyle Bruce, Stillwater PD
Mr. Russ Higbie
Dr. Katherine Lang, ECU
Sheriff Shannon Smith, Seminole County SO
Chief Don Sweger, Guthrie PD
Commissioner Tim Tipton, DPS
Commissioner Randy Wesley, Chickasaw Nation
Sheriff Chris West, Canadian County SO
OSPOA Appointment - vacant

MEMBERS ABSENT:

STAFF PRESENT:

Brandon Clabes, Executive Director
Earl Morrison, Assistant Director
Preston Draper, General Counsel
John Parker, Finance Manager
Shelly Lowrance, Recording Secretary

GUESTS:

Asst. Chief Josh VanDeBurgh, Weatherford PD,
is an CLEET Advisory Council Member
Chief David Houser, Durant PD, is the CLEET
Advisory Council Vice-Chair
Erin Moore, Attorney General
Lauren Ray, Attorney General

1. Chairman, Chief Robinson called the meeting to order at 10:00 a.m.

2. Open Meeting Act Compliance

This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 23, 2020, and the agenda posted October 19, 2021.

3. Roll Call

Roll was taken and twelve members were present representing a quorum.

4. Pledge of Allegiance was led by Sheriff Chris West.

5. Welcome to Commissioner Tim Tipton, Department of Public Safety, to the CLEET Council.

6. Introduction of guest

Discussion: Chairman, Chief Robinson welcomed the guests.

7. Election of a Council Chairman

Discussion: Director Adams nominated Chief Berryhill as the CLEET Chairman.

No other nominations were put forward.

Action Taken: Chairman, Chief Robinson called for all in favor "aye", and none opposed. Term beginning 1/1/2022.

8. Election of a Council Vice-chair.

Discussion: Director Adams nominated Sheriff West as the CLEET Vice-Chair.

No other nominations were put forward

Action Taken: Chairman, Chief Robinson called for all in favor "aye", and none opposed. Term beginning 1/1/2022.

9. Approval of Minutes

There was no discussion.

Action Taken: Sheriff Smith made a motion to approve the minutes for the Council meeting on July 21, 2021, as written. Lt. Bruce seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

10. 2022 Proposed Council Meeting Dates

- Wednesday, January 19, 2022 - CLEET
- Wednesday, April 20, 2022 – CLEET
- Wednesday July 20, 2022 – CLEET
- Wednesday, October 19, 2022 – CLEET

Action Taken: Mr. Higbie made a motion to approve 2022 meeting dates. Commissioner Wesley seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

11. Proposed Executive Session

Discussion and possible action regarding pre-litigation and litigation strategy in EEOC (564-2021-01243) and tort (Pontotoc County Dist. Ct. Case No. CJ-2021-66) claims filed by Anthony Hebert against CLEET.

Action Taken: Director Adams made a motion to enter into Executive Session. Sheriff West seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

10:18 a.m. – Entered into Executive Session.

Left the meeting – Earl Morrison, John Parker, David Houser, Josh VanDeburgh, and Shelly Lowrance.

10:40 a.m. – Returned to open meeting

Returned to the meeting - Earl Morrison, John Parker, David Houser, Josh VanDeburgh, and Shelly Lowrance.

Action Taken: Lt. Bruce made a motion to come out of Executive Session. Mr. Higbie seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

Action Taken: Sheriff West made a motion for CLEET General Counsel to proceed as discussed in Executive Session. Director Anderson seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

10:43 a.m. – Erin Moore and Lauren Ray left the meeting.

12. Private Security Advisory Committee Composition

There was no discussion.

Action Taken: Chief Berryhill made a motion to appoint Donald Childress II, Cherokee Nation, Inc., as the ASIS appointee to the PSAC. Dr. Lang seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

13. Advisory Council Composition

There was no discussion.

Action Taken: Chief Sweger made a motion to appoint Asst. Chief Kevin Main, Newkirk PD, as the Region 6 appointee to the Advisory Council. Dr. Lang seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

There was no discussion.

Action Taken: Director Adams made a motion to appoint Captain Adam Taylor, Union City PD, as the Region seven appointee to the Advisory Council. Dr. Lang seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

Discussion: Chief Houser, Durant PD, and Vice-Chair of the Advisory Council asked that Region 9 request be withdrawn.

No action taken.

There was no discussion.

Action Taken: Sheriff Smith made a motion to appoint Chief Brian Gooch, Drumright PD, as the At-Large appointee to the Advisory Council. Director Anderson seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

14. Curriculum Review Board Composition

There was no discussion.

Action Taken: Chief Berryhill made a motion to appoint Captain Deidre Hughes, Broken Arrow PD, as an appointee to the CRB. Chief Sweger seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

10:53 a.m. – Sheriff Smith left the meeting.

10:54 a.m. – Sheriff Smith returned to the meeting.

15. Reports

There was no discussion.

No action required.

16. CLEET Financial Report

Discussion: John Parker, Finance Manager, gave an overview of the financial report and the budget.

No action taken.

17. Director and 2021 Legislative Report

- New CLEET employees.
- Legislative visits.
- BPOCs.
- Attended OSA conference last week.
- Overview of Training and events.
- CLEET Organizational chart.
- CLEET's FY 2023 budget request has been submitted.

No action required.

11:05 a.m. – Chief Robinson left the meeting.

11:07 a.m. – Chief Robinson returned to the meeting.

11:08 a.m. – Director Adams and Mr. Higbie left the meeting.

11:10 a.m. – Director Adams and Mr. Higbie returned to the meeting.

18. Review of CLEET Executive Director - Proposed Executive Session

Action Taken: Director Adams made a motion to enter Executive Session. Dr. Lang seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

11:19 a.m. - entered into Executive Session.

Left the meeting – Brandon Clabes, Earl Morrison, John Parker, David Houser, Josh VanDeburgh, and Shelly Lowrance.

11:22 a.m. – Preston Draper left the meeting.

11:36 a.m. – John Parker returned to the meeting.

11:49 a.m. – John Parker left the meeting.

11:52 a.m. – Brandon Clabes returned to the meeting.

12:01 a.m. – Brandon Clabes left the meeting.

12:04 – returned to open meeting.

Returned to the meeting - Brandon Clabes, Earl Morrison, Preston Draper, John Parker, David Houser, Josh VanDeburgh, and Shelly Lowrance.

Action Taken: Mr. Higbie made a motion to come out of Executive Session. Chief Sweger seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 12-0.

Action Taken: Sheriff Smith made a motion to raise the Director's salary to \$130,000 annually. The OBN will furnish the Director with a take home vehicle. OHP will do the maintenance on the vehicle and CLEET will supply the fuel. Director Adams seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes.

Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes.
Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West voted yes.
Motion carried 12-0.

19. Appointment of Permanent CLEET Assistant Director - Proposed Executive Session

Action Taken: Sheriff West made a motion to enter Executive Session. Dr. Lang seconded the motion.
Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted
yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes.
Chief Sweger voted yes. Commissioner Tipton voted yes. Commissioner Wesley voted yes. Sheriff West
voted yes. Motion carried 12-0.

12:08 p.m. - Commissioner Tipton left the meeting.

12:08 – Entered into Executive Session.

Left the meeting – Earl Morrison, John Parker, David Houser, Josh VanDeburgh, and Shelly Lowrance.

12:28 p.m. – returned to open meeting.

Returned to the meeting - Earl Morrison, John Parker, David Houser, Josh VanDeburgh, and Shelly
Lowrance.

Action Taken: Dr. Lang made a motion to come out of Executive Session. Director Anderson seconded
the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief
Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith
voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes.
Motion carried 11-0.

Action Taken: Director Adams made a motion to name Earl Morrison as the Assistant Director.
Commissioner Wesley seconded the motion. Chief Robinson voted yes. Director Adams voted yes.
Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted
yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted no. Commissioner Wesley voted
yes. Sheriff West voted yes. Motion carried 10-1.

12:34 p.m. – Commissioner Wesley leaves the meeting.

12:35 p.m. – Commissioner Wesley returned to the meeting.

20. Board Comments

Discussion: Sheriff Smith requested 2022 Council meetings be held at CLEET. It is a good opportunity
for Council members to stay engaged with CLEET employees. It was agreed to proceed in 2022.

No action required.

21. Public Comments

Discussion: Chief Houser gave a summary on Oklahoma Peace Officer selection and Screening
examination. He requested the Council consider this an agenda item at the next meeting.

POST – National Police Officer Selection Test

POSSE – Oklahoma Peace Officer Selection & Screening Examination

12:39 p.m. – Chief Robinson leaves the meeting.
12:40 p.m. – Chief Robinson returned to the meeting.

No action required.

12:45 p.m. – Director Anderson left the meeting.
12:47 p.m.- Director Anderson returned to the meeting.

22. New Business

There was no discussion.

No action taken.

23. Adjournment

Action Taken: Dr. Lang made a motion to adjourn. Chief Berryhill seconded the motion. Chief Robinson voted yes. Director Adams voted yes. Director Anderson voted yes. Chief Berryhill voted yes. Lieutenant Bruce voted yes. Mr. Higbie voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Wesley voted yes. Sheriff West voted yes. Motion carried 11-0.

Chairman, Chief Robinson adjourned the meeting at 12:51 p.m.