

**COUNCIL MEETING**  
**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, Oklahoma 74820**  
**January 19, 2022**  
**10:00 a.m.**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Brandon Berryhill, Chairman, Broken Arrow PD  
Director Donnie Anderson, O.B.N.D.D  
Dr. Katherine Lang, ECU  
Sheriff Shannon Smith, Seminole County SO  
Chief Don Sweger, Guthrie PD  
Commissioner Tim Tipton, DPS  
Asst. Chief Josh VanDeburgh, Weatherford PD  
Commissioner Randy Wesley, Chickasaw Nation

**STAFF PRESENT:**

Brandon Clabes, Executive Director  
Earl Morrison, Assistant Director  
Preston Draper, General Counsel  
John Parker, Director of Finance  
Shelly Lowrance, Recording Secretary  
Joe Sebourn, CLEET FA Instructor

**MEMBERS ABSENT:**

Sheriff Chris West, Vice-Chairman Canadian County SO  
Director Ricky Adams, OSBI  
Lieutenant Kyle Bruce, Stillwater PD  
Mr. Russ Higbie  
Chief Michael Robinson, O.S.U. DPS

**GUESTS:**

Stephanie Bills, Southern Tech  
Billy Turner, Southern Tech  
Chief David Houser, Durant PD

1. Chairman, Chief Berryhill called the meeting to order at 10:00 a.m.

2. **Open Meeting Act Compliance**

This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 21, 2021, and the agenda posted January 14, 2022.

3. **Roll Call**

Roll was taken and eight members were present representing a quorum.

4. **Pledge of Allegiance was led by Chairman, Chief Berryhill.**

5. **Welcome to Asst. Chief Josh VanDeburgh, Weatherford Police Department, as the OSPOA appointee to the CLEET Council.**

6. **Chairman, Chief Berryhill introduced the guest in the meeting.**

## 7. Approval of Minutes

There was no discussion.

**Action Taken:** Sheriff Smith made a motion to approve the minutes from October 20, 2021, as written. Director Anderson seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 8-0.

## 8. Advisory Composition

There was no discussion.

**Action Taken:** Chief Sweger made a motion to reappoint Chief JR Kidney, Tecumseh Police Department, to the Advisory Council. Commissioner Wesley seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 8-0.

## 9. Advisory Composition

There was no discussion.

**Action Taken:** Asst. Chief VanDeburgh made a motion to reappoint AIC Jason Tucker, OBND, to the Advisory Council. Chief Berryhill seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 8-0.

## 10. Advisory Composition

There was no discussion.

**Action Taken:** Director Anderson made a motion to appoint Beto Balderrama, Oklahoma City Police Department, to the Advisory Council. Chief Sweger seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 8-0.

## 11. Review and possible approval of an application by SouthernTech in Ardmore, OK. to provide basic peace officer certification training academies and other authorized training as a "Basic Peace Officer Certification Academy institution."

Discussion: Asst. Director Morrison stated that Southern Tech would be partnering with CLEET the first year for firearms and LEDT and recommended the Council to approve.

- BPOC certifications – commissioned and non-commissioned.
- BPOC application process.
- Cost, financial aid, and hours.
- Transfer hours to college credit.

**Action Taken:** Sheriff Smith made a motion to approve SouthernTech in Ardmore, OK. to provide basic peace officer certification training academies. Commissioner Wesley seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 8-0.

## **12. Reports**

Discussion: Director Clabes stated that CLEET does post peace officer Disciplinary Actions to IADLIST – National Certification Index.

**No action required.**

## **13. CLEET Financial Report**

Discussion: John Parker, Finance Manager, gave an overview of the financial report.

- Employment pin number management.
- Budget request process.
- 2022 classified employees – evolving process.
- Penalty assessment fee and revenue.
- Bond payment.
- Peace officer revolving fund.
- Council included in the budget process.

**No action taken.**

## **14. Basic Law Enforcement Academy Reading and Writing Comprehension Examinations**

Discussion: Chief Houser gave an overview of the POST and POSSE exams.

General Counsel Draper stated the statute requires 70% on a reading and writing comprehension exam. Both POST and POSSE are more than a reading and writing comprehension exam. CLEET request the Council to approve POST and/or POSSE and for CLEET Director to have the authority to approve test submitted by approved academy cities. CLEET only approves the exam.

**Action Taken:** Asst. Chief VanDeburgh made a motion to approve POST and POSSE as the Basic Law Enforcement Academy Reading and Writing Comprehension Exam and the CLEET Director to approve other academy city exams as needed. Dr. Lang seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 8-0.

## **15. Director and 2021 Legislative Report**

This item was deferred until after Item 16 was addressed. This item was taken up at 11:23 a.m.

## Discussion:

- CLEET Annual Report.
- 2021 Legal Summary.
- Thank you to Chief Robinson and Director Adams for their service of Chair and Vice-Chair.
- CLEET employees.
- CLEET Accreditation Manager.
- CE
- Shelly – CLEET 2022 rule update and process.
- Psychological evaluation.
- CLEET employee openings.
- Private Security is 7-10 days turnaround.
- BPOCs.
- Legislative visits to CLEET.
- Proposed legislation.
- CLEET dorms have been wired with antenna.
- Secretary of Public Safety Tricia Everest visited CLEET.
- HCM Capitol projects.
- Senate and House appropriations meetings at the Capitol.
- CLEET bond.

Director Anderson commented on the great job Director Clabes and the CLEET staff are doing.

Chairman, Chief Berry requested the appropriation meetings dates/times for next year are added to the Council calendar.

### **No action required.**

## **16. Approval of Revisions to Basic Law Enforcement Academy Firearm Qualification and Annual Peace Officer Firearm Qualification Course**

10:50 a.m.

**Action Taken:** Sheriff Smith made a motion to enter into Executive Session. Commissioner Wesley seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 8-0.

10:52 a.m. - entered into Executive Session.

Left the meeting – John Parker, Chief Houser, Stephanie Bills, and Billy Turner.

11:20 a.m. – returned to open meeting.

Returned to the meeting – John Parker and Chief Houser.

**Action Taken:** Chief Sweger made a motion to come out of Executive Session. Commissioner Wesley seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 8-0.

**Action Taken:** Chief Sweger made a motion to revise the Basic Law Enforcement Academy Firearm Qualification and Annual Peace Officer Firearm Qualification Course – mandatory to fire with support hand, ammunition must be of similar weight and velocity and of the same caliber. The changes would take effect immediately. Commissioner Wesley seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Commissioner Tipton voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 8-0.

11:22 a.m. Joe Serbourn and Commissioner Tipton left the meeting.

**17. Board Comments**

There was no discussion.

**No action required.**

**18. Public Comments**

There was no discussion.

**No action required.**

**19. New Business**

There was no discussion.

**No action taken.**

**20. Adjournment**

**Action Taken:** Chief Sweger made a motion to adjourn. Commissioner Wesley seconded the motion. Chief Berryhill voted yes. Director Anderson voted yes. Dr. Lang voted yes. Sheriff Smith voted yes. Chief Sweger voted yes. Asst. Chief Josh VanDeburgh voted yes. Commissioner Wesley voted yes. Motion carried 7-0.

Chairman, Chief Berryhill adjourned the meeting at 11:50 a.m.