

**Council on Law Enforcement Education and Training**

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**COUNCIL MEETING**  
**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, OK. 74820**  
**January 19, 2022**  
**10:00 a.m.**  
**AGENDA**

**Note: The Council on Law Enforcement Education and Training may discuss, vote to approve, vote to deny, vote to table, or decide not to vote on any item on this Agenda.**

**Public comment will be limited to items listed on the agenda. Those wishing to speak will be required to sign in and will be allowed no more than 3:00 minutes to speak on the respective agenda item(s).**

**1. Call Meeting to Order**

**Action Taken:** \_\_\_\_\_

**2. Open Meeting Act Compliance**

Information: This meeting is being held in compliance with the Oklahoma Open Meetings Act. Notice was given to the Secretary of State on October 21, 2021, and the agenda posted January 14, 2022.

**3. Roll Call**

Information: Chairman, Chief Berryhill will ask for a roll call of members.

**4. Pledge of Allegiance**

**5. Welcome to Asst. Chief Josh VanDeburgh, Weatherford Police Department, as the OSPOA appointee to the CLEET Council.**

**6. Introduction of guests**

**7. Approval of Minutes**

Information: Members will receive a draft copy of the minutes from the Council meeting held on October 20, 2021. The Council will vote to approve or amend minutes.

**Action Taken:** \_\_\_\_\_

**8. Advisory Composition**

Information: The term for Chief JR Kidney, Tecumseh Police Department, will expire on February 2, 2022. Staff is seeking reappointment. The Council will discuss and vote on reappointment.

**Action Taken:** \_\_\_\_\_

**9. Advisory Composition**

Information: The term for AIC Jason Tucker, OBNDD, will expire on February 2, 2022. Staff is seeking reappointment. The Council will discuss and vote on reappointment.

**Action Taken:** \_\_\_\_\_

**10. Advisory Composition**

Information: Included is the notice from the Oklahoma City Police Department to have Major Beto Balderrama, OKC Police Department, to fill the vacancy on the Advisory Council. The Council will discuss and vote on appointment.

**Action Taken:** \_\_\_\_\_

**11. Review and possible approval of an application by SouthernTech in Ardmore, OK. to provide basic peace officer certification training academies and other authorized training as a "Basic Peace Officer Certification Academy institution."**

Information: CLEET staff has reviewed the application and inspected SouthernTech's facilities and recommends approval.

**Action Taken:** \_\_\_\_\_

**12. Reports**

Information: This is included for informational purposes. Recording and Licensing Manager is Janey Rowden. Academy Coordinator is Vonnie Houser.

- a) Records and Licensing Report – FT peace officers
- b) Records and Licensing Report - Reserve peace officers
- c) Basic Academy/Training Division Report
- d) Records and Licensing Report – Private Security
- e) Intermediate and Advanced Certification Reports
- f) Extensions of Time Requests
- g) Actions against peace officers – members will receive the names of individuals whose certification has been suspended, revoked, or voluntarily surrendered since the last meeting. Records of these individuals will be entered into the National Decertification Database.

**No action required.**

**13. CLEET Financial Report**

Information: Members will receive the FY '21 Summary of Expenditures through December 31, 2021. No action necessary.

**Action Taken:** \_\_\_\_\_

**14. Basic Law Enforcement Academy Reading and Writing Comprehension Examinations**

Information: The Advisory Council recommends the Council formally approve both the POSSE (Oklahoma Peace Officer Selection and Screening Examination) and POST (National Police Officer Selection Test) as meeting the reading and writing comprehension exam required by 70

O.S. § 3311.11(A) for applicants who are seeking admission to any Oklahoma Basic Law Enforcement Academy. The Advisory Council recommends that entities which are approved to hold their own academies may be approved by the Council to use a different examination provided such examination and justification for its use is provided to and approved by the Executive Director or designee. One or more representatives of the Advisory Council will be in attendance to speak to this item.

**Action Taken:** \_\_\_\_\_

**15. Director/Legislative Report**

Information: Executive Director Clabes will discuss matters related to CLEET including day to day operations and training.

**No action required.**

**16. Approval of Revisions to Basic Law Enforcement Academy Firearm Qualification and Annual Peace Officer Firearm Qualification Course**

Information: The Council will review and may vote to approve revisions to the Basic Law Enforcement Academy Firearm Qualification and Annual Peace Officer Firearm Qualification Course as recommended by the Curriculum Review Board. Because this involves confidential teaching materials any discussion of the specifics will need to be done in an executive session. CLEET firearms instructor staff will be in attendance to speak to this item.

Proposed Executive Session.

Executive Session to discuss confidential matters pursuant to 25 O.S. Section 307(B)(7) (“discussing any matter where disclosure of information would violate confidentiality requirements of state law”) and 51 O.S. Section 24A.8(E) (CLEET “shall keep confidential all . . . teacher lesson plans, tests and other teaching materials”).

Vote will be taken to enter into Executive Session. The Executive Session must be authorized by a majority vote of a quorum of members present. 25 O.S. Section 307(E)(2).

**Action Taken:** \_\_\_\_\_

Resume Meeting Following Executive Session.

**Action Taken:** \_\_\_\_\_

Any vote or action on any item of business considered in an executive session shall be taken in public meeting with the vote of each member publicly cast and recorded. 25 O.S. Section 307(E)(3).

**17. Board Comments**

Information: Council members may make any additional comments on agenda items.

**No action required.**

**18. Public Comments**

Information: Limited to agenda items and no longer than three minutes per person.

**No action required.**

**19. New Business**

Information: Discussion of items not known about prior to posting of agenda.

25 OS 311 A 9 ...“New Business,” as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

**Action Taken:** \_\_\_\_\_

**20. Adjournment**

**Action Taken:** \_\_\_\_\_