

Council on Law Enforcement Education and Training
2401 Egypt Road
Ada, OK. 74820
Curriculum Review Board
September 14, 2021
10:00 a.m.
MINUTES

MEMBERS PRESENT:

Captain Jason Ruegge, Oklahoma County SO
Sheriff Tim Turner, Haskell County SO
Chief Stacey White, Blanchard PD
Dr. Michael Wilds, NSU-Broken Arrow

STAFF PRESENT:

Brandon Clabes, Executive Director
Earl Morrison, Interim Assistant Director
Preston Draper, General Counsel
Shelly Lowrance, Recording Secretary

MEMBERS ABSENT:

Mr. Craig Maile, Chairman, Okla. Dept. Career Tech

GUESTS:

Patrol Sgt. Bryan Bandy, Broken Arrow PD
Kevin McCullough, OMAG
Captain Deidre Hughes, Broken Arrow PD
Chief Berryhill, Broken Arrow PD
MSgt/FTO Coord. Theresa Bunn, OKC PD

1. Dr. Wilds called the meeting to order at 10:00 a.m.
2. This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 23, 2020 and the agenda posted September 10, 2021.
3. Roll was taken and four members were present representing a quorum.

4. Chairman, Mr. Craig Maile

Mr. Maile was unable to attend, so the presentation in his honor will be done at the November 9th meeting.

5. Approval of Minutes

There was no discussion.

Action Taken: Chief White made a motion to approve the minutes from July 13, 2021 as written. Dr. Wilds seconded the motion. Captain Ruegge abstained. Sheriff Turner abstained. Chief White voted yes. Dr. Wilds voted yes. Motion carried 2-0 and 2 abstained.

6. Election of a CRB Chair

Discussion: Dr. Wilds asked for nominations for the CRB Chair.

Action Taken: Sheriff Turner made a motion to appoint Dr. Wilds as CRB Chairman. Chief White seconded the motion. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White voted yes. Dr. Wilds abstained. Motion carried 3-0 and 1 abstained.

7. Election of a CRB Vice-Chair

Discussion: Dr. Wilds asked for nominations for the CRB Vice-chair.

Action Taken: Sheriff Turner made a motion to appoint Chief White as CRB Vice-chairman. Captain Ruegge seconded the motion. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White abstained. Dr. Wilds voted yes. Motion carried 3-0 and 1 abstained.

8. 2022 Proposed Meeting Dates

Discussion: Six annual meetings or quarterly meetings. The discussion is to approve the six annual meetings as proposed and have the option to possibly cancel the March and July. Proposed 2022 CLEET proposed rule changes that would remove the number of annual meetings required.

- Tuesday, January 11, 2022
- Tuesday, March 8, 2022
- Tuesday, May 10, 2022
- Tuesday, July 12, 2022
- Tuesday, September 13, 2022
- Tuesday, November 15, 2022

Action Taken: Sheriff Turner made a motion to approve 2022 proposed meeting dates. Chief White seconded the motion. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 4-0.

Director Clabes stated the rule CLEET:

390:1-1-4 (1) (H) Appointing a Curriculum Review Board as provided in 70 O.S., Section 3311(B)(16). Six Annual meetings. Any CRB member with more than three (3) absences from either regular or special meetings in a calendar year will be subject to review and possible removal from the CRB by the Council.

9. Curriculum Review Board opening

One member shall represent a municipal jurisdiction with a population of fifty thousand (50,000) or more and who shall be a management-level CLEET-certified training officer.

Discussion: Each applicant gave a summary of their career and qualifications for this position.

- Patrol Sergeant Bryon Bandy – Broken Arrow Police Department
- MSgt. Theresa F. Bunn – Oklahoma City Police Department
- Captain Deidre Hughes – Broken Arrow Police Department

CRB members:

- Familiarity with police academy.
- Attending meetings.

Action Taken: Captain Ruegge made a motion to appoint Captain Deidre Hughes, Broken Arrow PD, to the CBR upon final approval of the CLEET Council. Chief White seconded the motion. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 4-0.

Director Clabes and the CRB thanked all the qualified candidates for applying.

10. Director and 2021 Legislative Report

Discussion: Director Clabes provided a report on the following:

- CLEET curriculum is a priority.
- Privately funded (3years) – CLEET Accreditation/Curriculum Specialist position. This will be advertised soon.
- Thank you to the CLEET staff for all their hard work.
- Meetings scheduled for DTI, FA, LEDT, BPOC, and Academy Cities Instructors to improve and streamline processes.
- Thank you to the CRB as we move forward to improve curriculum.

No action required.

10:45 a.m. – Break

Patrol Sgt. Bryan Bandy, Kevin McCullough, MSgt/FTO Coordinator Theresa Bunn, Captain Deidre Hughes, and Chief Berryhill left the meeting.

10:54 a.m. – returned to open session

11. Review and Approval of Basic Peace Officer Academy Block Examination Revisions.

Action Taken: Chief White made a motion to enter into executive session including all CLEET staff in attendance. Dr. Wilds seconded the motion. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 4-0.

10:55 a.m. – entered into executive session.

Action Taken: Sheriff Turner made a motion to come out of executive Session. Chief White seconded the motion. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 4-0.

12:30 p.m. – come out of executive session.

Action Taken: Chief White made a motion approve all exams with edits discussed in executive session. Sheriff Turner seconded the motion. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 4-0.

12:31 p.m. – Break

Sheriff Turner left the meeting.

12:35 p.m. – returned to open session.

12. Review and Approval of Basic Peace Officer Academy Legal Block Instructor and Student Lesson Plans, Guides, and/or Other Materials.

Action Taken: Chief White made a motion to enter into executive session including all CLEET staff in attendance. Captain Ruegge seconded the motion. Captain Ruegge voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 3-0.

12:36 p.m. – entered into executive session.

Action Taken: Chief White made a motion to come out of executive Session. Captain Ruegge seconded the motion. Captain Ruegge voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 3-0.

12:45 p.m. – come out of executive session.

Action Taken: Dr. Wilds made a motion approve all exams with edits discussed in executive session. Chief White seconded the motion. Captain Ruegge voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 3-0.

13. Board Comments

Chief White stated the good accomplishments of moving the CLEET curriculum forward.

No action required.

14. Public Comments

Chief Berryhill, Broken Arrow PD, gave a statement of approval and support to the appointment of Captain Deidre Hughes to the CRB during agenda item 9.

No action required.

15. New Business

Discussion: Director Brandon Clabes stated CLEET would invite Mr. Maile to the next CRB meeting to honor him for his dedicated service to the CRB.

No action taken.

16. Adjournment

Action Taken: Chief White made a motion to adjourn. Captain Ruegge seconded the motion. Captain Ruegge voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 3-0.

Chairman, Dr. Wilds adjourned the meeting at 12:49 p.m.