

**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, OK. 74820**  
**Curriculum Review Board**  
**May 11, 2021**  
**10:00 a.m.**  
**MINUTES**

**MEMBERS PRESENT:**

Mr. Craig Maile, Chairman, Okla. Dept. Career Tech  
MSgt Troy Fullbright, Moore PD  
Captain Jason Ruegge, Oklahoma County SO  
Sheriff Tim Turner, Haskell County SO  
Chief Stacey White, Blanchard PD  
Dr. Michael Wilds, NSU-Broken Arrow

**STAFF PRESENT:**

Earl Morrison, Interim Executive Director  
Preston Draper, General Counsel  
Shelly Lowrance, Recording Secretary

**MEMBERS ABSENT:**

**GUESTS:**

Undersheriff Terry Garland  
Kevin McCullough, OMAG

1. Chairman, Mr. Maile called the meeting to order at 10:00 a.m.
2. This meeting is being held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 23, 2020 and the agenda posted May 10, 2021.
3. Roll was taken and six members were present representing a quorum.
4. **Welcome to new CRB members**

Discussion: Captain Ruegge, Sheriff Turner, and Chief White gave a brief overview of their law enforcement careers.

**5. Open Meetings Review**

Discussion: General Counsel Preston Draper gave an overview of the Open Meeting Act including what constitutes a meeting, agenda items, new business, twenty-four-hour notice on regularly scheduled meetings, forty-eight-hour notice of special meetings, executive sessions, minutes is an official summary of business conducted, and video conferencing.

The Oklahoma Press Association will be conducting Open Meetings Act regional training in the fall of 2021.

**6. Approval of Minutes**

There was no discussion.

**Action Taken:** MSgt. Fullbright made a motion to approve the minutes from March 9, 2021 as written. Dr. Wilds seconded the motion. Mr. Maile voted yes. MSgt. Fullbright voted yes. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 6-0.

## **7. Election of a CRB Vice-Chair**

Discussion: Mr. Maile spoke about the role of the vice-chair – attendance, agenda items, and meeting times/dates.

Dr. Wilds nominated MSgt. Fulbright for the Vice-Chair.

**Action Taken:** Dr. Wilds made a motion to appoint MSgt. Fullbright as vice-chair. Sheriff Turner seconded the motion. Mr. Maile voted yes. MSgt. Fullbright voted abstained. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 5-0 and 1 abstained.

## **8. Director and 2021 Legislative Report**

Discussion: Interim Executive Director Earl Morrison provided a report including the following:

- New employees at CLEET: HR Specialist and a part-time FA instructor. Possible new instructor waiting background approval.
- Canvas update.
- Academy updates.
- Auditing curriculum – Tami Terneus (CLEET field rep) and Susan Nightingale (Tulsa Tech).
- Audit review teams.
- DT instructor meeting is scheduled at CLEET on May 19<sup>th</sup> at 9:00 a.m.
- Firearms instructor's class will be planned for summer. LEDT instructor's class will be planned in the fall.
- Thentia software update. Streamline the processes of CLEET. Mid July is our target date.
- Career Tech updates.
- CLEET new Director Brandon Clabes will begin on May 17, 2021.
- CLEET repair update.

Legislative:

- SB 242
- HB 1026

Ongoing discussion on online training, basic skill techniques, firearms, standardized training/consistent, OC/Taser curriculum, and curriculum/teacher training.

General Counsel Preston Draper offered to give any CRB member access as a “teaching assistant” to the CLEET online academy beginning May 17, 2021. This access will allow CRB members to participate in lectures, quizzes, and assignments without interfering with enrolled students or being counted in the class statistics.

**No action required.**

**9. Board Comments**

Discussion: Chairman, Mr. Maile stated he appreciated the changes CLEET is implementing.

**No action required.**

**10. Public Comments**

There was no discussion.

**No action required.**

**11. New Business**

There was no discussion.

**No action taken.**

**12. Adjournment**

**Action Taken:** Sheriff Turner made a motion to adjourn. Chief White seconded the motion. Mr. Maile voted yes. MSgt. Fullbright voted yes. Captain Ruegge voted yes. Sheriff Turner voted yes. Chief White voted yes. Dr. Wilds voted yes. Motion carried 6-0.

Chairman, Mr. Maile adjourned the meeting at 11:05 a.m.