

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, at the main entrance of the K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820.

**COUNCIL ON LAW ENFORCEMENT EDUCATION AND TRAINING
CURRICULUM REVIEW BOARD REGULAR MEETING**
K.O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820

September 11, 2018

MINUTES

Members Present:

Mr. Craig Maile, OK Dept. of Career Technology
Captain Marshall McDonald, Oklahoma CO SO
Chief Don Sweger, Guthrie PD
Dr. Michael Wilds, Northeastern State University
Sheriff Shannon Smith, Seminole CO SO
MSgt. Troy Fullbright, Moore PD

Staff Present:

Chuck Gerhart, Interim Director
Shannon Butler, Operations Manager
Keith Miller, Academy Coordinator
Cindy Donnelly, Recording Secretary

1. Call Meeting to Order

Chairman Craig Maile, Oklahoma Department of Career Technology, called the meeting to order at 10:00 a.m.

2. Roll Call and Declaration of a Quorum

Roll was called, and there was a quorum present.

3. Open Meeting Act Compliance

This meeting was held in compliance with the Oklahoma Open Meeting Act. Notice was given to the Secretary of State on October 26, 2017, and the agenda posted September 10, 2018.

4. Approval of Minutes

The Curriculum Review Board minutes from the August 23, 2018 Special Meeting were reviewed by the Board members.

Action Taken: Sheriff Shannon Smith, Seminole County Sheriff's Office, made a motion to approve the August 23, 2018 meeting minutes. Chief Don Sweger, Guthrie Police Department, seconded the motion. The vote passed unanimously.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	Sheriff Shannon Smith	Yes
Chief Don Sweger	Yes	MSgt. Troy Fullbright	Yes

5. Proposed 2019 Curriculum Review Board Meeting Dates

The following dates were presented to the Curriculum Review Board as proposed meeting dates for 2019.

Tuesday January 08, 2019
 Tuesday March 12, 2019
 Tuesday May 14, 2019
 Tuesday July 09, 2019
 Tuesday September 10, 2019
 Tuesday November 12, 2019

Action Taken: MSgt. Troy Fullbright, Moore Police Department, made a motion to accept the proposed 2019 meeting dates for the Curriculum Review Board. Chief Sweger seconded the motion. The vote passed unanimously.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	MSgt. Troy Fullbright	Yes
Chief Don Sweger	Yes		

6. Proposed Possible Vote to Enter Executive Session to Discuss CLEET Basic Academy Curriculum to Include the Patrol and Legal Matters Blocks (above referenced topics) of Instruction

Information: Pursuant to “§ 307. Executive sessions. B. 7. Discussing any matter where disclosure of information would violate confidentiality requirements of state or federal law.” as well as “§ 51. Officers Chapter 1. General Provisions Section 24A.8 Law Enforcement Agency Records Available for Public Inspection E. The Council on Law Enforcement Education and Training (C.L.E.E.T.) shall keep confidential all records it maintains pursuant to Section 3311 of Title 70 of the Oklahoma Statutes and deny release of records relating to any employed or certified full-time officer, reserve officer, retired officer or other person; teacher lesson plans, tests and other teaching materials; and personal communications concerning individual students except under the following circumstances:”, etc., Board members will vote whether or not to go into Executive Session in order to discuss CLEET basic academy curriculum to include the Patrol block of instruction.

Action Taken: Chief Sweger made a motion for the Curriculum Review Board go into Executive Session to discuss the Criminal Investigation curriculum. Dr. Mike Wilds, Northeastern State University, seconded the motion. The Board members voted unanimously to go into Executive Session.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	Sheriff Shannon Smith	Yes
Chief Don Sweger	Yes	MSgt. Troy Fullbright	Yes

7. Executive Session

The courtroom doors were locked, and Executive Session began at 10:04 a.m. Presentation of the above reference Criminal Investigation block curriculum was discussed and suggestions were given by the Board members.

8.Executive Session Dismissal Vote

Action Taken: Sheriff Smith made the motion to leave Executive Session and return to the regular meeting. Chief Sweger seconded the motion. The vote was unanimous to return to regular session. Executive Session ended, and the regular meeting returned to progress at 10:19 a.m.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	Sheriff Shannon Smith	Yes
Chief Don Sweger	Yes	MSgt. Troy Fullbright	Yes

9. Possible Vote on Any Action Taken in Executive Session Regarding Basic Curriculum of Patrol and Legal Matters Blocks (above referenced topics) of Instruction

Chief Sweger made the motion to accept the Executive Session minutes from the August 23, 2018 Special Meeting. Dr. Wilds seconded the motion. The motion passed unanimously.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	Sheriff Shannon Smith	Yes
Chief Don Sweger	Yes	MSgt. Troy Fullbright	Yes

MSgt. Fullbright made the motion to accept the suggestions by Board members for the Criminal Investigation block of curriculum. Chief Sweger seconded the motion. The motion passed unanimously. Once the updates have been made, the Criminal Investigation curriculum will be presented to the Council at their next regularly scheduled meeting for final approval.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	Sheriff Shannon Smith	Yes
Chief Don Sweger	Yes	MSgt. Troy Fullbright	Yes

10. Public Comment

There was no one present to make any public comments.

11. Adjournment

Mr. Maile requested a motion to adjourn the meeting. Sheriff Smith made the motion, with Chief Sweger seconding the motion. The motion passed unanimously. The meeting was adjourned at 10:22 a.m.

Craig Maile	Yes	Dr. Michael Wilds	Yes
Capt. Marshall McDonald	Yes	Sheriff Shannon Smith	Yes
Chief Don Sweger	Yes	MSgt. Troy Fullbright	Yes