

Bomb Dog Advisory Council Meeting
Oklahoma Bureau of Narcotics
September 8, 2022
10:00 a.m.
Minutes

MEMBERS PRESENT:

Lt. Mike Norman, OHP
MSgt. Gregory Vollmer, OU PD
MSgt. Anthony "Scott" Nelson, OKC PD

STAFF PRESENT:

Shirley Todd, Recording Secretary
Kate Springer, Asst. General Counsel

MEMBERS ABSENT:

1. Call Meeting to Order

Lt. Mike Norman, chairman, called the meeting to order at 10:00 a.m.

2. Roll Call

Roll was taken, all three members were present representing a quorum.

3. Open Meeting Act Compliance

This meeting is being held in compliance with the Oklahoma Open meetings Act.

Notice was given to the Secretary of State on December 13, 2021, the agenda was posted on September 6, 2022. Lt. Mike Norman verified that the meeting was being held in compliance with the Oklahoma Open Meetings Act.

4. Approval of Minutes

There was no discussion.

Action Taken: Lt. Mike Norman made a motion to accept the Minutes as written. MSgt. Anthony Nelson seconded the motion. Lt. Mike Norman voted yes, MSgt. Gregory Vollmer voted yes and MSgt. Anthony Nelson voted yes. Motion Carried 3-0.

5. Bomb Dog Advisory Council open positions for Sheriff's Office and Police Department

Discussion: Lt. Mike Norman stated a representative from a sheriff's office will be applying for the council.

No action required.

6. Discuss to add Board members from existing departments who are currently represented.

Discussion: Lt Mike Norman asked with possible addition of fourth member on the board, do they want to add a fifth?

Asst. General Counsel Kate Springer said she would look through rules to see if this would be an issue.

She said according to statute 70 O.S. 3311 (L), BDAC shall include a representative from each of the following departments: DPS, police department, sheriff's office and university or campus police. The statute does allow the council to suggest adding more board members. Two officers from the same agency could hold positions on the board one as the designated representative, one as an "at large" representative, both would need to be present to fulfill the attendance requirements.

No action required.

7. Review National Tactical Police Dog Association Standards (NTPA)

There was no discussion.

Action Taken: Lt. Mike Norman made a motion to accept the NTPA Standards. MSgt. Anthony Nelson seconded the motion. Lt. Mike Norman voted yes, MSgt. Gregory Vollmer voted yes and MSgt. Anthony Nelson voted yes. Motion Carried 3-0.

8. Review National Police Canine Association Standards (NPCA)

There was no discussion.

Action Taken: Lt. Mike Norman made a motion to accept the NPCA Standards. MSgt. Anthony Nelson seconded the motion. Lt. Mike Norman voted yes, MSgt. Gregory Vollmer voted yes and MSgt. Anthony Nelson voted yes. Motion Carried 3-0.

9. Approve Meeting Dates and Times for 2023

There was no discussion.

Action Taken: Lt. Mike Norman made a motion to accept the 2023 meeting dates and times. MSgt. Anthony Nelson seconded the motion. Lt. Mike Norman voted yes, MSgt. Gregory Vollmer voted yes and MSgt. Anthony Nelson voted yes. Motion Carried 3-0.

10. CLEET Update

Discussion: Shirley discussed the online process of K9 applications. Let them know renewals can't be entered more than 30 days out. To please continue to be patient with us, if there are any issues, please screenshot, then email Janey or Shirley Todd.

No action required.

11. Board Comments

There was no discussion

No action required

12. Public Comments

There was no discussion

No action required

13. New Business

Information: Discussion of items not known about prior to posting of agenda.

25 OS 311 A 9 ... "New Business," as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

Discussion: MSgt. Anthony Nelson brought up needing to review USPCA standards for next meeting.

No action taken.

14. Adjournment

Action Taken: Lt. Mike Norman made the motion to adjourn. MSgt. Anthony Nelson seconded the motion. Lt. Mike Norman voted yes. MSgt. Anthony Nelson voted yes. MSgt. Gregory Vollmer voted yes. Motion Carried 3-0.

Lt. Mike Norman adjourned meeting at 10:16 a.m.