

**Bomb Dog Advisory Council Meeting
K.O. RAYBURN TRAINING CENTER
CLEET
2401 Egypt Rd. Ada, OK 74820
March 9, 2023
10:00 a.m.
Minutes**

MEMBERS PRESENT:

MSgt. Anthony “Scott” Nelson, OKC PD
MSgt. Gregory Vollmer, OU PD
Adrian Carrillo, OHP

STAFF PRESENT:

Kate Springer, Asst. General Counsel
Janey Rowden, Records & Licensing Mgr.
Shirley Todd, Recording Secretary

MEMBERS ABSENT:

VISITOR:

Edward Trice – Tulsa PD

1. Call Meeting to Order

MSgt. Anthony Nelson, chairman, called the meeting to order at 10:00 a.m.

2. Recording Secretary, Shirley Todd, recognized Anthony Nelson as new chairman.

3. Roll Call

Roll was taken, three members were present representing a quorum.

4. Open Meeting Act Compliance

This meeting is being held in compliance with the Oklahoma Open meetings Act.

Notice was given to the Secretary of State on December 8, 2022, the agenda was posted on March 7, 2023. MSgt. Anthony Nelson verified that the meeting was being held in compliance with the Oklahoma Open Meetings Act.

5. Approval of Minutes

There was no discussion.

Action Taken: MSgt. Anthony Nelson made a motion to accept the Minutes as written. MSgt. Greg Vollmer seconded the motion. MSgt. Anthony Nelson voted yes. MSgt. Gregory Vollmer voted yes. Trooper Adrian Carrillo voted yes. Motion Carried 3-0.

6. Bomb Dog Advisory Council open position for Oklahoma Highway Patrol

CLEET General Council approved the appointment of Trooper Adrian Carrillo, OHP, during their meeting on February 22, 2023, to serve on the Bomb Dog Advisory Council.

There was no discussion.

7. Bomb Dog Advisory Council open position for Police Department

Action Taken: MSgt. Anthony Nelson made a motion to accept application from Officer Edward Trice, as the BDAC Police Department Representative. The CLEET General Council will have final approval. Trooper Adrian Carrillo seconded the motion. MSgt. Anthony Nelson voted yes. MSgt. Gregory Vollmer voted yes. Trooper Adrian Carrillo voted yes. Motion Carried 3-0.

8. Review of the North American Police Work Dog Association (NAPWDA) and its associated standards.

Action Taken: Trooper Adrian Carrillo made a motion to accept the standards as written. MSgt. Gregory Vollmer seconded the motion. MSgt. Anthony Nelson voted yes. MSgt. Gregory Vollmer voted yes. Trooper Adrian Carrillo voted yes. Motion Carried 3-0.

9. Review of the International Police Work Dog Association (IPWDA) and its associated standards.

Action Taken: Trooper Adrian Carrillo made a motion to accept the standards as written. MSgt. Gregory Vollmer seconded the motion. MSgt. Anthony Nelson voted yes. MSgt. Gregory Vollmer voted yes. Trooper Adrian Carrillo voted yes. Motion Carried 3-0.

10. CLEET Update

Discussion: Janey Rowden, informed council CLEET has a new team from Thentia, who made a visit last month, has been working well to help fix any issues we have had. She said Bomb and drug dog handlers are now able to print their pocket card from their own portal. Janey said CLEET has hired Josh Torres who is taking the helpdesk calls, for those officers who have been locked out or just need assistance setting up their account. She said canine applications are being worked within a couple days after received without issues. Asked if any departments have issues with system to let us know so we can get it resolved.

No action required.

11. Board Comments

There was no discussion.

No action required.

12. Public Comments

There was no discussion.

No action required.

13. New Business

Information: Discussion of items not known about prior to posting of agenda.

25 OS 311 A 9 ... "New Business," as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

There was no discussion.

No action taken.

14. Adjournment

Action Taken: MSgt. Anthony Nelson made the motion to adjourn. Trooper Adrian Carrillo seconded the motion. MSgt. Anthony Nelson voted yes. MSgt. Gregory Vollmer voted yes. Trooper Adrian Carrillo voted yes. Motion Carried 3-0.

MSgt. Anthony Nelson adjourned meeting at 10:09 a.m.

DRAFT