

Bomb Dog Advisory Council Meeting
K.O. RAYBURN TRAINING CENTER
CLEET
2401 Egypt Rd.
Ada, OK 74820
March 10, 2022
10:00 a.m.
Minutes

MEMBERS PRESENT:

Lt. Mike Norman, OHP
MSgt. Gregory Vollmer, OU PD

STAFF PRESENT:

Janey Rowden, Records and Licensing Manager
Shirley Todd, Data Clerk

MEMBERS ABSENT:

MSgt. Anthony "Scott" Nelson, OKC PD

1. Call Meeting to Order / Roll Call

Mike Norman, acting chair, called the meeting to order at 10:00 a.m. Roll was taken, and two members were present representing a quorum.

2. Open Meeting Act Compliance

This meeting is being held in compliance with the Oklahoma Open meetings Act. Notice was given to the Secretary of State on December 13, 2021, the agenda was posted on March 8, 2022. Lt. Mike Norman verified that the meeting was being held in compliance with the Oklahoma Open Meetings Act.

3. Approval of Minutes

There was no discussion.

Action Taken: Lt. Mike Norman made a motion to accept the Minutes as written. MSgt. Gregory Vollmer seconded the motion. Lt. Mike Norman voted yes. MSgt. Gregory Vollmer voted yes. Motion Carried 2-0.

4. Bomb Dog Advisory Council open positions for Sheriff's Office and Police Department

Discussion: Lt. Norman discussed researching statue regarding the positions for BDAC and possible changes. Lt. Norman asked for CLEET Staff to bring statue regarding BDAC positions to next meeting.

No action required.

5. Review of the North American Police Work Dog Association (NAPWDA) and its associated standards.

Discussion: BDAC discussed to table the review of NAPWDA to the next meeting, allowing the new member to participate in the review.

Action Taken: Lt. Mike Norman made a motion to table till next meeting. MSgt. Gregory Vollmer seconded the motion. Lt. Mike Norman voted yes. MSgt. Gregory Vollmer voted yes. Motion Carried 2-0.

6. Review of the International Police Work Dog Association (IPWDA) and its associated standards.

Discussion: BDAC discussed to table the review of IPWDA to the next meeting, allowing the new member to review.

Action Taken: Lt. Mike Norman made a motion to table till next meeting. MSgt. Gregory Vollmer seconded the motion. Lt. Mike Norman voted yes. MSgt. Gregory Vollmer voted yes. Motion Carried 2-0.

7. CLEET Update

Discussion: Janey Rowden, CLEET Records and Licensing Manager introduced Shirley Todd and informed that she would be the new secretary for BDAC. Mrs. Rowden gave an update on changes within the LE Records Division, informed of the updates regarding the new software Thentia, and discussed OAC Rule 390:31-1-6.

No action required.

8. Board Comments

There was no discussion.

No action required.

9. Public Comments

There was no discussion.

No action required.

10. New Business

There was no discussion.

No action required.

11. Adjournment

Action Taken: Lt. Mike Norman made the motion to adjourn. MSgt. Gregory Vollmer seconded the motion. Lt. Mike Norman voted yes. MSgt. Gregory Vollmer voted yes. Motion Carried 2-0.

Lt. Mike Norman adjourned meeting at 10:13 a.m.