



CLEET

Council on Law Enforcement Education and Training

2015 Annual Report



CLEET was established in 1963 and supports Oklahoma law enforcement in serving its communities, including enhancing public safety by providing education and training which promotes professionalism and increases competency within the ranks of Oklahoma law enforcement.

Table of Contents

CLEET STAFF	PAGE 3
DIRECTOR'S REPORT	PAGE 4
CLEET DIVISIONS	PAGE 5-13
2015 LEGAL ACTIONS	PAGE 6
PRIVATE SECURITY	PAGE 11
BASIC ACADEMY TRAINING	PAGE 15-18
CONTINUING EDUCATION	PAGE 20
RESERVE ACADEMY	PAGE 21
GRANT FUNDED PROGRAMS	PAGE 22
BOARD MEMBERS	PAGE 23-27

Mission Statement

Our mission is to provide the citizens of Oklahoma with peace officers who are trained to be professional, ethical, conscientious, sensitive to the needs of the public, knowledgeable and competent in identified learning objectives, and to protect the public by regulating private security in the state of Oklahoma through education and licensing requirements while ensuring licensees practice within the provisions of the law.

Agency Vision

We are committed to providing strong leadership for law enforcement training and to being nationally recognized as the leader in law enforcement training, with a state-of-the-art facility. Working as partners with client agencies including state, county, and local organizations, we will identify ways that research, training, and education can be used to ensure public safety and preserve law and order.



CLEET Staff

Administration

Steve Emmons - Executive Director
Laurie Schweinle - Executive Administrative Assistant
Charles Gerhart - Assistant Director
Briana Tully - Special Project Coordinator
Tracy Shivers - Instructor and Research / Special Assignments
Shannon Butler - Training Manager
J.H.B. Wilson - General Counsel / Private Security
Cathi Streater - Paralegal
John Parker - Director of Administration
Erica Ross - Accounting Specialist
Cheryl Evans - Accounting Specialist
Steve Tilley - Certified Procurement Officer
Aaron Burrows - Materials Management Specialist
Mike Taylor - Information Technology Manager
Norma Floyd - CLEET Data Entry Analyst

Basic Academy Staff

Keith Miller - Basic Academy Coordinator
Rick Amos - Assistant Academy Coordinator
Jeff Coble - Skills Assistant Academy Coordinator
Greg Evans - Firearms and Law Enforcement Driving Training
Steve Lanier - Custody Control / Defensive Tactics and Law Enforcement Driving Training
Jeanelle VanBuskirk - Custody Control / Defensive Tactics and Law Enforcement Driving Training
Kevin Hood - Firearms / Defensive Tactics and Law Enforcement Driving Training
Vonnie Houser - Impaired Driving Training Coordinator
Cindy Donnelly - Training Administrative Assistant
Michael McCartney - Automotive Mechanic 1
David Milnes - Part Time Instructor

Law Enforcement Records

Linda Mosley - Records Supervisor
Julie Bender - Data Entry
Robbie Weathers - Data Entry
Lisa Nessel - Data Entry
Janey Rowden - Receptionist

Field Representatives

Jim Elliott - Field Representative
Kelly James - COP Coordinator & Field Representative
Tami Burnett - Curriculum Specialist & Field Representative
Walt Birdsong - Lead Investigator & Field Representative

Private Security

Breanna Atkeson - Secretary & Receptionist
Janesa West - Data Entry
Natalie Johnston - Data Entry
Tammy Long - Data Entry

Facility Maintenance

Josh Sutton - Facility Manager
Joe Noble - Groundskeeper
Ricky Doyle - Maintenance Technician
Mike Palmer - Custodian
Paul McCaddon - Custodian



Directors Report



Steve H. Emmons, Executive Director

Looking back on 2015, I find that CLEET accomplished several projects that have been on our priority list for several years. At the same time, there were challenges that were faced by the agency along with all of the law enforcement agencies and officers across the state.

First, we held two off-site training academies for the first time since the move to our facility in Ada in 2006. We held basic academies in Nicoma Park and Muskogee where we trained the equivalent of one standard size academy in Ada. By doing this we were able to cut costs for meals and housing and provide training to those cadets that were close to those locations. The two academies were a success and appear to be avenues for future ways of reducing expenses.

Along with holding these academies, we sought out potential methods of limiting time spent away from home by partnering with other educational agencies. CLEET has and continues to develop closer partnerships with the colleges and Career Techs across the state. CLEET is working closely with Oklahoma State University – Oklahoma City campus to provide us with an office near the Capital and other state agencies.

The data management system at CLEET has needed updating for several years and we finally received the approval to start this project. In order to accomplish the task it was necessary to obtain an additional person in an Information Technology position. We decided that an open position from our field representatives would be utilized to staff this position. By the end of 2016 the project is scheduled to be nearing completion.

In order to adjust to the reduction in budget, the CLEET Council approved the elimination of the evening meal for cadets which saved approximately \$125,000. Additionally, the Council approved the elimination of purchasing ammunition for cadets. Utilizing a small purchase of ammunition, we were able to obtain enough ammunition to cover one-half the needs for the remainder of the calendar year and into 2016. Ammunition cuts helped with the budget at approximately \$50,000.

We are looking at more significant challenges in 2016 and 2017 with additional budget reductions. We are holding open meetings with our CLEET Council and agencies to try and identify the least invasive methods of making adjustments.

Director Steve Emmons

CLEET Divisions

The Council on Law Enforcement Education and Training (CLEET) is lead by an Executive Director that is appointed by the thirteen member Council. Executive Director Steve Emmons manages the activities of CLEET through his executive staff comprised of Assistant Director Chuck Gerhart, General Counsel James Wilson, Director of Administration John Parker, Training Manager Shannon Butler, Executive Administrative Assistant/Legislative Liaison Laurie Schweinle, Special Projects and Marketing Coordinator Briana Tully, Paralegal Catherine Streater, and Research/Special Assignments Instructor Tracy Shivers. CLEET budgets forty-four (44) professional and talented employee positions. Of these forty-four positions, forty-one (42) are full-time and two (2) are part-time employees. Seventeen (17) of the full-time positions are CLEET certified and commissioned Oklahoma peace officers, and one (1) of the full-time positions was funded through a National Highway Traffic Safety Administration (NHTSA) grant passed through the Oklahoma Highway Safety Office.

From a fiscal perspective, CLEET has four budgeted divisions. Those budget divisions are Administration, Training, Private Security, and Training Center Revolving. However, functionally there are two divisions, Administration and Operations. Within each division are a number of departments.

ADMINISTRATION

The Administration Division handles all of the legal, financial and human resource functions, special projects and marketing, and processes all applications for and maintains all Private Security records, Self-Defense Act Instructor License and Polygraph Examiner License records. Information Technology services for CLEET activities are provided through a contract with the Oklahoma Office of Management and Enterprise Services, Information Service Division. The final department within the administration division is Facilities Maintenance.

Legal

The primary function of the legal department is to act as legal advisor for the CLEET administration. Closely related is providing statute and case authority to outside law enforcement officers and agencies, and to licensees, while limiting legal advice to CLEET executive officers. CLEET's General Counsel also teaches extensively, such as legal block in Basic Academies and continuing education.

Each year the Legal Department prepares a Legal Update and attempts to update all curriculum as well as the SDA instructors guide to track changes in statutes and case law. Numerous continuing education 'update' classes are held throughout the state. The department also handles all subpoenas, open records requests, and similar inquiries. General Counsel acts as Records Custodian and occasionally is called as a witness to sponsor and explain those records. All certified records requests for individuals or departments/agencies are handled through the Legal Department.

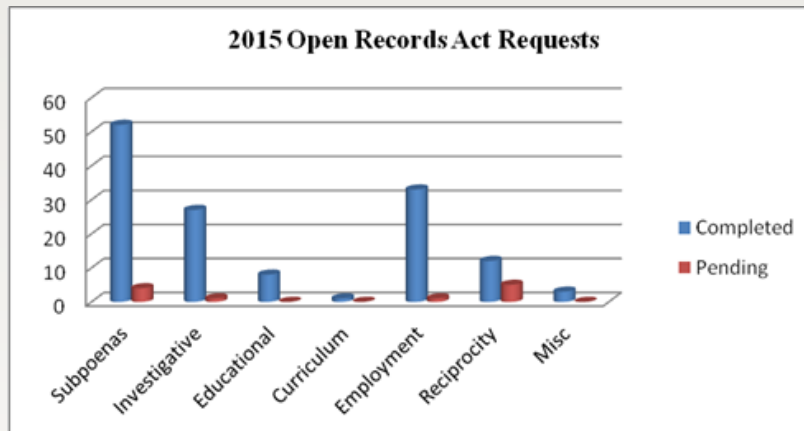
2015 Legal Action

The Legal Department handles the collection process for Promissory Notes on all past-due and non responsive account holders. This includes tracking, mailings, requisitions, and documents prep, if necessary, for small claims.

All disciplinary actions against peace officer/reserve officer certifications, and/or against licensees, is handled by the Legal Department, including administrative hearings and appeals.

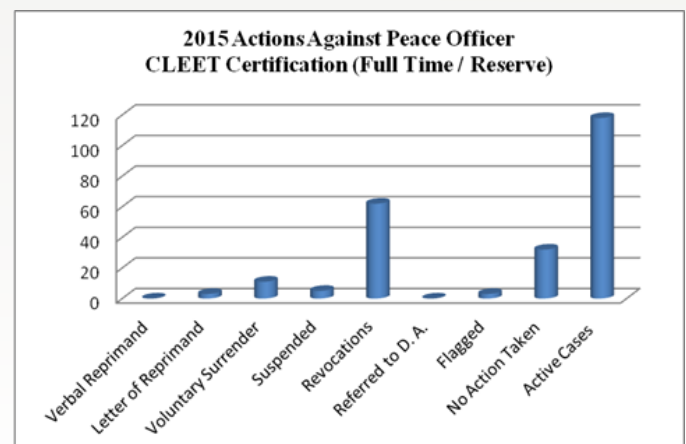
2015 Open Records Request

• Subpoenas	52 completed	4 pending
• Investigation Purposes	27 completed	1 pending
• Education Purposes	8 completed	0 pending
• Curriculum	1 completed	0 pending
• Employment	33 completed	1 pending
• Reciprocity	12 completed	5 pending
• Miscellaneous	3 completed	0 pending



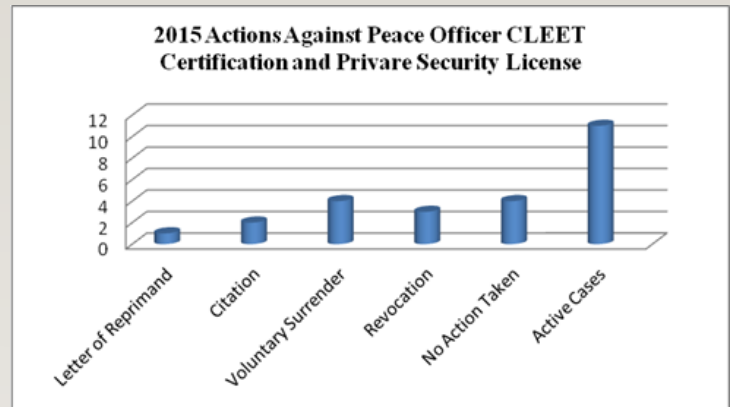
2015 Actions Against Peace Officer CLEET Certification (Full Time / Reserve)

• Verbal Reprimand	0 completed
• Letter of Reprimand	3 completed
• Voluntary Surrender	11 completed



2015 Actions Against Peace Officer CLEET Certification and Private Security License

• Letter of Reprimand	1 completed
• Citations	2 completed
• Voluntary Surrender	4 completed
• Revocations	3 completed
• No Action Taken	4 completed
• Active Cases	11 completed



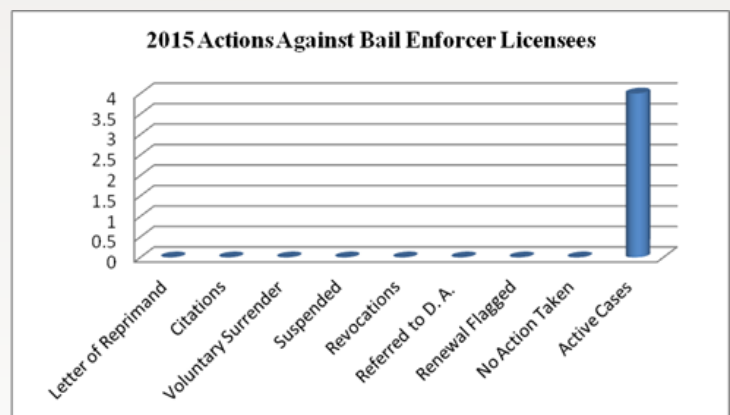
2015 Actions Against Private Security Licenses

• Letter to Employer	0 completed
• Letter of Reprimand	3 completed
• Citations	32 completed
• Voluntary Surrender	3 completed
• Suspended	6 completed
• Revocations	47 completed
• Referred to D.A.	0 completed
• Renewal Flagged	1 completed
• No Action Taken	30 completed
• Active Cases	120 completed



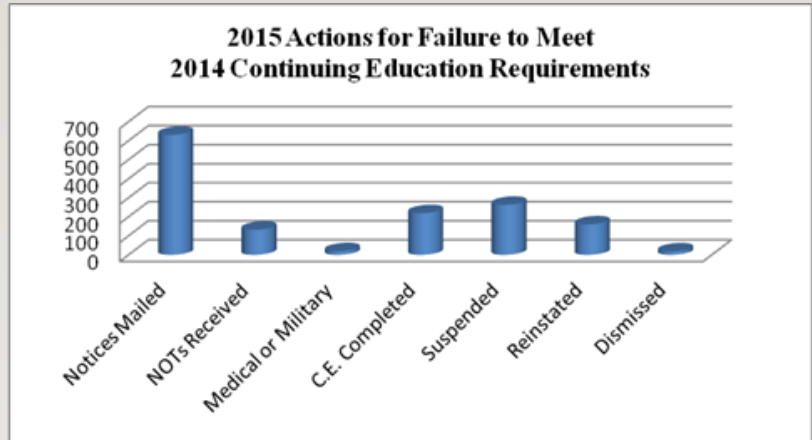
2015 Actions Against Bail Enforcer Licensees

• Letter of Reprimand	0 completed
• Citations	0 completed
• Voluntary Surrender	0 completed
• Suspended	0 completed
• Revocations	0 completed
• Referred to D.A.	0 completed
• Renewal Flagged	0 completed
• No Action Taken	0 completed
• Active Cases	4 completed



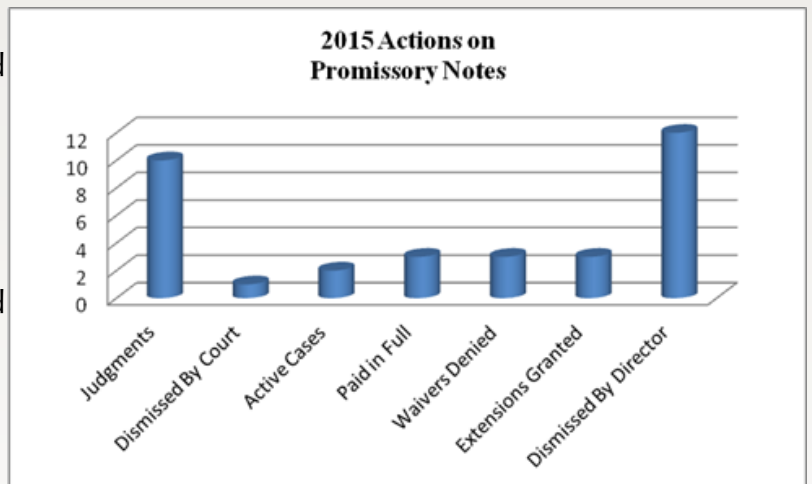
2015 Actions For Failure to Meet 2014 Continuing Education Requirements

• Notices Mailed	631
• NOTs Received	132
• Medical or Military	19
• C.E. Completed	219
• Suspended	263
• Reinstated	160
• Dismissed	18



2015 Actions on Promissory Notes

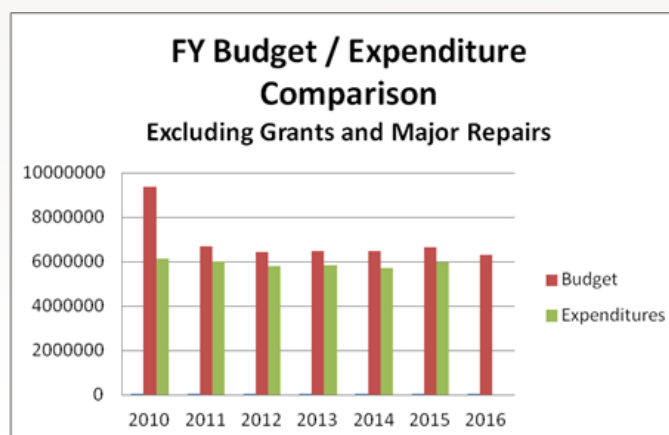
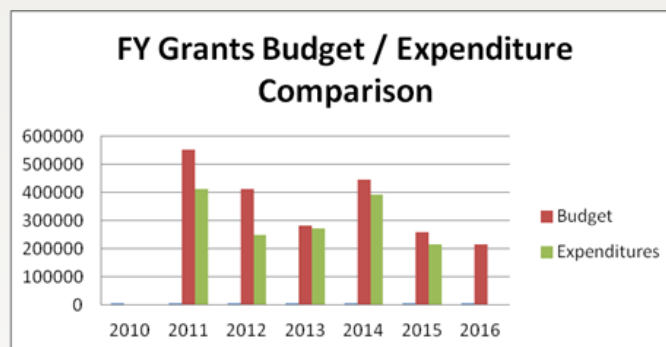
• Judgments	10 completed
• Dismissed By Court	1 completed
• Active Cases	2 completed
• Paid In Full	3 completed
• Waivers Denied	3 completed
• Extensions Granted	3 completed
• Dismissed By Director	12 completed



Financial Services

CLEET's finance department is responsible for budget preparation and monitoring, strategic planning, procurement, inventory management, court compliance, fee collections and transfers, payroll and employee benefits. In fiscal year 2015, CLEET's budget was initially \$6,191,373.54 (\$6,542,842.31 in FY-2015), but totaled \$6,528,052.11 (\$6,903,341.99 in FY-2014) after unexpended funds were carried forward from the 2014 budget. Although CLEET now utilizes Oklahoma Management and Enterprises Services subdivision of Agency Business Services (ABS) for procurement and accounts payable services, the finance department still oversees this process and reviews every document prior to forwarding to ABS for final disposition.

Of the \$6,437,497.30 collected by CLEET in FY2015, \$5,453,008.16 was collected in Penalty Fees from Municipal and District courts, \$455,802.70 was collected in Private Security Fees, \$231,644.19 was collected from the Oklahoma Department of Homeland Security and the Oklahoma Highway Safety Office in the form of grant receipts, \$141,021.33 was collected in Officer Reinstatement Fees and Promissory Note repayments, with the balance being received for the many other services that CLEET provides. Finance staff also produced payroll and managed employee benefits for approximately 42 full-time equivalent employees during FY2015. The finance department works with courts on a daily basis in the processing of Penalty Fee Reports, answering questions when necessary, and monitoring compliance of these courts in regards to the \$9 CLEET fee added to adjudicated court cases. CLEET's finance department works with peace officers that need to be reinstated or are making payments on promissory notes to the agency. Additionally, the department works with Private Security guards and agencies to set up appropriate payment mechanisms as necessary and refund any overpayments of fees.



Special Projects and Marketing

The Special Projects and Marketing department is a quintessential ingredient to CLEET's information dissemination strategy and development of multiple training initiatives. CLEET utilizes a variety of communication methods including a newsletter, e-mail blasts, regional meetings, staffing vendor information booths at law enforcement conferences held throughout the State of Oklahoma, and through attending professional organization meetings. Networking with law enforcement agencies across the state can be a daunting task. Fortunately, the internet and specifically e-mail coupled with participation in various meetings offers an effective communication means.

This unit creates the graduation programs now used for the graduating academies that include more detailed photographs and are printed on a better quality paper. The goal is to provide a more professional looking program for visitors on graduation day.

Over the past four years CLEET sponsored training initiatives have proven an efficient means for the delivery of needed law enforcement continuing education. This unit develops and coordinates three such trainings each year. During each of these 3-5 day training events several hundred officers receive training through several different tracks of study including supervision / management, general subjects such as mental health and domestic violence, and terrorism to name a few. In 2015, CLEET sponsored two training initiatives in Broken Arrow and one in Oklahoma City, where over 1000 officers were trained.

In addition to training initiatives, coordination and management of the Advanced Law Enforcement Rapid Response Training (ALERT) program also falls under the duties of this unit. These program duties include scheduling courses, scheduling instructors, finding host facilities, and entering training rosters in the CLEET Business Information Management system. In 2015 there were 32 ALERT courses held wherein 417 officers were trained and over 3700 officers have been trained since 2011.

Finally, collecting and compiling material for developing annual reports is a special project delegated to this unit.

Private Security

Five CLEET employees staff the Private Security Division: One (1) supervisor and four (4) data entry clerks. The Private Security Division has the responsibility for the issuance and maintenance of all private security, bail enforcer, self defense act instructor, and polygraph examiner licenses in the State of Oklahoma in accordance with the provisions of the the Self Defense Act (21 O.S. 1290), the Bail Enforcement and Licensing Act (59 O.S. 1350), the Polygraph Examiners Act (59 O.S. 1541), and Private Security Act (59 O.S. 1750).

The division collects fees, enters licensee and license information into the CLEET Business Information Management System (BIM), and generates/issues approved new licenses to the licensees and agencies. There are several types of Private Security licenses including agency, individual armed and unarmed security guards/private investigators, bail enforcer, Self Defense Act instructors and polygraph examiner. In addition to processing new licenses, staff also processes renewals on polygraph licenses, individual licenses and agency licenses.

The division supervisor also acts on and investigates complaints received concerning licensees and license violations as needed. License violations can result in a warning, an administrative fine, suspension of the license, or license revocation.

On an average day, the division receives 5 - 10 new applications and 5-10 renewals. Many days this number is significantly higher. In addition to their normal duties, the division supervisor and two of the data entry clerks also coordinate quarterly meetings of the Private Security Advisory Committee and the Polygraph Examiners Board.

The following numbers are current active licenses.

4,378 Armed Guards

3,414 Unarmed Guards

159 Armed Private Investigator

328 Unarmed Private Investigator

71 Armed Bail Enforcer

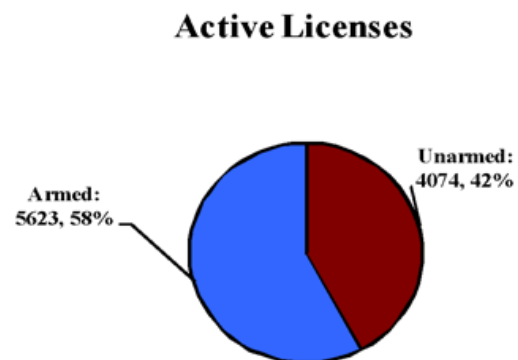
2 Unarmed Bail Enforcer

322 Security Guard Agencies

1206 Private Investigative Agencies

1 Dual Agency License

4 School Licenses



Information Technology

The information technology (IT) Department develops and maintains an internal network of almost 100 desktop workstations , plus voice over IP (VOIP) phones, classroom audio visual systems, digital office equipment, cabling, operating system and servers to tie them together. Custom software development database management and network storage system administration round out the areas of responsibility for the department.

The mission of the IT department is:

- Manage the organization's hardware, software and physical communication.
- Provide a source of guidance for technology issues for staff and associated organizations.
- Maintain information security and availability.
- Provide a corporate perspective on information technology initiatives.
- Supply the guidance and infrastructure to deliver meaningful information.

In addition to maintaining existing systems we are actively working to introduce new data and systems management software, electronic information and records management, and exploring applications of mobile devices as teaching aids. We also provide a help desk function for assistance to all agency staff to assist with general office software as well as desk - side support for user desktop computers, printers and photocopiers. The importance and the value of having access to reliable information is a key understanding of IT.

Maintenance

The maintenance division of CLEET is responsible for maintaining and servicing all buildings, equipment, and the landscape associated with the training facility. The maintenance staff includes two custodians, a grounds and maintenance worker, a maintenance technician and a facilities manager. Daily projects for the maintenance staff include mowing, trimming and irrigating grounds, and cleaning, disinfecting and vacuuming office and classroom areas.

A building complex the size of main campus requires a robust HVAC system coupled with an expansive plumbing and electrical network. Our experienced and dedicated maintenance staff address routine repairs to these systems, relying on professional contacts to address larger problem areas.

In addition to routine maintenance and service demands, the maintenance division coordinates, plans, and works on special projects in an effort to enhance the training experience received by guests at the CLEET facility.

These projects have included the engineering and installation of a roadway drainage system, minor repairs to the main entrance roadway, snow and ice removal and preparing the facilities for special events such as academy graduations.

In an effort to remain current on construction and maintenance trends, our staff attend annual safety training and update skills training offered by private organizations, state agencies and the Pontotoc Technology Center.



OPERATIONS

The Operations Division is comprised of Law Enforcement Records, the Basic Law Enforcement Academy and Specialty Instructor Training, and Field Representatives.

Peace Officer Records Division

As the central depository for peace officer records, Peace Officer Records Division staff complete data entry and maintain files for reserve and full time peace officer certification, employment, termination and training. Non-compliance reports are readily available to all agencies (by request) throughout the year in order to assist respective agencies in meeting the mandated continuing education training requirements. This division manages the receptionist desk and general agency correspondence.

The duties of CLEET staff assigned to the peace officer records division include but are not limited to managing accreditation programs, processing and issuing retired firearms permits, managing reserve academies, processing continuing education rosters, online training data entry, establishing new peace officer files from Notice of Employment documents and processing Notices of Terminations, and processing and issuing certificates for Intermediate and Advanced Peace Officer Certifications. CLEET is responsible for the licensing of canine teams. These include CDS detector and explosive detector dogs, along with their handlers. CLEET does not participate in the training of canine teams. There are 368 Active CDS/Explosive Detector Canine Licenses.

Accredited Programs - Beginning January 1, 2012, the Council approved changes to the CLEET continuing education accreditation program. The courses are accredited for three years instead of one year, unless the curriculum or the established hours for an accredited course have changed during the accreditation period. CLEET can accept scanned and e-mailed "Accreditation Request Forms." The approval letter with the assigned course number will be e-mailed to the agency training coordinator or the requestor as a cost saving measure in accordance with state efficiency and effectiveness guidelines.

Retired Firearm Permit Cards - CLEET's ability to issue a Retired Peace Officer a firearms permit has been "on the books" since 1971, and was introduced in May of 1971. Through the years since, the language has been changed to what it is today, and as a result 4,276 RFPs have been issued to Oklahoma's retired peace officers. In August, of 2015, CLEET was informed by the OSBI that the FBI had conducted an information audit and as a result of that audit declared CLEET ineligible to receive results from criminal history checks conducted on our behalf. This information shortage prompted us to temporarily discontinue the issuance of any additional cards from August through the end of the 2015 calendar year. CLEET's assistant director, Charles Gerhart, petitioned the FBI to reinstate our ability to receive this information without success.

As a resolution to the problem, CLEET has drafted language to be introduced in the 2015-2016 legislative session offering a statutory change that would allow us to reopen the now stalled process. SB 959, if passed, would clear up some lingering issues with regard to retirement status, brings preclusions to issuance in line with the SDA, and will require officers to submit documentation regarding their criminal history, or lack thereof. CLEET will anxiously await the decision of Oklahoma lawmakers on this issue.

Reserve Academies - CLEET approves and monitors each Reserve Academy held throughout the State of Oklahoma. Staff processes academy files including letters requesting permission to conduct reserve academies, approved reserve academy schedules, entering grades, and preparing and issuing reserve certification cards and certificates.

Continuing Education Rosters - The CLEET continuing education program is designed to assist peace officers in meeting their 25 hours statutorily mandated annual training requirement. Two of these hours must be related to mental health. CLEET accredits course requests from Police Departments, Sheriff's Offices, state agencies, federal law enforcement entities, as well as commercial enterprises and private training providers. Each accredited course is given a course tracking number. As officers attend accredited courses, the training hours are recorded on their permanent record through electronic spreadsheet conversion and manual entry. Firearms re-qualifications are also recorded via electronic spreadsheet conversion and manual entry.

CLEET seeks to continually improve this system by expanding the program to online and distance learning programs. This continual updating of law enforcement education, utilizing generally accepted adult learning techniques, enable Oklahoma law enforcement to progress into a higher standard of professionalism.

Online Enrollments - We offer enrollment access to a large number of classes via the CLEET training website. Through this website, Oklahoma law enforcement officers can set up a unique user name and password thereby allowing them the opportunity to enroll in a variety of classes offered online or at various locations throughout the state. Once the training is completed, attendance rosters are sent to CLEET and the information entered into the individual officer training records.

Notice of Employment and Termination - State statute requires that all law enforcement agencies throughout the state submit to CLEET a Notice of Employment or Notice of Termination within 10 days of said action. Staff processes each employment and termination record submitted for compliance with statutes and CLEET rules. When CLEET staff detect errors, officer records are flagged and subsequent notifications are made to the department and / or individuals.

Intermediate and Advanced Certificates - The CLEET Intermediate and Advanced Certification program offers an opportunity for peace officers to receive recognition for continuing education, higher education and on-the-job experience. Staff reviews each application in accordance with program provisions and prepares Intermediate and Advanced Certificates for qualified peace officers.



Basic Academy Training

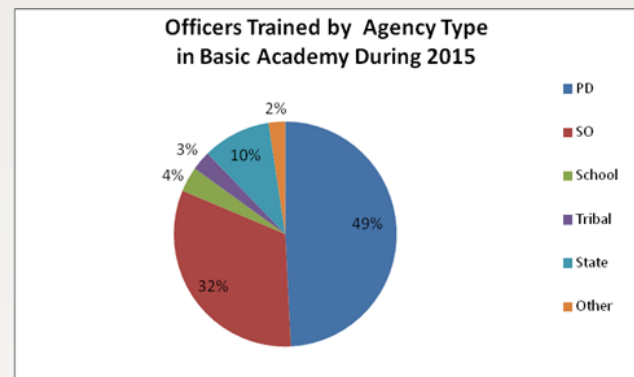
The Training Department consists of seven full-time law enforcement instructors and shares two instructors who have other duties within the organization. The primary mission of CLEET is to schedule and conduct the state's basic peace officer academy, refresher and reciprocity courses. To assist our staff, and to provide subject matter experts, CLEET utilizes adjunct instructors from support organizations throughout the State of Oklahoma, as well other federal, state and local law enforcement agencies. Additionally, this department schedules and conducts annual instructor training in firearms, defensive tactics, and law enforcement driver training, for those Oklahoma peace officers who seek instructor ratings in the skills disciplines.

Cadets attending the Basic Law Enforcement Academy can anticipate 583 hours of instruction designed to offer a professional foundation on which to build a successful career in Oklahoma law enforcement. CLEET presents this training in a block style format featuring skills and non-skills disciplines. This format allows an effective means towards addressing cadet remediation needs as well as instructor scheduling since we utilize a number of adjunct instructors during the course of the academy. Our block format includes orientation, ethics, report writing, community/human relations, legal matters, NIMS 700, traffic, standardized field sobriety testing, RADAR, firearms, law enforcement driver training (LEDT), first aid, criminal investigations, custody and control/defensive tactics (DT) and patrol, practical exercises, and administrative (exams, inspections, physical training, graduation).

Basic Academy Non-skills Training - The non-skills discipline portion of the basic academy begins with an orientation to the CLEET facility and rules. The cadets will then spend the next several weeks in legal matters taught by the CLEET Legal Counsel followed by the other various topics not related to the skills disciplines of LEDT, firearms and defensive tactics.

Basic Academy Skills Training - Law Enforcement Driver Training

CLEET conducts driver training from several approaches. The lateral displacement course teaches officers weight transition and load distribution occurring during obstacle avoidance driving. The pursuit challenge course teaches officers situations encountered in pursuit operations including speed, vehicle positioning on the roadway and associated with the subject of the vehicle pursued, as well as surrounding vehicles both law enforcement and otherwise. The non-emergency driving course teaches students fundamental driving skills appropriate for general driving conditions. Finally, the emergency response course provides the student with techniques necessary to control emotions and reaction times in response to an emergency call for service.



CLEET relies heavily on the adjunct instructors who represent many agencies across the State of Oklahoma in a number of the courses offered in the basic academy. This is especially true when it comes to skills training and in particular the LEDT. The optimal instructor to student ratio for LEDT is, 1 instructor to 3 students. This ratio allows for four individuals to each vehicle during this training. On average, each LEDT session (half the academy class) requires the use of 12 adjunct instructors.



Firearms - Students begin training with classroom fundamentals, then advance to the practical aspects of shooting with both hands (strong hand/weak hand), shooting on reactionary steel so that students have immediate knowledge of the result when they hear the impact and see the target go down. Training is conducted at various distances beginning from 3 feet and extending out. Various target types are used including reactionary steel, and silhouette moving targets. Students receive handgun and shotgun training. We conduct one nighttime firearms training session per academy.

CLEET utilizes a 1 to 5 instructor ratio for the daytime portion of firearms training and a 1 to 3 ratio for nighttime firearms training. Since we divide each academy class into two groups (35-40 per group) and in consideration of CLEET staff availability, firearms training often requires an additional 6 to 8 adjunct instructors during each session. We ask that adjunct instructors participate in the entire 70 - hour block of training.



Defensive Tactics and Patrol - Students participate in a number of defensive tactics drills to learn control techniques for use when faced with a physical confrontation as well as weapons retention. Students then demonstrate the correct approach to a vehicle with an unknown risk level and high-risk vehicle stops.

CLEET recommends a Custody and Control instructor to student ratio of 1 to 8. As with other academy skills training when you consider CLEET staff availability for this training and the average number of students in each session, we often need 3 adjunct instructors during each session.

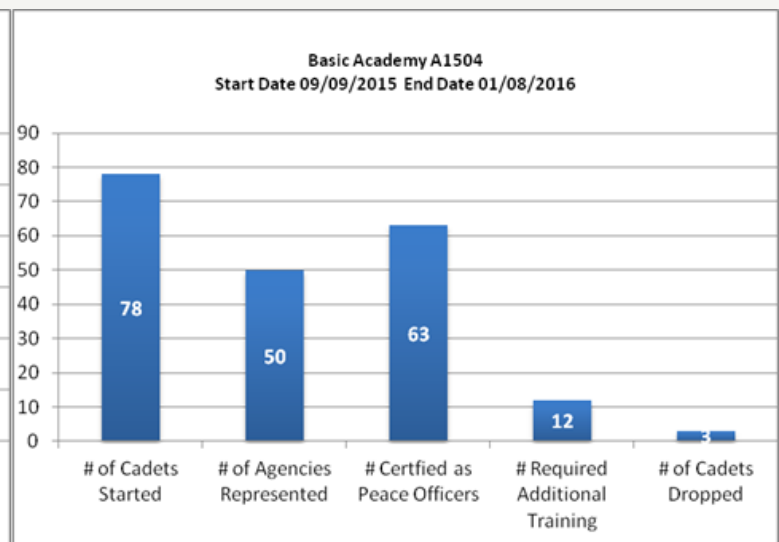
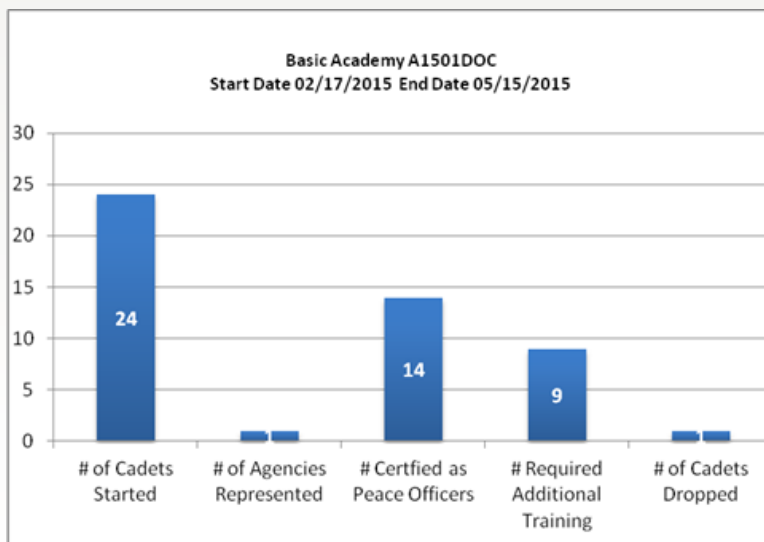
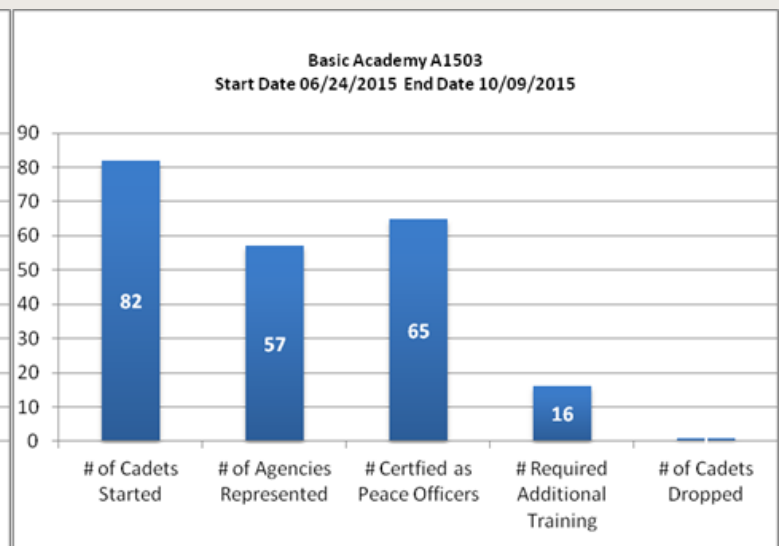
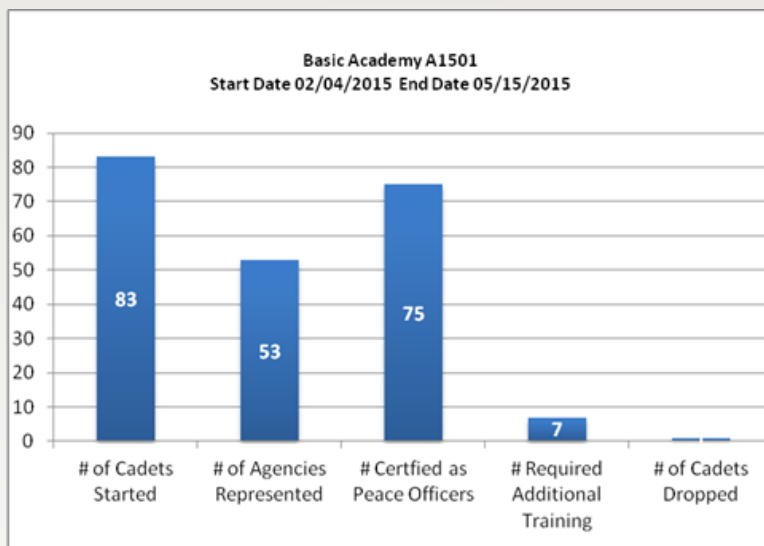
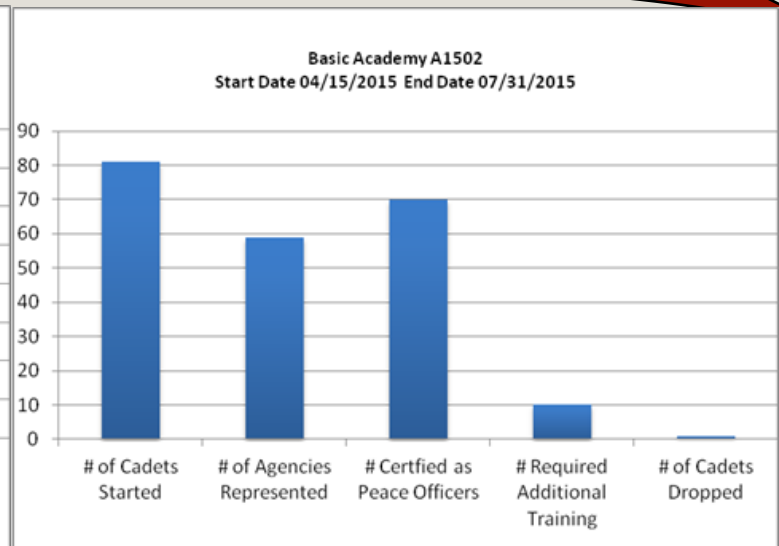
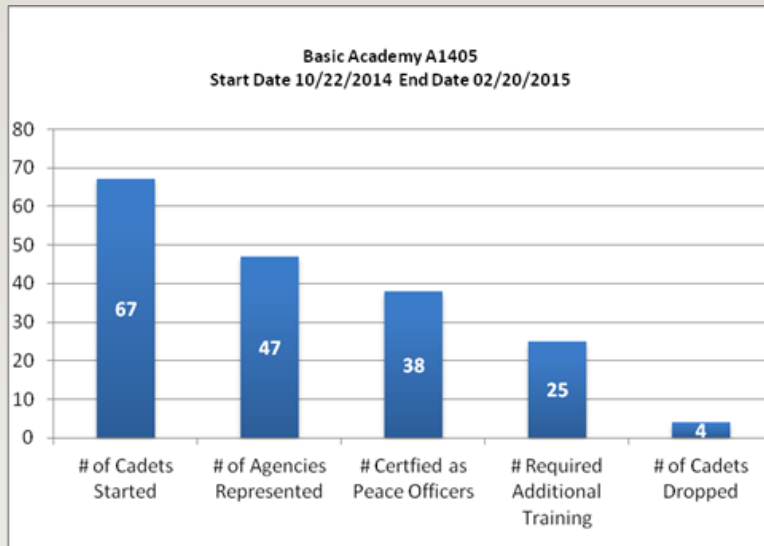


Scenario Practical Exercises - Basic training culminates with a multi-day training exercise in which students must synthesize classroom learning with skills training. Some of the scenarios include routine traffic stops to high-risk felony stops, shoplifter calls, domestic violence, unknown disturbance calls, building search, dealing with individuals in mental health crisis, human trafficking, and active shooter situations.

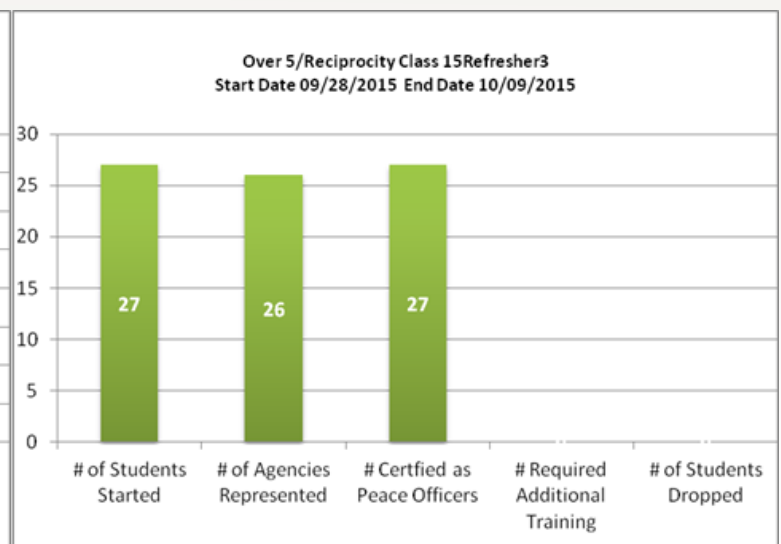
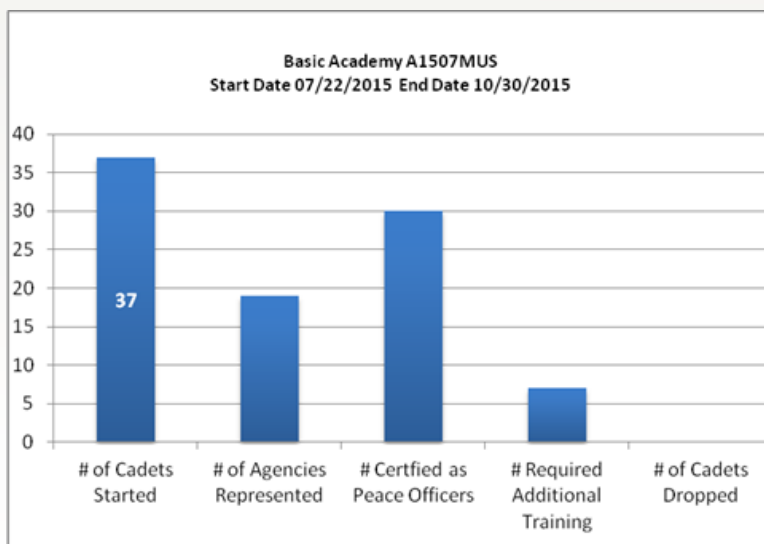
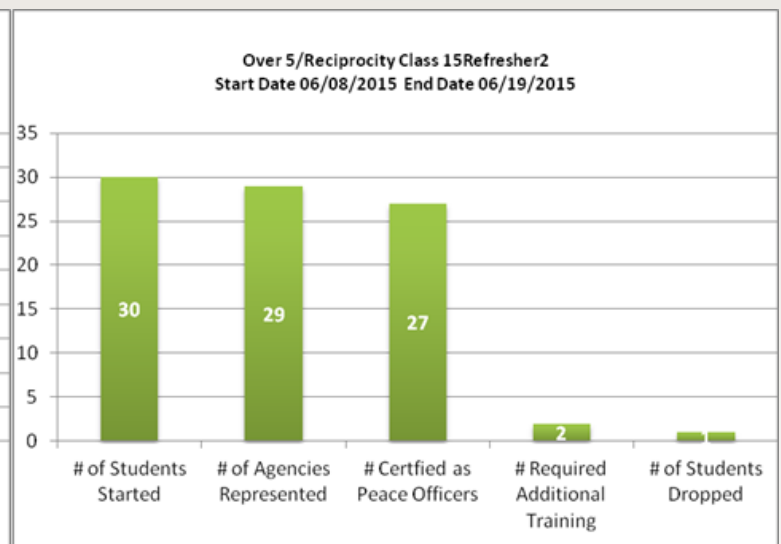
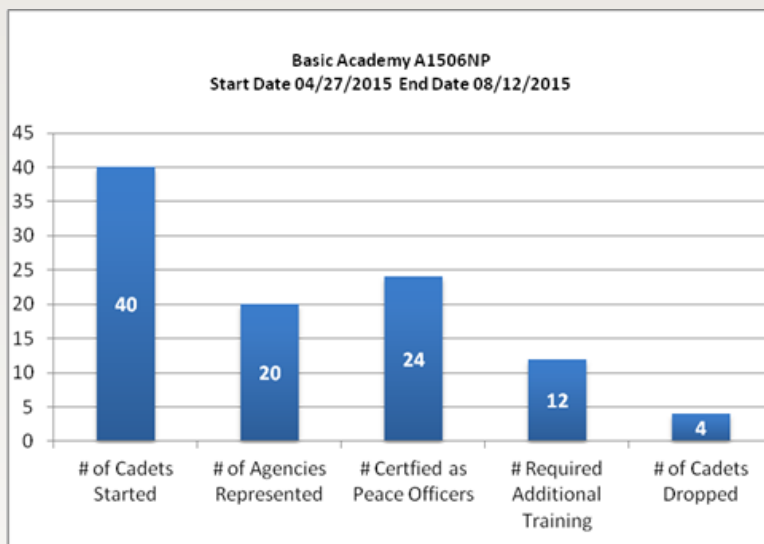
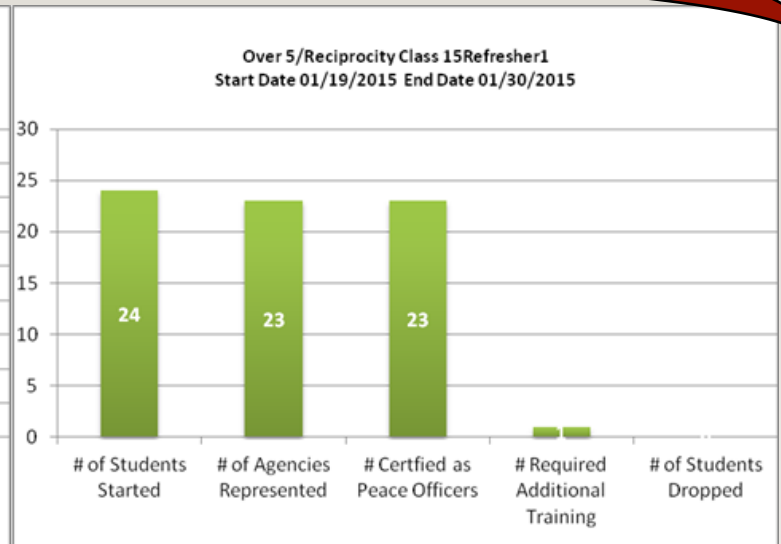
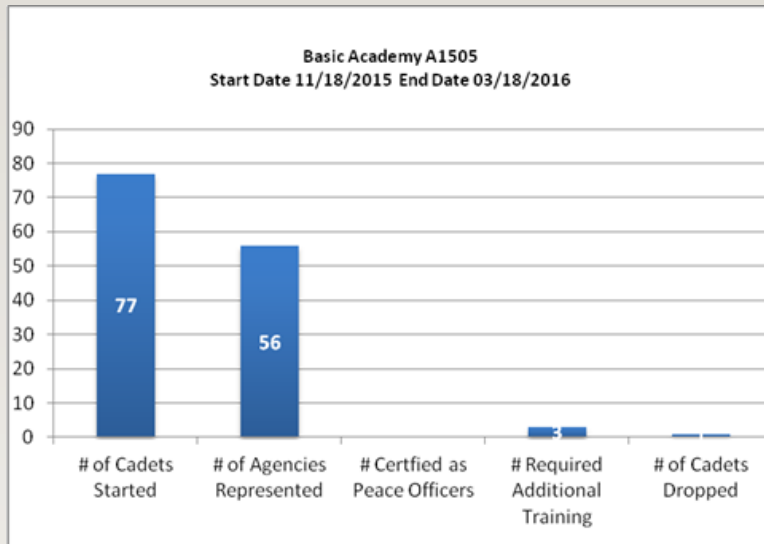
Field Representatives

CLEET deploys four (4) commissioned peace officers as its representatives to the four corners of the state. Each law enforcement agency in the state has one of these field representatives assigned to their organization. The duties for CLEET field representatives include conducting compliance checks, assisting agencies with the completion of required CLEET forms, oversight of reserve academies, conducting continuing education courses, scheduling continuing education courses, participating in regional/local meetings, and investigating violations of CLEET related Oklahoma Statutes and Administrative Rules and serving court documents associated with confirmed/adjudicated violations. One of these field representatives also reviews and approves course materials received from police departments, state agencies, federal law enforcement entities, as well as commercial enterprises and individuals for accreditation. Another of these representatives also monitors the twelve (12) Collegiate Officer Programs conducted on college/university campuses in various areas of the state. As of December 1, 2015, there were 447 students participating in COPs statewide. In 2014, 79 COP students passed the CLEET certification examination.

Basic Academy

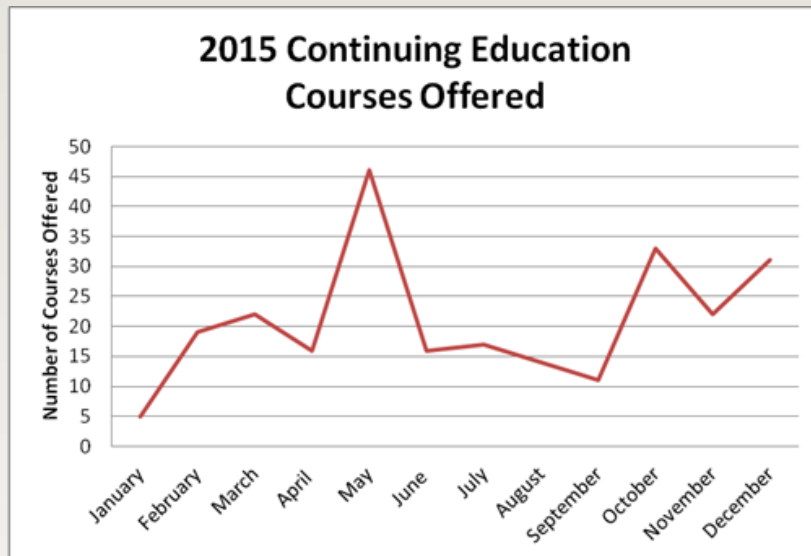


Basic Academy/Reciprocity



Continuing Education Activity

CLEET provides hundreds of continuing education courses throughout the state each year. This allows officers many opportunities to complete their 25 hours of mandated yearly training. If officers fail to complete this training their certification will be suspended and they will be required to pay a fine of \$150.00 and complete their C.E. requirements.



Reserve Academy

Each year law enforcement agencies throughout the state host a number of reserve academies. In 2015, there were 19 reserve academies resulting in 189 officers/deputies receiving CLEET reserving CLEET reserve officer certification. Each reserve academy must contain a minimum of 240 hours of training spread out through nine (9) required blocks of instruction. These nine blocks of instruction are: Introduction/orientation to law enforcement, report writing/field notes, legal matters, firearms, custody and control, traffic, patrol procedures, criminal investigations, and human relations/communications/ethics. Additionally, each cadet must successfully complete training in CPR and First Aid prior to entering the academy or this training must be offered as a part of the reserve academy training.

Agencies interested in sponsoring a reserve academy must submit to CLEET, on agency letterhead, a request to conduct a reserve academy signed by the agency head 90 days prior to the proposed opening date. The letter must contain a commitment to enroll ten (10) cadets and a statement that attendees will meet State of Oklahoma peace officer employment standards. Agencies approved to conduct reserve academy training will be monitored by the field representative responsible for the particular geographical area.

ACADEMY #	LOCATION	START DATE	END DATE
15 BR 1-1	CLEET	3/2/2015	6/11/2015
15 BR 1-2	Tulsa Co SO	3/31/2015	9/16/2015
15 BR 2-1	Wagoner PD	7/27/2015	12/21/2015
15 BR 3-1	McCurtain Co SO	3/5/2015	7/13/2015
15 BR 3-2	McAlester Public Schools	5/2/2015	8/13/2015
15 BR 3-3	Pocola PD	6/15/2015	11/12/2015
15 BR 4-2	Carter Co SO	11/9/2015	3/29/2016
15 BR 5-1	Pott Co SO	1/6/2015	6/30/2015
15 BR 5-2	Sac & Fox Nation	1/5/2015	5/12/2015
15 BR 5-3	Cleveland PD	3/31/2015	8/18/2015
15 BR 5-4	Tecumseh PD	8/11/2015	12/17/2015
15 BR 5-5	Drumright PD	7/21/2015	12/15/2015
15 BR 6-1	Hennessey PD	2/3/2015	8/13/2015
15 BR 7-1	Canadian Co SO	1/6/2015	5/28/2015
15 BR 7-2	Logan Co SO	5/4/2015	9/8/2015
15 BR 7-3	Mid-America CU	7/20/2015	3/9/2016
15 BR 8-1	Blanchard PD	7/27/2015	12/14/2015
15 BR 8-2	Stephens Co SO	8/31/2015	2/1/2016
15 BR 8-3	Comanche Co SO	8/12/2015	1/14/2016

Grant Funded Programs

ALERRT

This program is funded by the Oklahoma Office of Homeland Security. The goal of the ALERRT program is to prepare the first responder to isolate, distract, and neutralize an active shooter. The course curriculum includes weapon manipulation, threshold evaluation concepts and principals of team movement (including solo officer strategies), setting up for room entry and room entry techniques, approach and breaching the crisis site, follow-on responder tactics, improvised explosive devices (IEDs), and post-engagement priorities of work. The course culminates with dynamic "force-on-force" scenarios.

We have hosted 4 ALERRT Train the Trainer courses and trained over 90 instructors. In 2015 there were 32 ALERRT courses held and 417 officers trained. ALERRT classes are strategically placed in areas of the state so that we offer all officers the opportunity to attend this course. Our goal is to train all Oklahoma officers in ALERRT. The course is taught by 4 instructors and is 16 hours (2 days) long. We can train up to 30 officers per course.

IMPAIRED DRIVING PROGRAM

CLEET partnered with OHSO to provide educational opportunities to new and veteran LE officers in the area of recognizing impaired drivers. Over 3000 agencies were contacted throughout the year to promote these trainings.

More than 1300 officers were trained in 2015.

DRE- 29

SFST- 268

SFST Refresher- 242

SFST Instructor- 16

ARIDE- 366

Drugs That Impair Driving-268

DRE In-service- 102

DRE Instructor- 12

Total- 1303

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