

**Advisory Council on Law Enforcement Education and Training**  
**REGULAR MEETING**  
**K. O. Rayburn Training Center, 2401 Egypt Road, Ada, Oklahoma 74820**  
**January 6, 2016**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan P.D.  
Cpt. Blake Green, Vice-Chair, Norman P.D.  
Major Jeff Becker, Oklahoma City P.D.  
Asst. Chief Brandon Berryhill, Broken Arrow P.D.  
Inspector General Johnny Blevins, D.O.C.  
Director Jeff Harp, Univ. Central Oklahoma  
Interim Chief David Houser, Durant P.D.  
Sheriff Scott Jay, Beckham County S.O.  
Sheriff Reuben Parker, Beaver County S.O.  
Cpt. John Paul, O.H.P.  
Major Ryan Perkins, Tulsa P.D.  
Special Agent Kurt Stoner, F.B.I.  
Agent Jason Tucker, O.B.N.D.D.  
Asst. Chief Josh VanDeburgh, Weatherford P.D.

**STAFF PRESENT:**

Steve Emmons, Executive Director  
Charles Gerhart, Assistant Director  
Shannon Butler, Training Manager  
John Parker, Director of Administration  
Lisa Nessel, Records Division  
Laurie Schweinle, Recording Secretary

**MEMBERS ABSENT:**

Chief Rex Eskridge, Muskogee P.D.  
Sheriff Jerry Niles, Garfield County S.O.

**GUESTS:**

Kevin McCullough, OMAG  
Sgt. David Rivers, OKC PD

**1. Call Meeting to Order**

Chairman Danny Ford called the meeting to order at 10:00 a.m. Roll was called, and 14 members were present, representing a quorum.

**2. Approval of Minutes**

There was no discussion.

**Action Taken:** Captain Green made a motion to approve the minutes of the July 9, 2015, and October 1, 2015, regular meetings as written. Assistant Chief Berryhill seconded the motion. Chief Ford voted yes. Captain Green voted yes. Major Becker voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Director Harp voted yes. Interim Chief Houser voted yes. Sheriff Jay voted yes. Sheriff Parker voted yes. Captain Paul voted yes. Major Perkins abstained. Agent Stoner voted yes. Agent Tucker voted yes. Assistant Chief VanDeburgh abstained. The motion passed 12-0.

### 3. Advisory Council Composition

Major Perkins asked Director Emmons if he had a recommendation. Director Emmons advised that he could not make a recommendation for either applicant but felt they were both good candidates.

**Action Taken:** Major Perkins made a motion to recommend Chief John Fluitt, Prague PD, and Assistant Chief JR Kidney, Tecumseh PD, to the Council for appointment to the Region 5 seat on the Advisory Council. Sheriff Jay seconded the motion. Chief Ford voted yes. Captain Green voted yes. Major Becker voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Director Harp voted yes. Interim Chief Houser voted yes. Sheriff Jay voted yes. Sheriff Parker voted yes. Captain Paul voted yes. Major Perkins voted yes. Agent Stoner voted yes. Agent Tucker voted yes. Assistant Chief VanDeburgh voted yes. The motion passed 14-0.

### 4. Curriculum Review Board

There was no discussion.

### 5. Drug Dog Handler Course

Sgt. David Rivers explained that the proposed 40 hour drug dog handler course was an attempt to bring state standards up to national standards. He said that formalized training is wanted in the state for all because of issues with inconsistency. Captain Green asked if there are sufficient courses and instructors in the state. Sgt. Rivers replied there are approximately 20 approved within the state including state and local law enforcement agencies as well as private entities. He added that the opportunities for training are there, but handlers may have to wait a period of time before a class is available. Sheriff Parker asked if out of state training would be accepted in Oklahoma under these standards. Sgt. Rivers said that it would as long as a certificate is produced and the course is at least 40 hours in length.

**Action Taken:** Interim Chief Houser made a motion to recommend the proposed drug dog handler course to the Council for approval. Major Becker seconded the motion. Chief Ford voted yes. Captain Green voted yes. Major Becker voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Director Harp voted yes. Interim Chief Houser voted yes. Sheriff Jay voted yes. Sheriff Parker voted yes. Captain Paul voted yes. Major Perkins voted yes. Agent Stoner voted yes. Agent Tucker voted yes. Assistant Chief VanDeburgh voted yes. The motion passed 14-0.

### 6. Bomb Dog Standards and Guidelines

There was no discussion.

**Action Taken:** Major Perkins made a motion to recommend the proposed bomb dog standards and guidelines to the Council for approval. Agent Stoner seconded the motion. Chief Ford voted yes. Captain Green voted yes. Major Becker voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Director Harp voted yes. Interim Chief Houser voted yes. Sheriff Jay voted yes. Sheriff Parker voted yes. Captain Paul voted yes. Major Perkins voted yes. Agent Stoner voted yes.

Agent Tucker voted yes. Assistant Chief VanDeburgh voted yes. The motion passed 14-0.

## **7. Budget Update**

John Parker entered the meeting at 10:12 a.m.

Director Emmons gave members a summary of what he presented in the Senate budget hearing and briefly explained where CLEET's money is spent. He advised that with the increase in students in the Basic Academy that CLEET may have another outside academy, and if that is the case lunch will likely not be provided in order to cut costs. He added that academies who don't want to provide their students with lunch always have the option to send their officers to Ada. Director Emmons then discussed the possibility of cutting an academy at CLEET to save money and the fact that it would cause CLEET to grant many extensions because officers would be outside of the 6 month requirement to receive training. Captain Paul asked if extensions are granted on a case by case basis. Director Emmons replied that they were, and CLEET staff look at all the circumstances before granting an extension.

Director Emmons advised that the goal this year was not to affect agencies directly with budget cuts as was done last year with the reduction in meal service and ammunition. He explained that would probably lead to a cut in services, but the Council would make the final decision. Director Emmons advised that budget cuts would likely impact continuing education. CLEET plans to try and offset this by holding more training initiatives across the state and more online classes.

Director Emmons then mentioned some of the possible areas to cut including the security contract for CLEET, unfunding vacant positions, eliminating replacement LEDT vehicles, cutting academy hours, eliminating part-time staff, and going to 10 hour workdays, 4 days per week for all staff. He added that the revenue failure had not affected CLEET because the agency receives no funds from General Revenue.

Captain Green expressed his desire to keep the academy hours at their current level. Director Emmons agreed. He then advised that nonessential services had been cut and amounted to about \$24,000. These services include agency cell phones, uniforms for some staff, refreshments for meetings, and advertisements.

## **8. Proposed Legislative Changes**

Director Emmons gave a brief summary of SB939 which would affect a seat on the Council and Curriculum Review Board. He said this would change a population requirement from under 50,000 to under 16,000.

John Parker left the meeting at 10:38 a.m.

Director Emmons then gave a summary of the bills CLEET had requested and said the biggest one is the request to increase penalty assessment fees from \$9.00 to \$10.00. He said this change would provide a projected \$600,000 in revenue. Another bill request would remove the requirement for

CLEET to pay for officers' POSSE testing at Career Techs. The cost is \$25.00 per officer, and this would save CLEET some money. He then explained CLEET's bill to alter the requirements for a retired firearm permit. He said this has come about as a result of an FBI audit which found that CLEET is not a law enforcement agency and removed the agency's ability to receive fingerprint returns from OSBI. He said this bill would require officers to get their own check and submit it to CLEET.

Major Perkins expressed some concern with retire firearm permit changes. His concern was that Tulsa PD requires an officer work 20 years before they can be considered retired, but the bill only requires 10 years of service. Members and CLEET staff then discussed this issue, and Director Emmons asked Major Perkins to send him any suggested changes via email.

## 9. Shotgun Training in Basic Academy

Members were directed to Attachment A, which is a summary of the questions posed in CLEET's survey to agencies regarding shotgun training in the Basic Academy.

Major Perkins argued against Academy Cities having to teach shotgun in their academies if they do not issue shotguns to their officers. He said that the cost to provide shotguns and ammunition as well as maintaining the guns is unnecessary to their agency. Director Emmons explained that CLEET has to train all peace officers in Oklahoma and that an attempt had been made to expand the range to accommodate rifles, but the funding was not available. Captain Green made a suggestion of having a long gun certification in the academy. Director Emmons said that CLEET does not have the equipment for that either.

Members then discussed the best way to make a change and if it would require legislation or if it could be done through administrative rules. They also discussed if this would need to be approved by the Curriculum Review Board or if the Advisory Council could make the recommendation to the Council. Another issue was brought up regarding officers that change agencies and potentially have no training on the long gun that the new agency issues.

Director Emmons said he thought the easiest way would be to make an adjustment for the Academy Cities only for now. Members and CLEET staff then discussed if CLEET could teach rifle on a 50 yard course with reduced targets.

**Action Taken:** Major Perkins made a motion to request that the Council allow Academies Cities that do not issue shotguns to their officers be exempt from teaching shotgun in their Basic Academies. Assistant Chief Berryhill seconded the motion. Chief Ford voted yes. Captain Green voted yes. Major Becker voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Director Harp voted yes. Interim Chief Houser voted yes. Sheriff Jay voted yes. Sheriff Parker voted yes. Captain Paul voted no. Major Perkins voted yes. Agent Stoner voted yes. Agent Tucker voted no. Assistant Chief VanDeburgh voted yes. The motion passed 12-2.

## 10. 2016 Meeting Dates

There was no discussion.

**Action Taken:** Director Harp made a motion to approve the proposed 2016 meeting dates as presented. Assistant Chief VanDeburgh seconded the motion. Chief Ford voted yes. Captain Green voted yes. Major Becker voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Director Harp voted yes. Interim Chief Houser voted yes. Sheriff Jay voted yes. Sheriff Parker voted yes. Captain Paul voted yes. Major Perkins voted yes. Agent Stoner voted yes. Agent Tucker voted yes. Assistant Chief VanDeburgh voted yes. The motion passed 14-0.

## **11. Divisional Reports**

There was no discussion.

## **12. Director's Report**

Director Emmons asked if anyone had questions about consolidation and said that nothing had changed recently. He then advised members that the Ada offices for OJA and DEQ were possibly going to lease some office space from CLEET.

## **13. New Business**

There was no discussion.

## **14. Adjournment**

**Action Taken:** Assistant Chief Berryhill made a motion to adjourn the meeting. Agent Stoner seconded the motion. Chief Ford voted yes. Captain Green voted yes. Major Becker voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Director Harp voted yes. Interim Chief Houser voted yes. Sheriff Jay voted yes. Sheriff Parker voted yes. Captain Paul voted yes. Major Perkins voted yes. Agent Stoner voted yes. Agent Tucker voted yes. Assistant Chief VanDeburgh voted yes. The motion passed 14-0.

Chairman Danny Ford adjourned the meeting at 11:58 a.m.