

**Advisory Council on Law Enforcement Education and Training**  
**REGULAR MEETING**  
**K. O. Rayburn Training Center, 2401 Egypt Road, Ada, Oklahoma 74820**  
**October 5, 2016**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan P.D.  
Cpt. Blake Green, Vice-Chair, Norman P.D.  
Asst. Chief Brandon Berryhill, Broken Arrow P.D.  
Inspector General Johnny Blevins, D.O.C.  
Major Wade Gourley, Oklahoma City P.D.  
Director Jeff Harp, Univ. Central Oklahoma  
Chief David Houser, Durant P.D.  
Sheriff Scott Jay, Beckham County S.O.  
Sheriff Reuben Parker, Beaver County S.O.  
Major Ryan Perkins, Tulsa P.D.  
Special Agent Kurt Stoner, F.B.I.  
Agent Jason Tucker, O.B.N.D.D.  
Asst. Chief Josh VanDeburgh, Weatherford P.D.

**STAFF PRESENT:**

Steve Emmons, Executive Director  
Charles Gerhart, Assistant Director  
Shannon Butler, Operations Manager  
Laurie Schweinle, Recording Secretary

**MEMBERS ABSENT:**

Chief Rex Eskridge, Muskogee P.D.  
Asst. Chief JR Kidney, Tecumseh P.D.  
Sheriff Jerry Niles, Garfield County S.O.  
Cpt. John Paul, O.H.P.

**GUESTS:**

Bo Walker, Duncan P.D.

**1. Call Meeting to Order**

Chairman Danny Ford called the meeting to order at 10:00 a.m. Roll was called, and 13 members were present, representing a quorum.

**2. Approval of Minutes**

There was no discussion.

**Action Taken:** Assistant Chief Berryhill made a motion to approve the minutes as written. Director Harp seconded the motion. Chief Ford voted yes. Captain Green voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Major Gourley voted yes. Director Harp voted yes. Chief Houser voted yes. Sheriff Jay abstained. Sheriff Parker voted yes. Major Perkins abstained. Agent Stoner voted yes. Agent Tucker voted yes. Assistant Chief VanDeburgh voted yes. The motion passed 12-1.

### **3. Advisory Council Composition**

There was no discussion.

### **4. Curriculum Review Board**

Director Emmons gave a brief summary of the minutes included in the agenda packet. Major Perkins asked if Homeland Security would be paying for the first aid kits being distributed in the Basic Academy. Director Emmons said that there was grant money for providing those kits and that the course was now directed toward using those. Major Perkins asked if there is a finite number of kits. Shannon Butler said that there is for now, but that the information would still be good even without the kits. Assistant Director Gerhart added that the kits could probably be provided to the academy cities as well. Major Perkins indicated that they would be interested in that.

### **5. Meal Payment**

Director Emmons explained that there were some problems with having the agencies pay for their student's meals. He said that some agencies are simply not paying, and that some counties have different rules about paying in advance, which is what CLEET requires. He said that CLEET needs advance payment in order to be able to satisfy the contract with Acorn. He added that this problem is not impacting meals, but it is impacting the CLEET budget as the agency ends up short on the cafeteria payment.

### **6. Legislative Update**

Director Emmons went over the administrative rule changes briefly. He then added that some legal language would be addressed with statute changes as well as another attempt at the \$1 increase in penalty assessment fees.

### **7. 2017 Meeting Dates**

Major Perkins suggested changing the proposed date of July 5, 2017, to July 12, 2017.

**Action Taken:** Assistant Chief Berryhill made a motion to approve the meeting dates as proposed with the exception of the July 5, 2017, meeting date. He moved to have that date changed to July 12, 2017. Major Perkins seconded the motion. Chief Ford voted yes. Captain Green voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Major Gourley voted yes. Director Harp voted yes. Chief Houser voted yes. Sheriff Jay voted yes. Sheriff Parker voted yes. Major Perkins abstained. Agent Stoner voted yes. Agent Tucker voted yes. Assistant Chief VanDeburgh voted yes. The motion passed 13-0.

### **8. Divisional Reports**

There was no discussion.

## **9. Director's Report**

Director Emmons reported that Gerald Konkler had been hired as CLEET's new General Counsel. He said there was still no word from DEQ on whether they wanted to lease CLEET's space. He added that Doug Dolina had been hired as an instructor and that open positions in Private Security and Records were being filled. Director Emmons also reported that a new IT position had been filled to hopefully allow the current IT Manager to complete CLEET's new information management database by 2018.

Director Emmons said that the off-site academies were going well and that plans were already being made for more in 2017. He added that the first 2 Basic Academies at CLEET in 2017 were already full. He added that there had recently been a decline in adjuncts for LEDT and firearms. He also reported that portable shoot houses had been purchased with grant money as well as patrol rifles. He said that CLEET would like to extend the firearms range out in order to teach rifle in the academy.

## **10. New Business**

There was no discussion.

## **11. Adjournment**

**Action Taken:** Chief Houser made a motion to adjourn the meeting. Director Harp seconded the motion. Chief Ford voted yes. Captain Green voted yes. Assistant Chief Berryhill voted yes. Inspector Blevins voted yes. Major Gourley voted yes. Director Harp voted yes. Chief Houser voted yes. Sheriff Jay voted yes. Sheriff Parker voted yes. Major Perkins abstained. Agent Stoner voted yes. Agent Tucker voted yes. Assistant Chief VanDeburgh voted yes. The motion passed 13-0.

Chairman Danny Ford adjourned the meeting at 10:45 a.m.