

**Advisory Council on Law Enforcement Education and Training**  
**REGULAR MEETING**  
**K. O. Rayburn Training Center, 2401 Egypt Road, Ada, Oklahoma 74820**  
**April 2, 2015**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan P.D.  
Cpt. Blake Green, Vice-Chair, Norman P.D.  
Undersheriff Tim Albin, Tulsa County S.O.  
Major Jeff Becker, Oklahoma City P.D.  
Asst. Chief Brandon Berryhill, Broken Arrow P.D.  
Inspector General Johnny Blevins, D.O.C. (10:08 a.m.)  
Director Jeff Harp, Univ. Central Oklahoma  
Deputy Chief David Houser, Durant P.D.  
Cpt. John Paul, Oklahoma Highway Patrol  
Special Agent Kurt Stoner, F.B.I.  
Major Rob Turner, Tulsa P.D.

**STAFF PRESENT:**

Charles Gerhart, Assistant Director  
Laurie Schweinle, Recording Secretary

**MEMBERS ABSENT:**

Chief BJ Dudley, Prague P.D.  
Chief Rex Eskridge, Muskogee P.D.  
Sheriff Scott Jay, Beckham County S.O.  
Sheriff Jerry Niles, Garfield County S.O.  
Agent Jason Tucker, O.B.N.D.D.

**1. Call Meeting to Order**

Chairman Danny Ford called the meeting to order at 10:00 a.m. Roll was called, and 10 members were present, representing a quorum.

**2. Approval of Minutes**

There was no discussion.

**Action Taken:** Asst. Chief Berryhill made a motion to approve the January 8, 2015, minutes as written. Deputy Chief Houser seconded the motion. Chief Ford voted yes. Captain Green voted yes. Undersheriff Albin voted yes. Major Becker voted yes. Asst. Chief Berryhill voted yes. Director Harp voted yes. Deputy Chief Houser voted yes. Captain Paul voted yes. Special Agent Stoner voted yes. Major Turner voted yes. The motion passed 10-0.

### 3. **Advisory Council Composition**

There was no discussion.

**Action Taken:** Undersheriff Albin made a motion to recommend Sheriff Reuben Parker, Jr., Beaver County Sheriff's Office, to the Region 10 seat on the Advisory Council. Director Harp seconded the motion. Chief Ford voted yes. Captain Green voted yes. Undersheriff Albin voted yes. Major Becker voted yes. Asst. Chief Berryhill voted yes. Director Harp voted yes. Deputy Chief Houser voted yes. Captain Paul voted yes. Special Agent Stoner voted yes. Major Turner voted yes. The motion passed 10-0.

### 4. **Curriculum Review Board**

Asst. Director Gerhart advised members that Director Emmons was attending meetings at the Capitol today.

Undersheriff Albin inquired about the requirement for students in defensive tactics to wear helmets. Asst. Director Gerhart responded that it was a request from the Council to be proactive with respect to injury prevention.

### 5. **Budget Update**

Asst. Director Gerhart advised members that CLEET staff had discussed the potential for budget cuts and had come up with some ideas on where cuts could be made if needed. The potential areas to cut and amounts of money that would be saved are detailed below.

Inspector General Blevins arrived at 10:08 a.m.

- Extra money encumbered for meals - \$60k
- Replace evening meal with box lunch - \$100k
- Cut 100 hours from Basic Academy - \$100k
- Eliminate evening meal - \$175k
- Eliminate evening meal and breakfast - \$300k
- Eliminate all meals - \$500k
- Cut from 1 year to 6 months of ammo - \$30-50k
- Require agency to bring own ammo - \$100k
- Require agency to use own cars for LEDT - \$180k
- Eliminate CE - \$20-30k
- 2 part-time positions - \$50k
- 4 full-time positions - \$275k

Undersheriff Albin asked what CLEET's total budget was. Asst. Director Gerhart replied that the total budget was \$6.9 million with \$3.5 million of that being total appropriations and \$324,000 being General Revenue appropriations. Members then discussed the possible cost saving measures.

Captain Green requested that CLEET look at requiring agencies to provide their own ammo and LEDT cars before cutting meals. Asst. Director Gerhart advised that it was not likely CLEET would cut Basic Academy hours.

Undersheriff Albin left the meeting at 10:24 a.m.

Asst. Director Gerhart explained that CLEET had cut expenditures over \$500,000 in the last 5 years.

Deputy Chief Houser advised that he would rather CLEET require agencies to provide ammo than cut meals and that staff should look at a combination of the options suggested to reach the amount that would be cut. Asst. Director Gerhart agreed that a combination would be the best idea unless budget cuts were too large for that to work and that CLEET would resist cutting any staff.

Undersheriff Albin returned at 10:29 a.m.

## **6. Divisional Reports**

There was no discussion.

## **7. Legislative Update**

Asst. Director Gerhart gave members a status update of CLEET bills. He then gave summaries of SB220, SB526, HB1391, and HB2014. Members discussed HB2014 and potential problems associated with it.

## **8. Director's Report**

Asst. Director Gerhart advised members that a new Basic Academy would begin April 15<sup>th</sup> and that the DOC academy was ongoing at CLEET. He also advised that the academies being held in Nicoma Park and Muskogee were still moving forward.

Asst. Director Gerhart then advised that the boiler repairs were finished and bids were out for the parking lot repairs. He then advised that new hires would be coming to the Private Security and Finance Divisions and that there were still plans to move forward with the BIM rewrite.

## **9. New Business**

There was no discussion.

## **10. Adjournment**

**Action Taken:** Undersheriff Albin made a motion to adjourn the meeting. Captain Paul seconded the motion. Chief Ford voted yes. Captain Green voted yes. Undersheriff Albin voted yes. Major Becker voted yes. Asst. Chief Berryhill voted yes. Inspector General Blevins voted yes. Director Harp voted

The agenda for this meeting was posted in accordance with Title 25 Section 311.A.9, March 30, 2015, at the main entrance of the K. O. Rayburn Training Center, 2401 Egypt Road, Ada, OK 74820.

yes. Deputy Chief Houser voted yes. Captain Paul voted yes. Special Agent Stoner voted yes. Major Turner voted yes. The motion passed 11-0.

Chairman Danny Ford adjourned the meeting at 10:55 a.m.