

**ADVISORY COUNCIL MEETING**  
**Council on Law Enforcement Education and Training**  
**2401 Egypt Road**  
**Ada, Oklahoma 74820**  
**July 7, 2021**  
**10:00 a.m.**  
**MINUTES**

**MEMBERS PRESENT:**

Chief Danny Ford, Chairman, Duncan P.D.  
Chief David Houser, Vice-Chair, Durant P.D.  
Major Ryan Boxwell, OKC P.D.  
Chief Kendra Brown, SWOSU  
Major Thaddeus Espy, Tulsa P.D.  
Chief JR Kidney, Tecumseh P.D.  
Chief Tracy Roles, Bartlesville P.D.  
Lt. Randy Tanner, Tahlequah P.D.  
Asst. Chief Josh VanDeburgh, Weatherford P.D.  
Inspector General Theodore Woodhead, D.O.C

**MEMBERS ABSENT:**

Major Jason Holt, O.H.P  
Sheriff Reuben Parker, Jr., Beaver Co. S.O.  
Agent Jason Tucker, O.B.N.D.D

**STAFF PRESENT:**

Brandon Clabes, Executive Director  
Earl Morrison, Interim Assistant Director  
Preston Draper, General Counsel  
Shelly Lowrance, Recording Secretary  
Wil Crawford, Legal Intern

**GUESTS:**

Adam Taylor, Union City PD  
Matt Hofer, Yukon PD  
Brian Gooch, Drumright PD  
Kevin McCullough, OMAG  
George Stafford, Shawnee PD  
Alan Davidofsky, Warr Acres PD  
Wes Elliot, McLoud PD  
Michael Mallison, Tecumseh PD  
John Mobley, Oklahoma Osteopathic Board

**1. Call Meeting to Order**

Chairman, Chief Danny Ford called the meeting to order at 10:04 a.m.

**2. Open Meeting Act Compliance**

Chairman, Chief Danny Ford verified that this meeting is being held in compliance with the Oklahoma Open Meetings Act. Notice was given to the Secretary of State on October 20, 2020 and the agenda posted July 2, 2021.

**3. Roll Call**

Roll was called and 10 members were present, representing a quorum.

#### 4. Approval of Minutes

There was no discussion.

**Action Taken:** Chief Kidney made a motion to approve the minutes from April 7, 2021 as written. Asst. Chief VanDeburgh seconded the motion. Chief Ford voted yes. Chief Houser voted yes. Major Boxwell voted yes. Chief Brown voted yes. Major Espy voted yes. Chief. Kidney voted yes. Chief Roles voted yes. Lt. Tanner voted yes. Asst. Chief VanDeburgh voted yes. Inspector General Woodhead voted yes. The motion carried 10-0.

#### 5. Advisory Composition

Discussion:

Applicants in attendance for the open Advisory Council positions were given the opportunity to speak to the Advisory Council.

Region 6:

No one in attendance

Region 7:

Alan Davidofsky – Warr Acres PD

John Mobley – Oklahoma State board of Osteopathic Examiners

Adam Taylor – Union City PD

Region 9:

No one in attendance

At-Large:

Alan Davidofsky – Warr Acres PD

John Mobley – Oklahoma State board of Osteopathic Examiners

Wes Elliot – McLoud PD

Brian Gooch – Drumright PD

Matthew Hofer – Yukon PD

Lt. Stafford – Shawnee PD

Chief Ford is requesting to form a panel to gain more information on the candidates. Chief Houser will lead the panel and will be joined by Chief Kidney and Asst. Chief VanDeburgh. They will report back at the regularly scheduled meeting in October.

Chief Houser thanked the applicants.

**Action Taken:** Chief Houser made a motion to table the Advisory Composition till the regularly scheduled meeting in October. Asst. Chief VanDeburgh seconded the motion. Chief Ford voted yes. Chief Houser voted yes. Major Boxwell voted yes. Chief Brown voted yes. Major Espy voted yes. Chief. Kidney voted yes. Chief Roles voted yes. Lt. Tanner voted yes. Asst. Chief VanDeburgh voted yes. Inspector General Woodhead voted yes. The motion carried 10-0.

## 6. Divisional Reports

Discussion: Director Clabes stated that CLEET is defining the process to make sure the information provided is accurate.

**No action required.**

## 7. Director/2021 Legislative Report

Discussion: Director Clabes was asked to define the role of the Advisory Council member. The members discussed the current role, the past, and to define & identify the role for the future.

Advisory Council members discussed:

- Integrity.
- True active participation.
- Be productive.
- Be part of a solution.
- Voices can be heard.
- Encourage feedback.
- Motivation comes from leadership.
- LE standards in training.
- Discuss what is not working.
- Credibility.

Preston Draper - at this time the Advisory Council meets quarterly as required by CLEET rules. The rules could be amended to make them more flexible with annual meeting dates if desired.

Director Clabes:

- Audit ambassadors.
- CLEET staff – identify the correct person to help with processes.
- Academy / Bridge update.
- Firearm Instructor school.
- Adjuncts are appreciated.
- CLEET staff Instructor openings – two.
- Congressman Cole visits CLEET on July 7<sup>th</sup>.
- Legislative visit on July 27<sup>th</sup> – Representative Wallace, Senator Thompson, and Representative Hilbert.
- Goal - to add CLEET staff of General Counsel, Curriculum Specialist, and Investigator. To have entire academies at CLEET.
- Overview of the budget.
- Statutory changes.
- DOC – satellite academies.
- Metro-Tech meeting.
- Grant for CLEET accreditation process.

Preston Draper gave an update on Thentia software – go live mid-August.

Earl Morrison and Preston Draper - BPOC overview.

**No action required.**

**8. Board Comments**

Discussion: Chief Roles suggested creating an interview panel &/or subcommittee for open positions, they would report back to the entire Advisory Council. This will require an agenda item and action.

Chief Houser – let your voices be heard, participate, and let's make a difference.

**No action required**

**9. Public Comments**

There was no discussion.

**No action required.**

**10. New Business**

There was no discussion.

**No action taken.**

**11. Adjournment**

**Action Taken:** Chief JR Kidney made a motion to adjourn. Chief Brown seconded the motion. Chief Ford voted yes. Chief Houser voted yes. Major Boxwell voted yes. Chief Brown voted yes. Major Espy voted yes. Chief. Kidney voted yes. Chief Roles voted yes. Lt. Tanner voted yes. Asst. Chief VanDeburgh voted yes. Inspector General Woodhead voted yes. The motion carried 10-0.

Chairman, Chief Danny Ford adjourned the meeting at 11:43 a.m.